

TO: Board of Trustees

FROM: Michael Dolan, Township Clerk

DATE: August 3, 2026

AGENDA ITEM TOPIC: Public Comment Policy - clarification and modernization

Requested Action

Motion to adopt the revised Public Comment Policy as presented, superseding the Township's existing Public Comment Policy.

Background

The Township's current Public Comment Policy was reviewed following a question from staff regarding whether the Township has the legal authority to require individuals speaking during the Call to the Public to identify themselves and provide their address.

That review determined that the current policy is vague and does not clearly establish the rules governing public participation or the authority of the Board to administer the public comment period. While the Michigan Open Meetings Act permits a public body to establish reasonable rules for individuals wishing to address the Board, those rules should be expressly adopted and applied in a viewpoint-neutral manner.

Attached is a copy (highlighted) of current policy and a suggested version for discussion and possible adoption.

Fiscal Considerations

Does the agenda item require the expenditure of funds? Yes ☐ No ☒

Are funds budgeted? Yes ☐ No ☐

Fiscal year affected: Choose an item.

Is a budget amendment required? Yes ☐ No ☐

General Ledger numbers affected: _____