



10405 Merrill Road  
P.O. Box 157  
Hamburg, MI 48139  
(810) 231-1000  
[www.hamburg.mi.us](http://www.hamburg.mi.us)

**Supervisor** Jason Negri **Clerk** Mike Dolan **Treasurer** Jennifer Daniels **Trustees** Chuck Menzies, Patricia Hughes, Nick Miller, Joanna Hardesty

## BOARD OF TRUSTEES REGULAR MEETING

**Tuesday, August 05, 2025 at 2:30 PM**  
**Hamburg Township Hall Board Room**

### MINUTES

#### CALL TO ORDER

Negri called the meeting to order at 2:30 pm.

#### PLEDGE TO THE FLAG

#### ROLL CALL OF THE BOARD

##### PRESENT

Jason Negri  
Mike Dolan  
Jennifer Daniels  
Joanna Hardesty  
Patricia Hughes  
Chuck Menzies

##### ABSENT

Nick Miller

#### CALL TO THE PUBLIC

A call was made with no response.

#### CONSENT AGENDA

Motion made by Menzies, Seconded by Hughes, to approve the Consent Agenda as presented.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

1. 7-15-2025 Regular Board Meeting Minutes
2. 7-15-2025 Lake Shan-Gri-La Aquatic Weed 2nd Public Hearing
3. Parks & Recreation - Approved Meeting Minutes - June 24, 2025
4. Township Coordinator - Monthly Report - July 2025
5. Senior Center - Monthly Report - July 2025
6. Bills List(s) 08.05.2025

## APPROVAL OF THE AGENDA

Motion made by Hardesty, Seconded by Dolan, to approve the Agenda as amended to add Buildings & Grounds Hiring under unfinished business.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

## UNFINISHED BUSINESS

### 7. Consultant Resolution

Motion made by Dolan, Seconded by Hughes, to remove the Consulting Services Supervisor Resolution from consideration.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

Added – Buildings & Grounds Hiring

Motion made by Hardesty, Seconded by Daniels, to approve the hiring of up to 2 seasonal part-time Buildings & Grounds at a rate of \$19.68 per hour subject to the satisfactory of the completion of all pre-employment requirements.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

## CURRENT BUSINESS

### 8. Fire Lieutenant Promotion

Motion made by Hardesty, Seconded by Menzies, to approve the promotion of Sgt. Devon Peer to the rank of full-time Fire Lieutenant effective August 11, 2025.

Clerk Dolan swore Devon Peer in as full-time Fire Lieutenant.

Motion made by Dolan, Seconded by Hardesty, to approve the promotion of Sgt. Devon Peer to the rank of full-time Fire Lieutenant effective August 11, 2025 at a Grade 6 Step 1 \$28.16 per hour according to the June 18, 2024 Salary Step due to existing negotiations.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

### 9. Fire Sergeant Reassignment

Motion made by Hardesty, Seconded by Dolan, to approve the reassignment of Joseph Acuff to the rank of part-time Fire Sergeant effective August 11, 2025, at a rate of \$26.76 per hour.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

### 10. Purchase of Fire Vehicle

Motion made by Hardesty, Seconded by Daniels, to approve the purchase of a 2025 Ford F150 Super Crew 4X4 pickup, as noted in the memo from the Director of Public Safety, from Lunghamer Ford of Owosso for a price of \$52,653.00 and to include in that motion the outfitting of the New 2025 Ford F150 Pickup at a total cost of \$21,992.88 from the following vendors: Mid-American Automotive Emergency Lighting of Brighton (\$12,109.73), CS Trojan and Associates, Inc. of Brighton (\$5,625.00), and Auto One of Brighton (\$4,258.15).

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

11. Payment of First Due Fees (Fire)

Motion made by Hughes, Seconded by Menzies, to approve the payment of the annual subscription fee in the amount of \$15,720.55 to First Due for the records management system utilized by Hamburg Fire.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

12. Purchase of MCTs (Fire)

Motion made by Daniels, Seconded by Hughes, to approve the purchase of two (2) Panasonic Toughbook Mobile Computer Terminals (MCTs) and two (2) Panasonic Toughbook Tablets, as described in the attached quote, from CDW-G at a total cost of \$21,283.48.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

13. Amended Public Safety SOP

Motion made by Hardesty, Seconded by Negri, to approve amended Public Safety SOP# 300-56: Police Officer Recruitment and Selection as proposed.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

14. Outfitting of Police Vehicles

Motion made by Negri, Seconded by Menzies, to approve the outfitting of two 2023 Dodge Chargers at Cruisers of Brighton at a total cost of \$29,910.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

15. Memorandum of Understanding (Police)

Motion made by Dolan, Seconded by Menzies, to approve the attached Memorandum of Understanding between Hamburg Township and the Police Officers Labor Council to amend Article 16 of the Collective Bargaining Agreement.

MOTION FAILED

Motion made by Dolan, Seconded by Menzies, to rescind the motion and to address after closed session.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

16. Buhl Drive - Road Improvement SAD Assessment Roll Amendment Request

Motion made by Hardesty, Seconded by Hughes, to approve Resolution #5 to amend the special assessment role for the Buhl Drive SAD to be assessed on December 1st 2025 winter tax bill reducing the original estimated amount of \$871.20 to the actual \$646.68.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

17. Edgelake & Burton Dr. - Road Maintenance Bid Results

Motion made by Hardesty, Seconded by Daniels, to approve awarding the two-year contract to Alan's Asphalt Maintenance, Inc. on October 1, 2025 and ending on September 30, 2027 for the Edgelake/Burton Drive road maintenance district.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

18. Parks & Rec - Park Use Request - Hamburg Flyers - Annual Park Use

Motion made by Negri, Seconded by Menzies, to approve the Park Use Application dated July 9, 2025 for Hamburg Flyer's RC Club's Use for 2025, effective August 5, 2025 to August 5, 2026, contingent that the Clerk Department be provided all requested documents to their satisfaction, that use will not be allowed during Blackout Dates, and that fees be established by the Township Board, being \$310.00.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

19. Parks & Rec - Committee Bylaws - Proposed Updates 1st Reading

Motion made by Hardesty, Seconded by Dolan, to adopt the Hamburg Township Parks & Recreation Committee Bylaws and Rules of Procedure as presented.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

20. Parks & Rec - Park Use Request - Hamburg Flyers - Public Airshow - August 9, 2025

Motion made by Menzies, Seconded by Dolan, to approve the Park Use Application dated July 9, 2025 for Hamburg Flyer's RC Club's 2025 Airshow to be held on August 9, 2025, with a rain date of August 23, 2025, contingent that the Clerk Department be provided all requested documents to their satisfaction, that a Tent Permit be submitted for food vendors, and that Park fee waiver be granted due to the nature of the event, with any other related fees for inspections or Public Safety to be set or waived as well.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

21. Freedom River Over The Road Banner Permit Request

Motion made by Hardesty, Seconded by Menzies, to approve the resolution to submit the request for an over the road banner announcing the event and submitting that to the Livingston

County Road Commission - September 1, 2025 - Oct 30, 2025.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

22. Generator Maintenance Agreement

Motion made by Negri, Seconded by Menzies, to table this agenda item until Randazzo brings it back.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

23. DPW Part Time Laborer

Motion made by Hardesty, Seconded by Hughes, to approve the hiring of a part time seasonal worker for DPW at a rate of \$20.10 per hour until the end of October 2025, subject to the satisfactory completion of all pre-employment requirements.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

24. FY 24/25 Audit Engagement letter

Motion made by Dolan, Seconded by Hardesty, to accept the Plante Moran Audit Engagement letter and Professional Services Agreement as presented, dated July 17, 2025 and to authorize the Supervisor to sign the Plante Moran Engagement letter.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

25. Accounting Specialist phone stipend

Motion made by Menzies, Seconded by Negri, to approve a staff cell phone stipend in the amount of \$20.00 per month for Accounting Specialist Miller, effective August 1, 2025.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

26. Committee Per Diem

Motion made by Dolan, Seconded by Daniels, to approve the Hamburg Township Union Negotiation Committee Bylaws & Procedures adding it to the \$65 per diem as footnoted in the salary step progression plan as outlined in todays packet.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Menzies

Voting Nay: Hughes

27. BS&A Payments

Motion made by Dolan, Seconded by Hughes, to approve the implementation of BS&A Payments and to direct the Supervisor to sign the Integrated Payments Addendum provided he determines that we will not be assessed any early cancellation fees with our current point and pay system.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

28. MMRMA Coverage Proposal

Motion made by Negri, Seconded by Hardesty, to direct Member Representative, Dolan, to sign the Michigan Municipal Risk Management Authority Agreement to keep us for the next and current year (fiscal year 2025/2026) in the pooled category and to explore other options as discussed.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

29. LETS - Hamburg Twp. Agreement for Transportation Services 2025-28

Motion made by Dolan, Seconded by Hardesty, to approve the intergovernmental agreement for transportation with Livingston County's LETS bus system with a change to the agreement in the packet to read under Section D that following the (\$31,200.00) annually, that the sentence end there and strike "for the first year".

Motion Withdrawn

Motion made by Dolan, Seconded by Daniels, to approve the intergovernmental agreement for transportation with Livingston County's LETS bus system as outlined in todays packet.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

30. Treasurer's Clerk Hiring

Motion made by Hardesty, Seconded by Menzies, to approve the hiring of Cristina Wilson for Treasurer's Clerk, compensation at grade 4, step 4, \$26.19 per hour, part-time status of up to 30 per week pending pre-employment requirements.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

Closed Session

Motion made by Dolan, Seconded by Menzies, to go into closed session regarding a performance review that was requested by the staff member themselves and also that it be in closed session.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

Closed Session began at 4:05 pm

31. Closed Session - Performance Review

32. Closed Session - Union Negotiations

Motion by Hardesty, Seconded by Hughes, to return to Open Session.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

Return to Open Session at 5:14 pm

Motion made by Negri, Seconded by Dolan, to proceed as discussed in Closed Session in regards to item # 1 Performance Review.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

Motion made by Negri, Seconded by Menzies, to proceed as discussed in Closed Session in regards to item # 2 Union Negotiations.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

Motion made by Dolan, Seconded by Hardesty, to authorize the Supervisor to sign the Police Memorandum of Understanding.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

Motion made by Dolan, Seconded by Hardesty, to create a health care advisory committee to be made up of 2 police officer union representatives, 2 police officer command representative, 2 firefighter representatives, 1 DPW representative, and 1 Township representative.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

#### CALL TO THE PUBLIC

A call was made with no response.

#### BOARD COMMENTS

#### ADJOURNMENT

Motion made by Menzies, Seconded by Hardesty, to adjourn.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

Meeting Adjourned at 5:21 pm

Respectfully submitted,



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Courtney Paton  
Recording Secretary



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Mike Dolan  
Township Clerk