

June 18, 2024



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Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

## BOARD OF TRUSTEES REGULAR MEETING

Tuesday, June 18, 2024 at 7:00 PM  
Hamburg Township Hall Board Room

### MINUTES

#### CALL TO ORDER

The meeting was called to order at 7:00 pm.

#### PLEDGE TO THE FLAG

#### ROLL CALL OF THE BOARD

#### PRESENT

Pat Hohl  
Mike Dolan  
Bill Hahn  
Chuck Menzies  
Cindy Michniewicz  
Jason Negri  
Patricia Hughes

#### CALL TO THE PUBLIC

A call was made to the public.

Brandy Harvey, 6541 Woodland Grove, spoke concerning the variance of dock length extending into the Huron River in Hiawatha Beach Subdivision, ZBA 22-0006

Thomas Harper, 6510 Riverdale, would like the docks removed from the park.

Patricia Bragg, 6397 Riverdale, is concerned with how much of the river is blocked with dock and boats.

#### CONSENT AGENDA

Motion by Menzies, seconded by Hughes, to approve the consent agenda as presented.

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Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

1. Township Coordinator - Community Clean Up - 2024 Event Final Report
2. 2-5-24 10:00 Election Commission Committee Minutes
3. 6-4-24 1:30 Township Board Work-Study Session Minutes
4. 6-4-24 2:00 Board of Trustees Special Meeting - Budget Public Hearing Minutes
5. 6-4-24 2:30 Board of Trustees Regular Meeting Minutes
6. 6-7-24 9:00 Board of Trustees Special Meeting - Accounting & Benefits Coordinator Position Hiring Minutes
7. Approved MUC Minutes - May 8, 2024
8. DPW Monthly Report - May 2024
9. Public Safety Monthly Report May 2024
10. Bills List 06.18.24

#### **APPROVAL OF THE AGENDA**

Motion by Michniewicz, Seconded by Negri, to approve the agenda as presented.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

#### **UNFINISHED BUSINESS**

11. Employee Evaluation Review form changes  
Motion by Hohl, Seconded by Negri, to accept and direct all department heads, other than Public Safety, to use the form submitted in the packet to perform all future reviews.  
Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes  
Voting Nay: Hahn
12. Compensation resolutions FY 24/25  
Motion by Negri, Seconded by Michniewicz, to approve the Clerk's salary resolution, with an amendment to the resolution stating salary includes statutory and board assigned duties.  
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes  
Motion by Dolan, Seconded by Negri, to approve the Supervisor's salary resolution, with an amendment to the resolution stating salary includes statutory and board assigned duties.  
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes  
Motion by Hohl, Seconded by Michniewicz, to approve the Treasurer's salary resolution.  
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes  
Motion by Hohl, Seconded by Negri, to approve the Trustee's salary resolution.  
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes  
Motion by Hohl, Seconded by Negri, to approve the Staff and Board Member's salary resolution.  
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
13. Sewer rate adjustment and allocation FY 24/25  
Motion by Hohl, Seconded by Hahn, to make the adjustment to the sewer O&M rate to \$167.00 with a \$5.00 late fee for the upcoming fiscal year.

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Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

14. Adoption of FY 24/25 Budget

Motion by Hughes, Seconded by Hahn, to move the resolution to adopt the upcoming fiscal year 2024/2025 budget.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

**CURRENT BUSINESS**

15. Budget Amendments FY 23/24

Motion by Dolan, Seconded by Menzies, to approve the budget amendments as presented with the correction to the special projects fire fund to reflect a positive number instead of a negative.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

16. Public Safety Department Update

Motion by Hohl, Seconded by Menzies, to receive and file the Public Safety Department Update.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

17. Finance Control Book - Jan 2024

Motion by Negri, Seconded by Hughes, to receive, file and publish the January 2024 Finance Control Book.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

18. Finance Control Book - Feb 2024

Motion by Negri, Seconded by Hahn, to receive, file and publish the February 2024 Finance Control Book.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

19. Opioid litigation - Kroger Settlement Agreement

Motion by Negri, Seconded by Hohl, to move the resolution for Hamburg Township to participate in the Opioid Settlement Agreement with the Kroger Corporation.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

20. Park & Recreation Bylaw Change – Recommended 6/4/24

Motion by Dolan, Seconded by Hohl, approve the updated version of the Hamburg Township's Parks and Recreation Committee by-laws, rules and procedures.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

21. Parks & Rec - Village Trailhead Improvement Project - Story Walk MOU & Parking Lot Extension/Path

Motion by Dolan, Seconded by Michniewicz, to approve the gravel expansion of the parking lot and trail system to make it ADA compliant, not to exceed \$20,000.00 with Pinckney Excavating and to authorize the Supervisor to sign the Great Start collaborative for the Story Walk MOU.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

22. MMRMA Coverage Proposal FY 2024/2025  
Motion by Dolan, Seconded by Hughes, to approve the insurance renewal with MMRMA for the 2024/2025 fiscal year.  
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
23. 2024 MERS HCSP contribution  
Motion by Hohl, Seconded by Hughes, to direct Michelle Delancey to process and forward to MERS, the payment of \$104,000.00 for the retiree health care section 115 savings trust, per the Police Department contract.  
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
24. Pump Station Air Injection System  
Motion by Dolan, Seconded by Hohl, to approve the purchase from Link Utility Technologies for 2 wet well injection systems, at a cost up to \$29,000.00, to be purchased with 2024/2025 funds.  
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
25. Roof Replacements  
Motion by Hohl, Seconded by Michniewicz, to authorize WeatherSeal Home Improvements as outlined in Tony Randazzo's memo dated 6-12-24, to proceed with the storm damage repair at a cost of \$296,695.00, considering all but approximately \$40,000.00 of that will be paid for through our insurance, MMRMA. This includes using the Landmark Pro shingles.  
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
26. EGLE PFAS Grant Award  
Motion by Michniewicz, Seconded by Menzies, to accept the EGLE PFAS Grant Award of \$115,131.00 to conduct PFAS ground water testing and direct the agreement to be signed with EGLE.  
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
27. Mower Request  
Motion by Hohl, Seconded by Negri, to approve the recommendation by Tony Randazzo to purchase the Land Pride AFM4216-1531 bat-wing mower from Boullion Sales at a net price of \$14,536.00, which includes the trade-in of \$9,100.00.  
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
28. Grinder Pump Station Price Increase Recommendation  
Motion by Hohl, Seconded by Hahn, for the board to adopt the new price for Simplex grinder pumps of \$5,790.00 and \$9,465.00 for duplex grinder pumps on all inventory in stock.  
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
29. Murie Glen Development – Request for Pre-Paid Sewer Tap Refund  
Motion by Hohl, Seconded by Hahn, to direct Accounting to provide the refund of \$127,500.00 to Big Sky Development as requested and documented in tonight's board packet.  
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

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30. ZBA & Planning Commission Appointments  
Motion by Hohl, Seconded by Michniewicz, recommending the reappointment of Ron Muir and John Hamlin to a 3 year term on the Planning Commission, beginning July 1, 2024 and ending June 30, 2027. Supervisor Hohl also recommends Bill Russell, Bill Rill and Brian Ignatowski for reappointment to a 3 year term on the ZBA, beginning July 1, 2024 and ending June 30, 2027.  
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

**CALL TO THE PUBLIC**

Patricia Bragg, 6397 Riverdale, wanted to add that the docks projecting out into the river pose a safety hazard and liability.

**BOARD COMMENTS**

Supervisor Hohl commented on the Board's work over the past year.

**ADJOURNMENT**

Motion by Menzies, Seconded by Hahn, to adjourn the meeting.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

The meeting was adjourned at 8:20 pm.

Respectfully submitted,



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Jennifer Daniels  
Recording Secretary



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Mike Dolan  
Township Clerk