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## EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Jason B. Negri, Supervisor  
Hamburg Township Board of Trustees

Re: **Approved Municipal Utilities Committee Minutes**

Please be apprised of this excerpt from the ☒Unapproved ☐Approved Minutes of the Meeting  
of the Hamburg Township Sewer Committee:

Date of Meeting: July 8<sup>th</sup>, 2025

Sewer Committee Members Present: Negri, Menzies, Daniels

Sewer Committee Members Absent: None

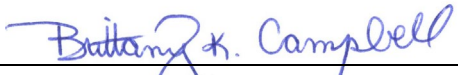
Text of Motion: MOTION BY NEGRI, SECONDED BY MENZIES TO APPROVE THE  
MINUTES OF THE JUNE 10<sup>th</sup>, 2025 MUNICIPAL UTILITIES  
COMMITTEE MEETING AS PRESENTED.

Ayes: Negri, Menzies, Daniels Absent: None Nays: None

MOTION CARRIED.

State of Michigan }  
County of Livingston }  
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording  
secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and  
correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg  
Township Municipal Utilities Committee.

 Date: July 8<sup>th</sup>, 2025  
BRITTANY K. CAMPBELL  
HAMBURG TOWNSHIP UTILITIES COORDINATOR

**HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE**  
**TUESDAY, JUNE 10<sup>th</sup>, 2025 – 2:30 P.M.**  
**10405 MERRILL ROAD, HAMBURG, MI 48139**

**1. CALL TO ORDER**

The meeting was called to order by Hohl at 2:30 p.m.

**Roll Call of the Committee:**

**Present:** Hohl, Menzies, Negri

**Absent:** None

**Also Present:** Tony Randazzo, Brittany Campbell and Ryan Ward

**2. CALL TO THE PUBLIC**

Hohl opened the call to the public and seeing no response, closed the call to the public.

**3. CORRESPONDENCE**

There was no correspondence to be addressed at this meeting.

**4. APPROVAL OF THE AGENDA**

MOTION BY HOHL, SECONDED BY MENZIES TO APPROVE THE AGENDA AS PRESENTED.

Ayes: Hohl, Menzies, Negri

Absent: None

Nays: None

Motion passed.

**Unfinished Business:**

- A. PFAS/PFOS Discussion
- B. Manhole Inspection Program
- C. 200 Series Grinder Pump Replacements

**Current Business:**

- A. DPW Monthly Report – May 2025 Statistics
- B. T.J. Smith Sewer Connection Cost Review – 9057 Riverside Dr.
- C. Kozdron Direct Sewer Connection Agreement – 8527 Mystic Pines Ct.
- D. Maxfield Sewer Connection Invoice Dispute – 7573 Hamburg Rd.
- E. Purdy Sewer Connection Cost Review – 9155 Riverside Dr.

**5. APPROVAL OF THE MINUTES**

MOTION BY HOHL, SECONDED BY NEGRI TO APPROVE THE MINUTES OF THE MAY 13<sup>th</sup>, 2025 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Menzies, Negri      Absent: None      Nays: None

Motion passed.

**6. UNFINISHED BUSINESS**

**A. PFAS/PFOS Discussion.**

MOTION BY HOHL, SECONDED BY NEGRI TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Menzies, Negri      Absent: None      Nays: None

Motion passed.

**B. Manhole Inspection Program.**

MOTION BY HOHL, SECONDED BY NEGRI TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Menzies, Negri      Absent: None      Nays: None

Motion passed.

**C. 200 Series Grinder Pump Replacements.**

MOTION BY HOHL, SECONDED BY NEGRI TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Menzies, Negri      Absent: None      Nays: None

Motion passed.

**7. CURRENT BUSINESS**

A. DPW Monthly Report – May 2025 Statistics. Randazzo reported that the wastewater treatment plant was in compliance for the month of May. The DPW staff has begun to install the odor control system at the Rustic Drive pump station, however staff is still waiting on the blower fan to be delivered. Hohl asked if the DPW staff planned to install the odor control system at any other pump stations and suggested ordering the blower fan now so it will be available when they need it. Randazzo stated that Ward and Sharp sampled three pump stations for PFAS as part of the grant requirement. Three additional stations were sampled earlier this week. Lastly, Randazzo noted that four new monitoring wells are being installed this well as well.

Ward provided the Committee with his report and noted that the muffin monster at the wastewater treatment plant was causing the heat exchanger to pump a lot harder and staff discovered the teeth of the muffin monster were gapping allowing large pieces of rags to pass through.

Ward explained that the life of a muffin monster is approximately 5 years with the last replacement completed in 2017. Staff have requested quotes for replacing just the teeth and stack of the existing muffin monster versus purchasing a who new unit. Ward noted that new teeth alone can cost up to \$17,000.00. Hohl stated that the manufacturer should be using carbide for the teeth. Randazzo stated that the teeth were in fact carbide. Ward also noted that the new radar level sensor system was being installed at the wastewater treatment plant. Ward stated that the plant received 2500 gallons of Alum for use in the summer.

Ward included in his monthly report a concern received from a neighbor about the recent grinder pump installation completed at 9057 Riverside Drive. The neighbor owns a vacant lot next door and believes the new grinder pump station may have been installed on the property line or slightly onto his property but does not have a survey. His concern is that the grinder pump location may interfere with his ability to build a garage in the future. Campbell noted that the property owner would have to meet all of the zoning set-back requirements to be able to build a garage and that the grinder pump location will not interfere with his garage setbacks. Ward wanted to note the matter with the Committee so that it is documented if any issues or concerns arise in the future.

MOTION BY HOHL, SECONDED BY MENZIES TO NOTE THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Hohl, Menzies, Negri

Absent: None

Nays: None

Motion passed.

B. T.J. Smith Sewer Connection Cost Review – 9057 Riverside Dr. Campbell reported that the estimated construction charges under the bid proposal were \$9,307.26. The actual construction charges were \$8,990.79 a difference of \$316.47. The originally estimated sewer lateral footage was 75 feet whereas only 58 feet of pipe was installed at \$20.25 per foot for a savings of \$344.25 (17 ft. x \$20.25/ft.). Actual footage for the 4" building sewer pipe connection was 13 feet resulting in the installation of 1-foot more than estimated footage of 12 feet for an additional charge of \$27.78 (\$344.25 - \$27.78 = \$316.47). As a result, a refund of \$316.47 should be issued to the property owner.

MOTION BY HOHL, SECONDED BY NEGRI TO DIRECT THE ACCOUNTING DEPARTMENT TO REFUND THE OVERPAYMENT FROM THE T.J. SMITH SEWER FEE DEPOSIT IN THE AMOUNT OF \$316.47 TO THE PROPERTY OWNER AS NOTED IN THE UTILITIES COORDINATOR'S COST REVIEW MEMO.

Ayes: Hohl, Menzies, Negri

Absent: None

Nays: None

Motion passed.

C. Kozdron Direct Sewer Connection Agreement – 8527 Mystic Pines Ct.

MOTION BY HOHL, SUPPORTED BY MENZIES TO APPROVE THE KOZDRON AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Menzies, Negri

Absent: None

Nays: None

Motion passed.

D. Maxfield Sewer Connection Invoice Dispute – 7573 Hamburg Rd. Hohl stated that Mr. Maxfield was given the opportunity and invitation to attend today's meeting both by Hohl and Campbell to discuss his opposition to the additional sewer connection charges for his property. The homeowner failed to attend the meeting or provide any documentation for the Committee's review. Hohl stated that the homeowner was already billed for the additional charges in the amount of \$567.00 and if not paid by September 1, 2025 that the balance would be added to their December 1, 2025 winter tax bill.

MOTION BY HOHL, SECONDED BY NEGRI TO CLOSE THE MATTER AS THE PROPERTY OWNER WAS A "NO SHOW" AT THE MUNICIPAL UTILITIES COMMITTEE MEETING.

Ayes: Hohl, Menzies, Negri

Absent: None

Nays: None

Motion passed.

E. Purdy Sewer Connection Cost Review – 9155 Riverside Dr. Campbell reported that the estimated construction charges were \$9,682.35. The actual construction charges totaled \$10,740.10, a difference of \$1,057.75. The actual footage for the sewer service lateral was 155 feet, a total of 17 feet more than the estimated length. In addition, the footage installed for the 4" building sewer pipe was 17 feet resulting in the installation of 3 feet less than estimated footage of 20 feet. The Blanket Contract pricing increased by 5% annually on the 15<sup>th</sup> of January, 2025. The actual sewer connection work was not completed until the next contract pricing year which resulted in higher construction charges. The annual Contract pricing increase of 5% for the overall sewer installation costs, and the addition length of the sewer service lateral, resulted in a balance due of \$1,057.75. As a result, the total shortage of \$1,057.75 should be billed to the property owner.

MOTION BY HOHL, SECONDED BY MENZIES TO REQUEST THE ACCOUNTING DEPARTMENT TO INVOICE THE PROPERTY OWNER IN THE AMOUNT OF \$1,057.75 FOR ADDITIONAL SEWER CONSTRUCTION CHARGES AS OUTLINED IN THE SEWER CONNECTION AGREEMENT.

Ayes: Hohl, Menzies, Negri

Absent: None

Nays: None

Motion passed.

**8. CALL TO THE PUBLIC**

Seeing no requests to address the Sewer Committee, Hohl closed the call to the public.

**9. INFORMATIONAL/EDUCATIONAL MATERIAL**

There was no information and/or educational material available for this meeting.

**10. ADJOURNMENT**

MOTION BY HOHL, SECONDED BY MENZIES TO ADJOURN THE MEETING.

Ayes: Hohl, Menzies, Negri

Absent: None

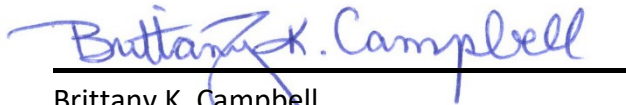
Nays: None

Motion passed.

The meeting was adjourned at 2:41 p.m.

The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

Respectfully submitted,



Brittany K. Campbell

Hamburg Twp. Utilities/Special Projects Coordinator