



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Jason B. Negri, Supervisor
Hamburg Township Board of Trustees

Re: **Approved Municipal Utilities Committee Minutes**

Please be apprised of this excerpt from the ☒Unapproved ☐Approved Minutes of the Meeting
of the Hamburg Township Sewer Committee:

Date of Meeting: August 11th, 2026

Sewer Committee Members Present: Negri, Menzies, Daniels

Sewer Committee Members Absent: None

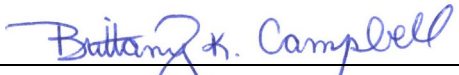
Text of Motion: MOTION BY MENZIES, SECONDED BY DANIELS TO APPROVE
THE MINUTES OF THE JULY 14th, 2026, MUNICIPAL UTILITIES
COMMITTEE MEETING AS PRESENTED.

Ayes: Negri, Menzies, Daniels Absent: None Nays: None

MOTION CARRIED.

State of Michigan }
County of Livingston }
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording
secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and
correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg
Township Municipal Utilities Committee.



BRITTANY K. CAMPBELL
HAMBURG TOWNSHIP UTILITIES COORDINATOR

Date: August 11th, 2026

HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE
TUESDAY, JULY 14th, 2026 – 2:30 P.M.
10405 MERRILL ROAD, HAMBURG, MI 48139

1. CALL TO ORDER

The meeting was called to order by Negri at 2:28 p.m.

Roll Call of the Committee:

Present: Negri, Menzies, Daniels

Absent:

Also Present: Tony Randazzo, Ryan Ward, Brittany Campbell and April Wood

2. CALL TO THE PUBLIC

Negri opened the call to the public and seeing no response, closed the call to the public.

3. CORRESPONDENCE

There was no correspondence to be addressed at this meeting.

4. APPROVAL OF THE AGENDA

MOTION BY MENZIES, SECONDED BY DANIELS TO APPROVE THE AGENDA AS PRESENTED.

Ayes: Negri, Menzies, Daniels

Absent: None

Nays: None

Motion passed.

Unfinished Business:

- A. PFAS/PFOS Discussion
- B. Manhole Inspection Program
- C. 200 Series Grinder Pump Replacements

Current Business:

- A. DPW Monthly Report – June 2026 Statistics
- B. Weinkauff/Harper Direct Sewer Connection Agreement – 8615 Van Horn Dr.
- C. Williams Direct Sewer Connection Agreement – 10102 Imus Rd.
- D. Winson Direct Sewer Connection Agreement – 4465 Shoreview Ln.
- E. Andrews Sewer Connection Cost Review – 10461 Livingston St.
- F. Wood Request for Sewer Fee Payment Options – 9704 Kress Rd.
- G. Weinkauff-Harper Sewer Connection Cost Review – 8615 Van Horn Dr.
- H. 2025/2026 Fiscal Year Sewer REU/Tap Tracker
- I. Whitewater Express Car Wash Sewer Connection Agreement
- J. Zander Flex Space Building Sewer O & M Billing

5. APPROVAL OF THE MINUTES

MOTION BY NEGRI, SECONDED BY DANIELS TO APPROVE THE MINUTES OF THE JUNE 9th, 2026, MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Negri, Menzies, Daniels

Absent: None

Nays: None

Motion passed.

6. UNFINISHED BUSINESS

A. PFAS/PFOS Discussion.

MOTION BY NEGRI, SECONDED BY DANIELS TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Negri, Menzies, Daniels

Absent: None

Nays: None

Motion passed.

B. Manhole Inspection Program.

MOTION BY NEGRI, SECONDED BY DANIELS TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Negri, Menzies, Daniels

Absent: None

Nays: None

Motion passed.

C. 200 Series Grinder Pump Replacements.

MOTION BY NEGRI, SECONDED BY DANIELS TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Negri, Menzies, Daniels

Absent: None

Nays: None

Motion passed.

7. CURRENT BUSINESS

A. DPW Monthly Report – June 2026 Statistics. Randazzo reported that daily testing at the wastewater treatment plant (WWTP) was in compliance for the month of June. EGLE has granted the Township a 90-day extension of the PFAS testing grant, however, Randazzo noted the there are only a few loose ends and they should not need more than 30 days to close out the grant. Randazzo also noted that the new full-time DPW technician started at the end of June and all is going well. The grinder core order was delivered yesterday and all 100 fit in the pump barn.

Ward reported the average influent flow at the WWTP was just over 317,000 gallons for June but that we had quite an uptick in the sewer flow in early July. Sewer influent was elevated for 4 straight days around the 4th of July holiday, but numbers are going back down to the typically flow.

The Kress Road generator has been repaired. Randazzo noted that they found signs of mouse infiltration and have installed a rodent screen to prevent further issues. Menzies asked how many of the pump stations have backup generators. Randazzo noted all of the locations that have a generator the new pump stations that do not have them.

MOTION BY NEGRI, SECONDED BY MENZIES TO NOTE THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Negri, Menzies, Daniels

Absent: None

Nays: None

Motion passed.

B. Weinkauf/Harper Direct Sewer Connection Agreement – 8615 Van Horn Dr.

MOTION BY NEGRI, SECONDED BY DANIELS TO APPROVE THE WEINKAUF/HARPER AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Negri, Menzies, Daniels

Absent: None

Nays: None

Motion passed.

C. Williams Direct Sewer Connection Agreement – 10102 Imus Rd.

MOTION BY NEGRI, SECONDED BY MENZIES TO APPROVE THE WILLIAMS AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Negri, Menzies, Daniels

Absent: None

Nays: None

Motion passed.

D. Winson Direct Sewer Connection Agreement – 4465 Shoreview Ln.

MOTION BY NEGRI, SECONDED BY DANIELS TO APPROVE THE WINSON AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Negri, Menzies, Daniels

Absent: None

Nays: None

Motion passed.

E. Andrews Sewer Connection Cost Review – 10461 Livingston St. Campbell reported that the estimated construction charges under the blanket contract were \$10,221.40. The actual construction charges were \$11,357.92 a difference of \$1,136.52. During the grinder pump installation, the Contractor found a second septic tank that had to be pumped out, filled with sand and properly abandoned as required by the Livingston County Health Department. The difference in the cost for the additional construction charges has resulted in a balance due of \$1,136.52. As a result, the total shortage of \$1,136.52 should be billed to the property owner.

MOTION BY MENZIES, SECONDED BY DANIELS TO REQUEST THE ACCOUNTING DEPARTMENT TO INVOICE THE PROPERTY OWNERS IN THE AMOUNT OF **\$1,136.52** FOR ADDITIONAL SEWER CONSTRUCTION CHARGES AS OUTLINED IN THE SEWER CONNECTION AGREEMENT.

Ayes: Negri, Menzies, Daniels

Absent: None

Nays: None

Motion passed.

F. Wood Request for Sewer Fee Payment Options – 9704 Kress Rd. April Wood joined the Committee meeting and explained that her financing for the property won't be approved until after she receives approval and the Land Use Permit from the Township and a Building Permit from Livingston County. Wood stated that the building is in very rough shape now and it will be several months before the property is even ready to be opened. She is asking that the Township allow them to secure approvals for the project and once the financing goes through to pay the additional sewer connection fees in the amount of \$22,500.00. Campbell noted that the Township Ordinance states that "upon finding by the Township after such REU review and redetermination that additional connection fees are required, the owner shall immediately pay the required additional fees". Negri stated that he does not want to amend the Ordinance and suggested an alternative by authorizing a delay of payment of the fees under a formal signed agreement.

Ward noted that since this property will now have a restaurant bar they will also need to install a grease trap. Campbell also stated that the existing water meter may have to be replaced until the DPW can verify that the existing one is functional. Ward explained that until the water tank has been installed and they have running water on site he cannot test it. These items will also have to be taken care of by the property owner before the golf lounge can be opened.

MOTION BY NEGRI, SECONDED BY MENZIES REGARDING THE WOOD REQUEST TO DELAY THE PAYMENT OF THE SEWER FEES DUE FOR THE PROJECT AT 9704 KRESS ROAD TO RECOMMEND TO THE BOARD TO AUTHORIZE APPROVAL OF THE LAND USE PERMIT CONTINGENT UPON PAYMENT IN FULL TO BE MADE NO LATER THAN OCTOBER 8TH, 2026 OR THE PERMIT WILL BE REVOKED BY THE TOWNSHIP. APPROVAL OF THE REQUEST SHALL ALSO BE CONTINGENT UPON A FORMAL SIGNED AGREEMENT REGARDING PAYMENT BETWEEN THE PROPERTY OWNERS AND THE TOWNSHIP AS A GUARANTEE OF PAYMENT.

Ayes: Negri, Menzies, Daniels

Absent: None

Nays: None

Motion passed.

G. Weinkauf-Harper Sewer Connection Cost Review – 8615 Van Horn Dr. Campbell reported that the estimated construction charges under the blanket contract pricing agreement were \$11,099.80. The actual construction charges were \$11,099.80 leaving an excess balance of \$0.00 – a total wash of fees. As a result, no refund or invoice is due to the property owner.

MOTION BY MENZIES, SECONDED BY NEGRI TO NOTE THE UTILITIES COORDINATOR’S COST REVIEW AND TO CLOSE OUT THE SEWER CONNECTION FILE.

Ayes: Negri, Menzies, Daniels Absent: None Nays: None

Motion passed.

H. 2025/2026 Fiscal Year Sewer REU/Tap Tracker. Campbell provided the Committee with the sewer REU and tap fee tracking sheet showing that the Township added a total of fifty (50) new REUs to the sanitary sewer system and collected \$350,000.00 in tap fees for the 2025/2026 fiscal year.

MOTION BY MENZIES, SECONDED BY DANIELS TO NOTE THE UTILITIES’ COORDINATOR’S REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Negri, Menzies, Daniels Absent: None Nays: None

Motion passed.

I. Whitewater Express Car Wash Sewer Connection Agreement. Campbell provided the Committee with a copy of the Sewer Agreement signed by Jeff Justice representing EROP, LLC, the owner of the car wash facility, and proof that the 30 sewer taps, and the estimated engineering review fees have been paid in full. Now that the car wash design issues have been settled and approved by the Township Engineer, Ted Erickson, the Township Supervisor and Clerk will need to sign the Agreement as approved by the Township Board on June 16th, 2026.

J. Zander Flex Space Building Sewer O & M Billing. Campbell explained that on June 29th, 2026, she observed a tenant utilizing one of the new units of the Zander flex space building. Upon contacting the Livingston County Building Department to find out when they received their Certificate of Occupancy (C of O) it was noted that a permit had not been pulled for the tenant buildout and use of the space. Randazzo observed several occupied tenant units and contacted Nick Zander about the use of the building. Randazzo reported that Zander stated the first tenant began using the space in April with additional tenants moving into the building in May and June. Campbell stated that based on the most recent REU review completed for the property, Zander should be billed for a total of 2.68 REUs for the quarterly sewer operation and maintenance charges. Since the O & M billing is done in arrears, it was suggested that the Committee should request to have the billing start as of July 1st, 2026.

MOTION BY NEGRI, SECONDED BY DANIELS TO DIRECT THE ACCOUNTING DEPARTMENT TO START THE QUARTERLY O & M FEES FOR THE ZANDER FLEX BUILDING AT 2.68 REUS AS OF JULY 1st, 2026.

Ayes: Negri, Menzies, Daniels Absent: None Nays: None
Motion passed.

8. CALL TO THE PUBLIC

Seeing no requests to address the Sewer Committee, Negri closed the call to the public.

9. INFORMATIONAL/EDUCATIONAL MATERIAL

There was no information and/or educational material available for this meeting.

10. ADJOURNMENT

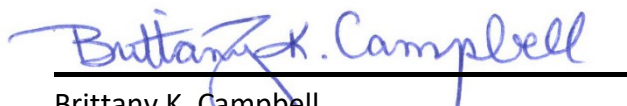
MOTION BY MENZIES, SECONDED BY DANIELS TO ADJOURN THE MEETING.

Ayes: Negri, Menzies, Daniels Absent: None Nays: None
Motion passed.

The meeting was adjourned at 3:10 p.m.

The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

Respectfully submitted,



Brittany K. Campbell
Hamburg Twp. Utilities/Special Projects Coordinator