

**TO:** Board of Trustees

**FROM:** Michelle DeLancey, Director of Accounting and Human Resources  
Tony Randazzo, Director of Technical Services & Utilities

**DATE:** June 11, 2025

**AGENDA ITEM TOPIC:** Sewer rate change and allocation FY 25/26

Number of Supporting Documents: 0

**Requested Action**

- Motion to set the Hamburg Township sewer rate at \$171.00 per quarter per REU effective July 1, 2025, with an allocation of \$128.79 towards operation and maintenance, and \$42.21 towards debt service and to set the late penalty at \$5.00 per quarter.

**Background**

Part of the annual budget approval process requires the annual establishment of sewer utility operations & maintenance and debt service fees. For the FY 25/26 budget, we have determined that the sewer rate needs to be increased. The quarterly charge will increase 2.4% to \$171.00 for FY 25/26. The allocation between operations & maintenance and debt needs to be changed as shown in the table below.

	CURRENT ALLOCATION	PROPOSED ALLOCATION
OPERATION & MAINTENANCE	\$124.79	\$128.79
DEBT SERVICE	\$42.21	\$42.21
TOTAL	\$167.00/QUARTER/REU	\$171.00/QUARTER/REU