



# Hamburg Township Public Safety Department

PO BOX 157 · HAMBURG, MICHIGAN 48139  
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RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



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**TO:** Hamburg Township Board  
**FROM:** Chief Richard Duffany  
**DATE:** February 29, 2024  
**RE:** Agenda Item Topic: **Park Ranger Hirings**  
General Ledger #: N/A  
Number of Supporting Documents: N/A

NEW/OLD BUSINESS: **XXX** New Business

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## **Requested Action**

- Motion to approve the hiring of Emma Mossing as a part-time Park Ranger (up to 30 hours per week) at a starting salary of \$19.24 per hour (Grade 2, Step 3) effective April 1, 2024 contingent upon her successfully completing all pre-employment requirements.
- Motion to approve the hiring of Emma Arnot and Abigail Huck as part-time Park Rangers (up to 30 hours per week) at a starting salary of \$18.77 per hour (Grade 2, Step 2) effective April 1, 2024 contingent upon them successfully completing all pre-employment requirements.

## **Background**

The Hamburg Township Public Safety Park Ranger program was instituted during the 2022 summer season and was a success as the two Park Rangers met all our objectives for starting the program and we received significant positive feedback from the community regarding their presence in the parks and Township facilities. The seasonal Park Ranger program continued during the 2023 summer season with three Park Rangers. Once again, the program was a success.

As you are aware, the program has been a seasonal program operating from May through Labor Day. In reassessing the program after the 2023 season, it was the consensus of the program administrator and the Public Safety management staff that it would be beneficial to the Township to have the Park Rangers available to work year-round as Township parks and facilities are utilized by the public throughout the year.

A proposal was presented to the Public Safety Committee on February 7, 2024 which recommended that the position of Park Ranger be a regular part-time position, as opposed to a seasonal position, as we move forward with the program. The Public Safety Committee approved this recommendation.



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The three Park Rangers who worked last summer have all indicated their desire to be hired as part-time Park Rangers. As such, I am requesting approval to hire Emma Mossing, Emma Arnot and Abigail Huck as part-time Park Rangers (up to 30 hours per week) contingent upon them successfully completing all pre-employment requirements.

As this would be Emma Mossing's third year with the program, I am requesting that she be hired with a starting salary of \$19.24 (Grade, 2 Step 3). As this would be the second year with the program for Emma Arnot and Abigail Huck, I am requesting that they be hired with a starting salary of \$18.77 (Grade 2, Step 2).

Respectfully,

A handwritten signature in cursive script, appearing to read "Richard Duffany".

Chief Richard Duffany  
Director of Public Safety