



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Patrick J. Hohl, Supervisor
Hamburg Township Board of Trustees

Re: **Approved Municipal Utilities Committee Minutes**

Please be apprised of this excerpt from the ☒Unapproved ☐Approved Minutes of the Meeting of the Hamburg Township Sewer Committee:

Date of Meeting: November 9th, 2022

Sewer Committee Members Present: Hohl, Hahn, Michniewicz

Sewer Committee Members Absent: None

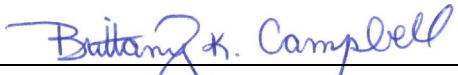
Text of Motion: MOTION BY HOHL, SUPPORTED BY HAHN TO APPROVE THE MINUTES OF THE OCTOBER 12th, 2022 SPECIAL MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

MOTION CARRIED.

State of Michigan }
County of Livingston }
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg Township Municipal Utilities Committee.



BRITTANY K. CAMPBELL
HAMBURG TOWNSHIP UTILITIES COORDINATOR

Date: November 9th, 2022

HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE
WEDNESDAY, OCTOBER 12th, 2022 – 2:30 P.M.
10405 MERRILL ROAD, HAMBURG, MI 48139

1. CALL TO ORDER

The meeting was called to order by Hohl at 2:32 p.m.

Roll Call of the Committee:

Present: Hohl, Hahn, Michniewicz

Absent: None

Also Present: Brittany Campbell, Tony Randazzo and Ryan Ward

2. CALL TO THE PUBLIC

Hohl opened the call to the public and seeing no response, closed the call to the public.

3. CORRESPONDENCE

There was no correspondence to be addressed at this meeting.

4. APPROVAL OF THE AGENDA

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE AGENDA AS PRESENTED.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

Unfinished Business:

- A. PFAS/PFOS Discussion
- B. 2021-2022 Manhole Inspection Program
- C. 200 Series Grinder Pump Replacements

Current Business:

- A. DPW Monthly Report – September 2022 Statistics
- B. Dolan Sewer Connection Cost Review – 5771 Woodbine Ave.
- C. Murie Glen Sewer Extension & Connection Agreement - Wilkerson
- D. Nikkila Sewer Connection Cost Review – 10374 Langley Dr.
- E. Request for Sewer Tap Fee Increase Waiver – Lot 13 Riverside Drive
- F. S.A.D. Exemption from Sewer Tap Fee Increase
- G. Palazzolo Direct Sewer Connection Agreement – 8980 Mayfred Dr.

5. APPROVAL OF THE MINUTES

MOTION BY HOHL, SUPPORTED BY HAHN TO APPROVE THE MINUTES OF THE SEPTEMBER 7th, 2022 SPECIAL MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None
Motion passed.

6. UNFINISHED BUSINESS

A. PFAS/PFOS Discussion. Hohl stated that the latest news is that the State was to meet with the Township on October 27th, 2022 at 2:00 p.m. in the Board room. Prior to that meeting Hohl and Randazzo will be meeting with Green Oak Township, Lyon Township and possibly Wixom on Monday, October 17th, 2022 at Lyon Township, along with the municipal attorneys to figure out what the Townships want to do regarding the PFAS issue.

Michniewicz asked if there were any other ground surface discharge Wastewater Treatment Plants (WWTP) tested below the PFAS limits. She suggested that if there were any municipal WWTPs that did maybe they could help the Township figure out how to resolve the issue. Randazzo indicated that no other ground surface discharge plants had tested below the State PFAS limits. All 99 of the other WWTPs tested have failed to meet the new State levels.

Hohl stated that he feels that this is no different than the sodium issue. The Township had to threaten to sue the State to secure reasonable sodium limits under the WWTP permit. Randazzo mentioned that they DPW have been collecting samples from well sites around the WWTP to provide to the Plant during the meeting on October 27th. Hohl then explained what the Township options could possibly be including being issued a consent order with an automatic fine of \$250,000.00 or be classified as a 201 site. Hohl explained that he is worried about the sludge levels. Randazzo noted that the last test showed around 10. Hohl stated that it could become very difficult to dispose of the sludge. Randazzo noted one option is to incinerate the sludge but it is done at a very great cost. Hahn stated that it sounds like a no-win situation. The Township can only deal with the things that we can control.

MOTION BY HAHN, SUPPORTED BY HOHL TO RECEIVE AND FILE THE INFORMATION FROM THE TOWNSHIP ATTORNEY AND TO CONTINUE TO WORK WITH THE OTHER AFFECTED MUNICIPALITIES, THE ATTORNEYS AND OUR STATE REPRESENTATIVES REGARDING THE PFAS ISSUE.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None
Motion passed.

B. 2021-2022 Manhole Inspection Program.

MOTION BY HAHN, SUPPORTED BY MICHNIEWICZ TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

C. 200 Series Grinder Pump Replacements.

MOTION BY HAHN, SUPPORTED BY MICHNIEWICZ TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

7. CURRENT BUSINESS

A. DPW Monthly Report – September 2022 Statistics. Randazzo noted that the Wastewater Treatment Plant (WWTP) was in compliance for the entire month of September. The boring work for the sewer extension along M-36 between Pettysville Road and County Elementary is approximately 25 – 30% complete. Ward stated the road had to be temporarily shut down for this work but should only require 1 more day to finish the boring on M-36. Ward provided the Committee with the monthly DPW field report and noted that the staff completed the replacement of bolts in the WWTP decant tanks stopping unwanted solids from entering the pipe. Township received the order of 118 grinder pump stations 2 months ahead of schedule.

MOTION BY HOHL, SUPPORTED BY HAHN TO NOTE THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

B. Dolan Sewer Connection Cost Review – 5771 Woodbine Ave. Campbell explained that the estimated construction charges were \$6,650.00. The actual construction charges were \$6,730.30, a difference of \$80.30. The final footage for the 4" building sewer pipe was 10 feet resulting in the installation of 10 feet less than estimated footage of 20 feet. The Blanket Contract pricing increases by 5% annually on the 16th of January. The sewer connection work was not completed until the next contract pricing year which resulted in higher construction charges. The annual Contract pricing increase of 5% for the overall sewer installation costs, and the reduction of the 4" building sewer pipe charges, resulted in a balance due of \$80.30

MOTION BY HOHL, SUPPORTED BY HAHN REQUESTING THE ACCOUNTING DEPARTMENT TO INVOICE THE PROPERTY OWNER IN THE AMOUNT OF \$80.30 FOR ADDITIONAL SEWER CONSTRUCTION CHARGES AS OUTLINED IN THE SEWER CONNECTION AGREEMENT.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None
Motion carried.

C. Murie Glen Sewer Extension & Connection Agreement - Wilkerson. Campbell noted that the Developer, Jeff Wilkerson, signed the Sewer Extension and Connection Agreement and pre-paid the sewer tap fees at \$2,500.00 per REU for 51 lots for the Murie Glen subdivision prior to the sewer tap price increase approved by the Township Board on September 7th, 2022. However, the developer did not pay the estimated Engineering review fees which still need to be paid prior to the submittal of the application for the sewer extension with EGLE.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE MURIE GLEN SUBDIVISION SEWER EXTENSION & CONNECTION AGREEMENT AS PRESENTED AS ALL OF THE ESTIMATED SEWER TAP FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None
Motion passed.

D. Nikkila Sewer Connection Cost Review – 10374 Langley Dr. Campbell explained estimated construction charges under the blanket contract pricing were \$9,809.45. The actual construction charges were \$9,179.45, a difference of \$630.00. resulted in a reduction in the overall costs, leaving an excess balance of \$630.00. The original estimate included an additional 25 feet of pipe for the 4" building sewer connection. There was no additional 4" PVC pipe needed over the 10 feet allowed under the Agreement.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO DIRECT THE ACCOUNTING DEPARTMENT TO REFUND THE OVERPAYMENT FROM THE SEWER FEE DEPOSIT IN THE AMOUNT OF \$630.00 TO THE PROPERTY OWNERS AS NOTED IN THE UTILITIES COORDINATOR'S COST REVIEW MEMO.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None
Motion carried.

E. Request for Sewer Tap Fee Increase Waiver – Lot 13 Riverside Drive. Randazzo explained that builder James Prochazka applied for and paid the \$200.00 application fee to secure a quote of the sewer connection fees for Lot 13 located on Riverside Drive on July 17, 2020. However, the builder has not yet pulled a Land Use Permit to build on the lot and has not paid the estimated sewer connection fees.

Randazzo spoke with Mr. Prochazka in March about a second sewer connection quote for a property located on Ore Lake Road and paid those fees in full on March 4, 2022. At that time, Randazzo assured Mr. Prochazka that the tap fee would be the same for the rest of the year not anticipating the tap fee increase that would be approved in September. It is the recommendation of the Utilities Department staff that the sewer tap fee increase be waived for Parcel #15-24-102-100, and that the property owner be allowed to purchase a direct sewer tap in the amount of \$4,500.00 as was originally quoted. Randazzo noted that the builder would be in the next day to pay the sewer connection fees.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO AUTHORIZE THE WAIVER OF THE INCREASED SEWER TAP FEE ON PARCEL #15-24-102-100 AND TO ALLOW THE PROPERTY OWNER TO PAY THE DIRECT SEWER CONNECTION TAP FEE IN THE AMOUNT OF \$4,500.00 AS ORIGINALLY QUOTED.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

Motion carried.

F. S.A.D. Exemption from Sewer Tap Fee Increase. Campbell explained that when a Special Assessment District (S.A.D.) is established each parcel, vacant or occupied with an existing home is charged a portion of the entire cost to build the sanitary sewer system for that area. The lots with an existing home are charged for the sewer tap as part of their assessment. For vacant lots, the tap fee is not paid until a home is constructed on the lot. When the S.A.D.s are established, the vacant lots are guaranteed an indirect tap fee of \$2,500.00 as they have already paid to “extend” the sewer system through their portion of the assessment for the infrastructure costs. This particular circumstance was not considered during the discussion to increase the sewer tap fee. Campbell requested that the Utilities Committee make a motion to forward a recommendation to the Township Board to authorize an exemption from the sewer tap fee increase for all vacant parcels located within an established Special Assessment District and allow those parcels to pay a \$2,500.00 indirect tap fee once an application to build on the lot is submitted to the Township.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO FORWARD THE REQUEST TO THE BOARD WITH THE RECOMMENDATION THAT THE BOARD AUTHORIZE AN EXEMPTION FROM THE INCREASED SEWER TAP FEE FOR ALL VACANT PARCELS LOCATED WITHIN AN ESTABLISHED S.A.D. AND ALLOW THOSE PARCELS TO PAY THE \$2,500.00 INDIRECT TAP FEE ONCE A LAND USE PERMIT IS ISSUED TO BUILD ON THE LOT.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

Motion carried.

G. Palazzolo Direct Sewer Connection Agreement – 8980 Mayfred Dr.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE PALAZZOLO AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None
Motion passed.

8. **CALL TO THE PUBLIC**

Seeing no requests to address the Sewer Committee, Hohl closed the call to the public.

9. **INFORMATIONAL/EDUCATIONAL MATERIAL**

There was no information and/or educational material available for this meeting.

10. **ADJOURNMENT**

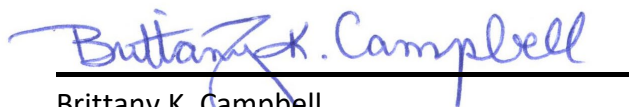
MOTION BY HAHN, SUPPORTED BY MICHNIEWICZ TO ADJOURN THE MEETING.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None
Motion passed.

The meeting was adjourned at 3:00 p.m.

The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

Respectfully submitted,



Brittany K. Campbell
Hamburg Township Utilities Coordinator