



Hamburg Township Parks & Recreation

Hamburg Township Offices
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**Hamburg Township
Parks & Recreation Committee
Regular Meeting
Hamburg Township Hall
Tuesday, November 25, 2025
3:30 p.m.**

1. Call to Order

Dolan called the meeting to order at 3:35 p.m.

2. Pledge to the Flag

3. Roll Call of the Parks & Recreation Committee

Board Members Present: Dolan, Miller, Muck, McCabe, Michniewicz
Board Members Absent: None

4. Call to the Public

A call was made with no response.

5. Approval of the Agenda

Motion by Dolan, supported by Michniewicz, to approve the agenda as presented.

VOICE VOTE: Ayes: 5

MOTION CARRIED

6. Approval of the Minutes

Motion by Michniewicz, supported by Muck, to approve the minutes from the October 28, 2025 Regular Meeting as presented.

VOICE VOTE: Ayes: 5

MOTION CARRIED

7. Correspondence

A. Hamburg Museum Newsletter

B. Christmas In The Village Committee Notes

- a. October 16, 2025
- b. October 29, 2025
- c. November 12, 2025

All correspondence was received and filed.

Michniewicz stated the improvements at the Museum are great.

8. New Business

A. RC Flyer's Racetrack Project

Dolan stated the olive shrubs were cut back and project ready to move forward.

Henneman stated a detailed plan is needed and the Risk Coordinator at MMRMA has suggested getting their input on the plan prior to building. They review plans at no cost to the insured.

Gary stated he would like to meet as soon as possible on next steps.

9. Old Business

A. Master Plan/Pending Grants/ Trails

1. Master Plan/Master Design

Henneman stated information will be included in Strategic Planning for renewal process.

2. Pending Grants

- MDNR Manly Bennett Park & Water Trail Access Improvements #TF22-0107
 - Dolan stated paving is complete and trees have been removed/cleared. Volunteers will need to help clean-up near the kayak launch in the spring.
 - Dolan stated the Township signed a 3-year contract with a tree removal service to take care of fallen trees on the river.
- MDNR Zukey Footbridge – TF25-0213 – Announcement December 2025
 - Dolan stated he would be attending the Trust Fund meeting.
- MDNR Village Trailhead Improvements – RP25-0097 – Announcement December 2025

B. Project Updates (Other than Grant-related projects)

1. Trail Projects

- a. Enclosure for Portable Toilets (all trailheads) – Dolan getting quotes.
- b. Trail Plan for inclusion in Parks Master Plan – Henneman suggests.
- c. Village Storywalk Gardens – Adopted by Powers Flowers. Spring 2026.

2. Park/Special Projects/Events

- a. West Park Field Repairs – H3 – Dolan getting quotes.
- b. Great Start Livingston Story Walk – West Park – Awaiting word on funding.

- c. Intergenerational Play Area – TBD
- d. Play Area Interactive Art – East Park Pavilion – Approved for Spring 2026.
- e. Wayfinding & Safety Signage – Complete & Installation to take place Spring 2026.

C. Administrative Services

- 1. Township Coordinator's Report – November 2025 – Received and filed
 - a. None
 - b. Christmas In The Village – Henneman provided update. Event is December 12 & 13, 2025.
- 2. Senior Center Report – November 2025 – Received and filed
- 3. Community Resource Officer Report – No report given/Officer assignment pending
- 4. Building & Grounds Report – None
- 5. ADA Compliance in Parklands/Trail
 - a. Zukey Bridge Repair – Bids have been secured, and temporary repairs have been made for the hole in the bridge reported by a resident. The bridge is less than 10 years old and is being inspected for solutions/repairs. Bids are being gathered. Concrete work will be done with the repair per Dolan.
 - b. Township-wide Door Inspection – Henneman to present at Strategic Planning.
 - c. Website Compliance – Deadline April 2027 – Henneman is currently on the website re-design team with IT.
 - d. Assistive Listening Device for Board Room – Henneman to present at Strategic Planning.
- 6. Scholarship Requests – None
- 7. Sponsorships/Volunteerism - None

10. Call to the Public

A call was made with no response.

11. Committee Comments

Miller asked about the status of the Boardwalk.

Dolan stated MMRMA has been advised of the claim. Hoeppner has boarded it up to close off access. He stated the Engineer came out with the structural engineer and will be giving their report.

Miller requested a sign be put up at the kiosk advising the boardwalk is closed from use.

Dolan stated the Board will be discussing a reserve policy and possible expansion of the Senior Center with some of the excess funds which would be available.

Muck suggested getting Township Counsel/Insurance Company's opinion on Drones, RC Cars, Planes and what the latest word is on liability for that use.

Dolan there will be no meeting in December. The RC topic will be added to the January meeting.

Muck stated that Planning Commission approved the recognizing of the Manly Bennett parkland property as parkland.

12. Adjourn Meeting

Motion by Miller, supported by McCabe, to adjourn the meeting.

VOICE VOTE: Ayes: 5

MOTION CARRIED

Meeting adjourned at 4:25 p.m.

Respectfully submitted,

Deby Henneman, ADAC
Township Coordinator
Parks, ADA, Grants, Ordinances