

TO: Jason B. Negri, Supervisor
Hamburg Township Board of Trustees

FROM: Brittany K. Campbell, Utilities/Special Projects Coordinator

DATE: June 2nd, 2026

AGENDA ITEM TOPIC: **Community Drive – Private Road S.A.D.**
Road Maintenance S.A.D. Renewal Request
Number of Supporting Documents: **3**

Requested Action

- Approval by the Board to renew the Community Drive road maintenance special assessment district (S.A.D.). The 2nd public hearing to re-establish the district was held earlier today at 2:00 p.m. Upon approval of Resolution #3 by the Township Board, the District will be renewed for another 10-year period. With the adoption of the Assessment Roll for the SAD, property owners wishing to appeal their assessment to the Michigan Tax Tribunal will have until July 2nd, 2026, to file their claim.
- Upon approval of the Contractor bids, the Board will award the new 2-year road maintenance and dust control abatement service Agreements for the S.A.D.

Background

- Petitions were submitted to the Township with over **65.82%** of the road frontage property owners in favor of renewing the current road maintenance district that expires on June 21st, 2026.

Fiscal Considerations

Does the agenda item require the expenditure of funds? Yes ☐ No ☒ - the road maintenance services will all be paid for through the Community Drive road maintenance special assessment district (SAD).

Are funds budgeted? Yes ☒ No ☐

Fiscal year(s) affected: 2026 - 2036

Is a budget amendment required?

Yes ☐ No ☒

General Ledger number(s) affected: 276-000.000-802.000

NOTE: This road maintenance district is a “self-funded” S.A.D. that will pay for the services annually on the property owner’s winter tax bills.



MEMORANDUM

To: Jason B. Negri, Supervisor
Hamburg Township Board of Trustees

From: Brittany K. Campbell, Utilities Coordinator

Date: April 1st, 2026

Re: **Bid Results for Community Drive - Road Maintenance S.A.D.
ROAD MAINTENANCE CONTRACT**

The current road maintenance contract for this special assessment district will expire on June 21st, 2026. In anticipation of this date, twelve (12) requests for bid were mailed out to qualified road maintenance contractors. I received a total of two (2) responses from Contractors wishing to bid on providing road maintenance services for the Community Drive road maintenance special assessment district. The results are as follows:

Annual Pricing for Services to be Rendered	Bob Myers Excavating, Inc.
Gradings – up to four (4) times per year.	\$ 1,200.00
Gravel – Up to 50 cubic yards of 22A gravel annually as necessary.	\$ 1,900.00
Snow Removal – up to six (6) times per year @ 4" or more of accumulation.	\$ 900.00
Sandings – up to three (3) times per year as icy conditions require.	\$ 600.00
Subtotal:	\$ 4,600.00
Dust Control – Annual application of dust control spray – 4 times per year to coincide with holidays.	*Provided by Big Barney's \$ 1,400.00
Total Annual Cost:	\$ 6,000.00

Based upon the bids received for this SAD I would recommend that the Board award a new two (2) year road maintenance contract to **Bob Myers Excavating** and the dust abatement contract to **Big Barney's** beginning on June 22nd, 2026, and ending on June 21st, 2028, for the Community Drive road maintenance district.

Re: **Community Drive - Road Maintenance S.A.D.**
- PRIOR 2-YEAR CONTRACT PRICING REVIEW

Pursuant to the Township Board request to see the prior Contract pricing for the road maintenance special assessment districts I have included the actual service fees from the previous Contract period of June 22, 2024, and ending on June 21, 2026.

2024 – 2026 CONTRACT PRICING

Annual Pricing for Services to be Rendered	Bob Myers Excavating, Inc.
Gradings – up to four (4) times per year.	\$ 1,200.00
Gravel – Up to 50 cubic yards of 22A gravel annually as necessary.	\$ 1,900.00
Snow Removal – up to six (6) times per year @ 4” or more of accumulation.	\$ 900.00
Sandings – up to three (3) times per year as icy conditions require.	\$ 600.00
Subtotal:	\$ 4,600.00
Dust Control – Annual application of dust control spray – 4 times per year to coincide with holidays.	*Provided by Big Barney’s \$ 1,300.00
Total Annual Cost:	\$ 5,900.00

Myers Excavating and Big Barney’s were awarded the 2024 – 2026 road maintenance services contracts for this SAD. Please be advised that the Contractors do **not** receive any incremental pricing increases during the 2-year service contract period. Services are billed at the same rate during the life of the Contract.

It is my recommendation that the new road maintenance Contract be awarded to Bob Myers Excavating, Inc. in the annual amount of \$4,600.00 and Big Barney’s for dust control in the amount of \$1,400.00 annually for the period beginning on June 22nd, 2026, and ending on June 21st, 2028. The bid pricing for the new Contract period will represent less than a two percent (**1.70%**) increase over the prior service contracts.

Prior Contract Period Pricing	New Contract Period Pricing Bid	Contract Pricing Increase	Percentage Increase of 2-Year Contract
\$ 5,900.00	\$ 6,000.00	\$100.00	Less Than 2% (1.70%)

No other bids were received to maintain this road maintenance district for the prior contract period; therefore, no further comparisons can be made.



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

**BID SPECIFICATION FORM
PRIVATE ROAD MAINTENANCE DISTRICT
HAMBURG TOWNSHIP, MICHIGAN**

COMPANY NAME: Bob Myers Excavating, Inc.

CONTACT PERSON: Mike Myers

ADDRESS: 8111 Hammel Road

Brighton, MI 48116

PHONE: 810-231-2044

EMAIL: info@myersexc.com

Signature of Bidder's Authorized Agent: *Michael E. Myers*

Project Location Community Drive
North of Winans Dr./East off Chilson

- 1.) **Gradings** – Up to Four (4) gradings per year as necessary, and with prior approval of the Township.

Per Grading Charge \$ 300.00

Total \$ 1,200.00

- 2.) **Gravel** – Up to Fifty (50) cubic yards of road quality (22A) gravel to be applied as necessary on an annual basis.

Material Charge (Per cubic yard) \$ 20.00

Labor Charge \$ 18.00

Total \$ 1,900.00

- 3.) **Snow Removal** – Up to Six (6) per year, as necessary, for the removal of four (4) inches or more of snow accumulation.

Charge per Plowing \$ 150.00

Total \$ 900.00

- 4.) **Sandings** – Up to three (3) times per year when icy conditions make necessary for road safety.

Charge per Application \$	<u>200.00</u>
Total \$	<u>600.00</u>

CONTRACT INFORMATION:

The Contract will run for a period of approximately two (2) years beginning on June 22nd, 2026, and continuing through June 21st, 2028. Incremental increases in the cost of gravel may be negotiated between the Contractor and Hamburg Township on an annual review basis. Contractor shall remain an independent agent and does not become an employee of the Township. As such, the Contractor shall purchase and maintain worker's comp, personal injury and liability insurance in a minimum amount of \$1,000,000.00 as required by the Township.

AWARDING OF CONTRACTS: On February 15, 2011 the Township Board of Trustees adopted the new Administrative Policies and Procedures for Expenditures Control regarding all Township Purchasing, Contracts and Sales. As a result, the Township will now consider the following in the awarding of road maintenance contracts:

- (1) The character, integrity, reputation, judgment, experience and efficiency of the bidder;
 - (a) The Township shall require the bidder to provide proof that they are responsible in paying their property taxes; both real and personal; whether it be in this township or other municipalities.

NOTE: Bid amounts must reflect costs as outlined above. Bid proposals shall also include all attachments or submittals confirming that Contractor is current in the payment of any personal and/or property taxes owed by the Contractor. Any proposed additional services may be recommended on a separate sheet and attached to the bid form.

All bids are due by **2:00 p.m. on Thursday, April 16th, 2026** to:

Brittany K. Campbell
Hamburg Township Utilities Coordinator
10405 Merrill Road
P.O. Box 157
Hamburg, Michigan 48139
(810) 231-1000 Ext. 210
(810) 231-4295 – Fax
E-mail: bcampbell@hamburg.mi.us

Hamburg Township reserves the right to reject any and all bid proposals and/or waive and irregularities, requirements or conditions in any or all bid proposals.

FAX (810) 231-4295
TELEPHONE: (810) 231-1000



P.O. Box 157
10405 Merrill Road
Hamburg, MI 48139

DUST CONTROL BID SPECIFICATION FORM

PRIVATE ROAD MAINTENANCE DISTRICT
HAMBURG TOWNSHIP, MICHIGAN

COMPANY NAME: BIG BARNEY'S ROAD MAINTENANCE, INC.

CONTACT PERSON: BYRON MYER

ADDRESS: P.O. BOX 483
HOWELL, MI 48844-0483

PHONE: 517-546-8755

EMAIL: BYRON@BIGBARNEYS.COM



Signature of Bidder's Authorized Agent: [Signature]

Project Location Community Drive
East off of Chilson Road

- 1.) **Dust Control** – Application of brine spray for the purpose of dust control at the following schedule – One week prior to or after the Memorial Day holiday, one week prior to or after the 4th of July holiday, the first week of August, and one week prior to or after the Labor Day holiday not to exceed four (4) times per year.

Material Charge (per Spray) \$ 350⁰⁰

Labor Charge (per Spray) \$ —

Total Annual Cost \$ 1,400⁰⁰

The Township recommends that any Contractor interested in submitting a bid to provide road maintenance should make an on-site inspection of the road(s) prior to submitting a bid for services. A map of the location is enclosed with this bid request.