



Hamburg Township Parks & Recreation

Hamburg Township Offices
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Hamburg Township
Parks & Recreation Committee
Regular Meeting
Hamburg Township Hall
Tuesday, June 21, 2022
3:00 p.m.

1. Call to Order

Dolan called the meeting to order at 3:04 p.m.

2. Pledge to the Flag

3. Roll Call of the Parks & Recreation Committee

Board Members Present: Michniewicz, Dolan, Auxier

Board Members Absent: Muck, and Member At Large - Vacant

Also Present: Deby Henneman, Township Coordinator, Pat Hohl, Supervisor, Duane Hoepfner, Building & Grounds

4. Call to the Public

A call was made with no response.

5. Approval of the Agenda

Motion by Michniewicz, supported by Auxier, to approve the agenda as presented.

VOICE VOTE: Ayes: 3 Absent: 2 (Muck, Member at Large)

MOTION CARRIED

6. Approval of the Minutes

Motion by Michniewicz, supported by Dolan, to approve the minutes from the May 24, 2022 Regular Meeting as presented.

VOICE VOTE: Ayes: 3 Absent: 2 (Muck, Member at Large)

MOTION CARRIED

7. Correspondence

Hamburg Historical Museum newsletter was received and filed.

8. Current Business

- A. Turf Tank Pricing & Discussion – Dolan provided background on Turf Tank and recommended that the Committee watch the demonstration video provided. Discussion took place regarding field striping and the lack of volunteers to continue to provide that service in the future. This service was provided as an alternate solution, and Dolan suggested having a virtual meeting with the Sports Clubs to get their input, in order to formulate a plan moving forward. Township Coordinator to reach out to glean information from groups and report back.

9. Old Business

A. Parks & Recreation Master Plan/Pending Grants/Supervisor Report

1. Iron Belle Trail/Lakelands Trail
 - a. Hay Creek Bridge Project – Project Completed
 - b. Trail Maintenance Project – Project to be done by end of June 2022
 - c. Huron River free-span Bridge Project – No update
2. 5-year Master Plan Update – Draft survey was distributed and timeline for project discussed. Suggested edits to survey due by June 29, 2022 and survey to be distributed starting July 8, 2022.
3. West Park Trust Fund Grant – Dolan announced presentation to the MDNR Trust Fund Board for the Bennett Park & Water Trail Access Improvements went well. The Grant Coordinator should be here within the next few weeks to do the required inspection for the Grant Application #TF22-0107.

B. Township Park Use Policy/Fee/Procedures

1. Park Use Policy updates – Updates pending.
2. Community Center Policy & Fee change – Updates pending.
3. Administrative Fee Schedule – Updates pending.

C. Administrative Services

1. Park Coordinator's Report – June 2022 – Report received and filed
2. Senior Center Report – June 2022 – Report received and filed
3. Scholarship Request – None
4. Park Use Requests - None

D. Special Projects

1. Community Clean-Up Event – Saturday, April 22, 2023 – 9AM to 3PM – Budget requested \$6,000
2. East Park Playground Renovation Project – Designs received and discussed. No action taken, however, Township Coordinator was requested to draft a Grant application to H.E.R.O. to request support for the project.
3. Baseball Dugout Renovation Project – Construction to start in July, to be done by end of summer 2022.
4. Powerwashing/Staining of Park Structures – In Process
5. Shade structure for Pickleball and Outdoor Patio – Pending
6. 2nd Pickleball Court - Pending

E. Sponsorships/Volunteerism

1. Amenities and Beautification Committee – No updates
2. Commemorative Bench & Tree Program – Benches on order

F. Signage and Community Awareness

1. Wayfinding Signage – Updated bids requested.
2. Winans/Hamburg Historical Marker – Hamburg Cemetery – New Marker Coming Soon

G. Risk Management (Insurance/ADA)

1. ADA Compliance in Parklands - No update
2. Pedestrian Crossings along Lakelands Trail – Safety Concerns raised by Supervisor Hohl. Suggestion that topic be placed on next Public Safety Committee meeting for discussion about confusion and that both pedestrians and vehicular traffic are not obeying the traffic laws. Would like Public Safety to evaluate the situation and work with Livingston County Road commission to provide responses and a suggested solution.

10. Call to the Public

A call was made with no response.

11. Committee Comments

No comments.

12. Adjourn Meeting

Motion by Auxier, supported by Michniewicz, to adjourn the meeting.

VOICE VOTE: Ayes: 3 Absent: 2 (Muck, Member at Large)

MOTION CARRIED

Meeting adjourned at 4:18 p.m.

Respectfully submitted,



Debra Henneman
Township Coordinator
Parks, ADA, Grants, Ordinances

Next meeting: Tuesday, July 26, 2022 – 3:00 p.m.