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Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, July 19, 2022 at 7:00 PM
Hamburg Township Hall Board Room

MINUTES

CALL TO ORDER

Hohl called the meeting to order at 7:00 pm.

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

Pat Hohl
Mike Dolan
Bill Hahn
Chuck Menzies
Cindy Michniewicz
Jason Negri
Patricia Hughes

CALL TO THE PUBLIC

Jennifer Conlin, running for 48th State Representative introduced herself.

CONSENT AGENDA

Motion to approve as presented with amendment to July 5th regular meeting minutes Item #15 should read Article 2, Article 7 and Article 8.

Motion made by Hughes, Seconded by Michniewicz.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Negri, Hughes, Michniewicz

1. Board of Trustees Special Meeting Minutes July 05, 2022 12:00 pm
2. Board of Trustees Regular Meeting Minutes July 05, 2022 2:30 pm
3. AP BILLS LIST July 19, 2022
4. Public Safety Monthly Report June 2022

5. DPW Monthly Report June 2022
6. Approved MUC Minutes - June 08, 2022
7. Election Commission Approved Meeting Minutes June 20, 2022
8. Parks & Recreation - Parks Master Plan Timeline
9. Parks & Recreation - Public Information - Master Plan Survey
10. Parks & Recreation - Regular Meeting Approved Minutes - May 24, 2022
11. Parks & Recreation - Park Coordinator's Report - June 2022
12. Senior Center - Senior Director Report - June 2022

APPROVAL OF THE AGENDA

Motion to approve as presented.

Motion made by Dolan, Seconded by Negri.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

UNFINISHED BUSINESS

13. Kingston Drive Road Maintenance SAD Renewal - First Reading
Motion to move the resolution as presented in the packet asking the Clerk to publish and schedule the second public hearing for the Kingston Drive SAD Renewal for August 16, 2022 at 7:00 pm.

Motion made by Hohl, Seconded by Menzies.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

14. Hamburg Twp. Aquatic Weed Control Special Assessment District - First Public Hearing
Motion to remove the following 8 parcels from the Aquatic Weed Control SAD.
#15-28-200-024, 15-28-200-025, 15-28-200-026, 15-28-203-001, 15-28-203-006, 15-28-203-007, 15-28-203-008 and 15-28-203-009.

Motion made by Hohl, Seconded by Negri.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

Motion to move Resolution No. 2 – Resolution to Direct Preparation of Assessment Roll and set the date for the 2nd public hearing with the amendment to the introduction on August 16, 6:00pm.

Motion made by Hohl, Seconded by Michniewicz.

Voting Yea: Hohl, Hahn, Menzies, Michniewicz, Negri, Hughes

Voting Nay: Dolan

15. Review of Policies and Procedures 4.9 (N) Financial Administration, 5.0 Property Management and 6.0 Public Information amendments and first readings.

Motion to receive, file and let the minutes reflect this is the first reading of 4.9(N) Policies and Procedures Financial Administration, 5.0 Policies and Procedures Property Management and 6.0 Policy and Procedure Public Information.

Motion made by Hohl, Seconded by Negri.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Negri, Hughes

Voting Nay: Michniewicz

16. Single Trash Hauler

Motion to schedule a special meeting of the Board on August 12, 2022 at 11:00 am for the purpose of discussing the proposals and bids received for Single Trash Hauler.

Motion made by Negri, Seconded by Hahn.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

CURRENT BUSINESS

17. DPW Promotion - Sharp

Motion to promote Mr. Sharp to Grade 8 Step 3 effective July 01, 2022 resulting in a 12% increase in wages as noted in the memo dated July 13, 2022. Also noted the services of Highland Treatment will continue to be utilized as a consultant and mentor for our staff under the current agreement with Highland Treatment.

Motion made by Hohl, Seconded by Hahn.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri

Voting Nay: Hughes

Motion to create a new job description as provided in the packet, Plant Operator B Grade 8 with the following amendment: That job description Plant Operator B is not amended but that the Plant Manager A be amended to delete the B licensure in that pay grade and require an A licensure to be at the level 10 Plant Operator A.

Motion made by Hohl, Seconded by Hughes.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

18. Deputy Public Safety Director Hiring

Motion to approve the hiring of Jeffrey Newton as Deputy Public Safety Director effective July 25, 2022 starting salary \$85,567 grade 11 step 1.

Motion made by Hohl, Seconded by Hahn.

Roll Call Voting Yea: Hohl, Hahn, Menzies, Negri, Hughes

Roll Call Voting Nay: Dolan, Michniewicz

19. Fire Promotions

Motion to approve the promotion of Fire Marshall Jordan Zernick to the rank of Deputy Fire Chief effective July 20, 2022 starting pay of grade 9 step 7 of the Hamburg Township salary step plan.

Motion made by Negri, Seconded by Michniewicz.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

Motion to approve the promotion of Fire Fighter Clinton London to the rank of Sargent effective July 20, 2022.

Motion made by Menzies, Seconded by Dolan.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

20. Updated Public Safety SOP

Motion to approve the amended Public Safety SOP 700-08 Chain of Command.

Motion made by Hughes, Seconded by Negri.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

Motion to give the Director of Public Safety authority to amend all public safety policies for non substantive reasons, limiting that authority through the end of 2022.

Motion made by Negri, Seconded by Hahn.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

21. MMRMA Renewal

Motion to authorize Clerk Dolan to sign the MMRMA Insurance Coverage proposal for the fiscal year July 01, 2022 through June 30, 2023.

Motion made by Hohl, Seconded by Hughes.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

22. Brighton Township Request to Purchase Water Taps
Motion to authorize the sale of 100 water taps in the Livingston Community Water Authority to the Charter Township of Brighton at a price of \$5,200.00 per tap.

Motion made by Hohl, Seconded by Hahn.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

CALL TO THE PUBLIC

A call was made with no response.

BOARD COMMENTS

Trustee Menzies followed up on the discussion of being notified of tragic accidents and will discuss with the Public Safety Board.

Clerk Dolan mentioned the next Regular Board Meeting will be held on Thursday, August 04, 2022 due to the election on August 02, 2022.

River Clean up is this Saturday at 8:00 am meeting at the Conservation Club.

ADJOURNMENT

Motion to adjourn the meeting at 8:06 pm.

Motion made by Negri, Seconded by Hughes.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

Respectfully submitted,



Crystal Simmons

Recording Secretary



Mike Dolan

Township Clerk