



10405 Merrill Road  
P.O. Box 157  
Hamburg, MI 48139  
(810) 231-1000  
[www.hamburg.mi.us](http://www.hamburg.mi.us)

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**TO:** Jason B. Negri, Supervisor  
Hamburg Township Board of Trustees

**FROM:** Brittany K. Campbell, Utilities/Special Projects Coordinator

**DATE:** April 7<sup>th</sup>, 2026

**AGENDA ITEM TOPIC:** **Community Drive – Private Road S.A.D.**  
Road Maintenance S.A.D. Renewal Request  
Number of Supporting Documents: **6**

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### **Requested Action**

- Approval by the Board to re-establish the Community Drive road maintenance special assessment district (S.A.D.) for an additional 10-year period. The first public hearing to re-establish the S.A.D. should be scheduled for Thursday, May 7<sup>th</sup>, 2026, beginning at 2:00 p.m. with the Notice of the public hearing to be published in the local newspaper prior to the hearing date as well as a copy to be mailed out to the property owners pursuant to Public Act 188 of 1954, as amended.

### **Background**

- The current Special Assessment District providing road maintenance and dust control services for Community Drive will expire on June 21<sup>st</sup>, 2026. Petitions have been submitted to the Township with over **65.82%** of the road frontage property owners in favor of renewing the district. Road maintenance services include road grading, gravel installation, dust abatement spraying, snow removal and sanding of the roadway for icy conditions. Petitioners would like to re-establish the road maintenance district.

### **Fiscal Considerations**

Does the agenda item require the expenditure of funds? Yes  No  - the road maintenance services will all be paid for through the Community Drive road maintenance special assessment district (SAD).

Are funds budgeted? Yes  No

Fiscal year(s) affected: 2026 - 2036

Is a budget amendment required?

Yes  No

General Ledger number(s) affected: 276-000.000-802.000

**NOTE:** This road maintenance district is a “self-funded” S.A.D. that will pay for the services annually on the property owner’s winter tax bills.



# Township Board Cover Sheet

## Community Drive – Road Maintenance S.A.D.

### **Information Packet:**

Hamburg Township has been petitioned by the property owners along Community Drive to re-establish their road maintenance special assessment district. Services include road grading, gravel installation, dust abatement services, snow removal and sanding of the roadway for icy conditions. Based upon property owner response, there are enough petitions to proceed with re-establishing the S.A.D. The maintenance district is a “self-funded” S.A.D. that will pay for the services annually on the winter tax bills.

The following items have been included for the Board’s review:

1. **Property Owner Petitions:**

- A. Petition results Memorandum dated April 1<sup>st</sup>, 2026
- B. Copies of the individual petition forms submitted by property owners
- C. Supervisor’s Petition Certification
- D. Spreadsheet showing support by road frontage (per Public Act 188)

2. **Resolution to Acknowledge Petitions and Re-Establish S.A.D.:**

- A. Resolution No. 1 – Resolution to Re-Establish S.A.D.

The Board must adopt the Resolution to tentatively declare its intent to re-establish the Community Drive road maintenance special assessment district for the purpose of providing road maintenance services.

The Resolution will also set the date and time for the first public hearing to be held to re-establish the district. The Board typically schedules the public hearings to be held prior to a regularly scheduled Board meeting. Therefore, I am recommending that the 1<sup>st</sup> public hearing be scheduled for **Thursday, May 7<sup>th</sup>, 2026, beginning at 2:00 p.m.** to allow enough time for notice to be published in the newspaper as well as mailing individual notices to property owners.



FAX 810-231-4295  
PHONE 810-231-1000

P.O. Box 157  
10405 Merrill Road  
Hamburg, Michigan 48139

**A GREAT PLACE TO GROW**

**MEMORANDUM**

TO: Jason B. Negri, Supervisor  
Hamburg Township Board of Trustees

FROM: Brittany K. Campbell, Utilities Coordinator

DATE: April 1<sup>st</sup>, 2026

RE: **COMMUNITY DRIVE – ROAD MAINTENANCE PROJECT**  
Re-Establishment of the Road Maintenance Special Assessment District

I am writing to update the Board of Trustees on the status of the proposed Community Drive petition for road maintenance special assessment district (S.A.D.). **Currently, there are enough property owners in favor of re-establishing the road maintenance district.** The facts are as follows:

DISTRICT NAME	<b>Community Drive Road Maintenance District</b>
TYPE OF DISTRICT	Gravel Road Maintenance Program
NUMBER OF PARCELS	11
NUMBER OF RETURNED "YES" PETITIONS	8
TOTAL ROAD FRONTAGE OF PROPOSED DISTRICT	949.50 feet
TOTAL "YES" ROAD FRONTAGE FOR ROAD IMPROVEMENT	625.00 feet
PERCENTAGE OF "YES" ROAD FRONTAGE TO TOTAL ROAD FRONTAGE	625.00 feet divided by 949.50 feet equals = <b>65.82%</b>
PERCENTAGE OF RETURNED "YES" PETITIONS TO TOTAL NUMBER OF PARCELS	8 divided by 11 = 72.73%

**NOTE:** Community Drive is a **private** road. This project will consist of the re-establishment of the existing road maintenance district that will expire on June 21<sup>st</sup>, 2026.

TO: THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG  
LIVINGSTON COUNTY, STATE OF MICHIGAN

**PETITION FOR ROAD MAINTENANCE UNDER ACT NO. 188, P.A. 1954, AS AMENDED**

I (We) the undersigned, as the record owner(s) of land constituting more than 50% of the total linear road frontage in a proposed special assessment district described in the attached Appendix, hereby respectfully **PETITION THE HAMBURG TOWNSHIP BOARD** for road maintenance as described below (the "Project") under the authority of the Township Public Improvements Act (Act No. 188, Public Acts of Michigan, 1954, as amended), for Community Drive, being a private road located in Hamburg Township. The project shall be paid for through special assessment levied on those properties located within the district. The method of assessment shall be levied on a per parcel charge.

**Project Description:** The project consists of re-establishing a road maintenance special assessment district to benefit those properties having ingress and egress along Community Drive.

Road maintenance shall consist of the following services:

1. Gradings to be done up to four (4) times per year as necessary.
2. Up to 50 cubic yards 22A road quality gravel to be installed on an annual basis as necessary.
3. Snow removal up to six (6) times per year at four (4) or more inches of accumulation.
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5. Application of brine spray for the purpose of dust control at the following schedule—One week prior to or after the Memorial Day holiday, one week prior to or after the 4<sup>th</sup> of July holiday, the first week of August, and one week prior to or after the Labor Day holiday, not to exceed four (4) times per year.

We, the petitioners, further understand that the costs of the Project (including any related engineering and legal costs) may be assessed against all lands in the proposed district. In the event that the Special Assessment District (S.A.D.) is not created, the undersigned agree to reimburse the Township for all such costs that the Township may reasonably assess against our property. Such assessed costs may be divided into equal annual installments payable over a period to be determined by the Township Board in accordance with such Act. Petitioners further understand and agree to be responsible for the payment of any and all legal fees for any litigation arising from the preparation, implementation and/or administration of the requested Special Assessment District (SAD).

**\*Do not detach from top of Petition form\***

**RECEIVED**  
JAN 26 2026  
BY: BKA

TAX CODE NUMBER:

4715-15-402-003

Name(s) of Property Owners(s):

San Watring Nicole Ray

Property Address:

5617 Community Dr Brighton 48116

MAILING ADDRESS –  
of property owner if different  
than property address:

**ALL RECORD PROPERTY OWNERS MUST SIGN**

X 

Date: 1/23/2026

X 

Date: 1/23/26

TO: THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG  
LIVINGSTON COUNTY, STATE OF MICHIGAN

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**\*Do not detach from top of Petition form\***

TAX CODE NUMBER:

4715-15-402-005

Name(s) of Property Owners(s):

TERRY & SUSAN WEISBACH

Property Address:

5821 COMMUNITY DRIVE  
BRIGITTON, MI 48116

MAILING ADDRESS –  
of property owner if different  
than property address:

6601 HEMLOCK CT  
BRIGITTON, MI 48116

**ALL RECORD PROPERTY OWNERS MUST SIGN**

X

*Terry Weisbach*

Date:

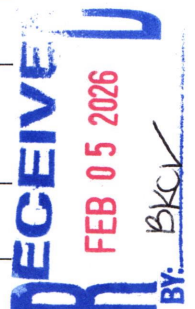
2/3/26

X

*Susan Weisbach*

Date:

2/3/26



TO: THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG  
LIVINGSTON COUNTY, STATE OF MICHIGAN

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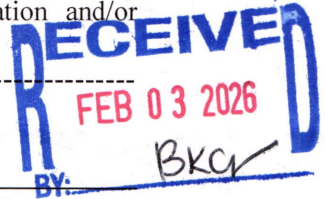
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**\*Do not detach from top of Petition form\***



TAX CODE NUMBER:

15-15-402-007

Name(s) of Property Owners(s):

John Carver

Property Address:

5833 Community Dr

MAILING ADDRESS –  
of property owner if different  
than property address:

ALL RECORD PROPERTY OWNERS MUST SIGN

X

John Carver

Date:

2/3/26

X

Date:

TO: THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG  
LIVINGSTON COUNTY, STATE OF MICHIGAN

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**\*Do not detach from top of Petition form\***

TAX CODE NUMBER:

15-15-402-007

Name(s) of Property Owners(s):

Patricia Carver

Property Address:

5833 Community Dr.

MAILING ADDRESS –  
of property owner if different  
than property address:

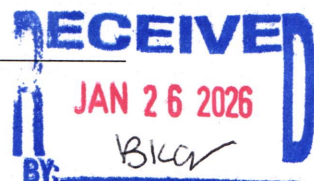
ALL RECORD PROPERTY OWNERS MUST SIGN

X Patricia Carver

Date: 1/18/2026

X

Date:



TO: THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG  
LIVINGSTON COUNTY, STATE OF MICHIGAN

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**\*Do not detach from top of Petition form\***

TAX CODE NUMBER:

15-15-402-008

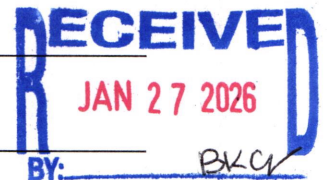
Name(s) of Property Owners(s):

Mary K. Anderson

Property Address:

5845 Community Dr.

MAILING ADDRESS –  
of property owner if different  
than property address:



ALL RECORD PROPERTY OWNERS MUST SIGN

X

Date:

1/18/26

X

Date:

TO: THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG  
LIVINGSTON COUNTY, STATE OF MICHIGAN

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**\*Do not detach from top of Petition form\***

TAX CODE NUMBER:

4715-15-402-011

Name(s) of Property Owners(s):

JOHN C. MOSTELLER

Property Address:

5853 Community Dr, Brighton 48116

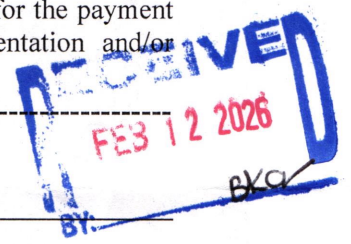
MAILING ADDRESS –  
of property owner if different  
than property address:

6101 34<sup>th</sup> St W, Unit 196  
Bradenton, FL 34210

**ALL RECORD PROPERTY OWNERS MUST SIGN**

X John C. Mosteller Date: 2/6/2026

X \_\_\_\_\_ Date: \_\_\_\_\_



TO: THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG  
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**\*Do not detach from top of Petition form\***

TAX CODE NUMBER:

4715-15-402-013

Name(s) of Property Owners(s):

MICHAEL GIRAUD TRUST, HEIDI PORCELL  
TRICE

Property Address:

5861 COMMUNITY DR

MAILING ADDRESS –  
of property owner if different  
than property address:

HEIDI PORCELL

2941 TRAILWOOD AVE

ANN ARBOR, MI 48105

**ALL RECORD PROPERTY OWNERS MUST SIGN**

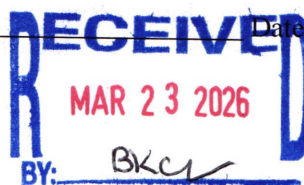
X

*Heidi Porcell*

Date:

3/17/24

X



TO: THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG  
LIVINGSTON COUNTY, STATE OF MICHIGAN

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**\*Do not detach from top of Petition form\***

TAX CODE NUMBER:

15-15-402-113

Name(s) of Property Owners(s):

Robert and Karrie Bloomquist

Property Address:

5867 Community Drive, Brighton

MAILING ADDRESS –  
of property owner if different  
than property address:

48114

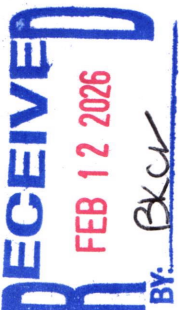
ALL RECORD PROPERTY OWNERS MUST SIGN

X KBloomquist

Date: 2-2-26

X [Signature]

Date: 2-2-06



TO: THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG  
LIVINGSTON COUNTY, STATE OF MICHIGAN

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3. Snow removal up to six (6) times per year at four (4) or more inches of accumulation.
4. Sanding up to three (3) times per year when icy conditions require.
5. Application of brine spray for the purpose of dust control at the following schedule—One week prior to or after the Memorial Day holiday, one week prior to or after the 4<sup>th</sup> of July holiday, the first week of August, and one week prior to or after the Labor Day holiday, not to exceed four (4) times per year.

We, the petitioners, further understand that the costs of the Project (including any related engineering and legal costs) may be assessed against all lands in the proposed district. In the event that the Special Assessment District (S.A.D.) is not created, the undersigned agree to reimburse the Township for all such costs that the Township may reasonably assess against our property. Such assessed costs may be divided into equal annual installments payable over a period to be determined by the Township Board in accordance with such Act. Petitioners further understand and agree to be responsible for the payment of any and all legal fees for any litigation arising from the preparation, implementation and/or administration of the requested Special Assessment District (SAD).

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**\*Do not detach from top of Petition form\***

TAX CODE NUMBER:

4715-15-402-121

Name(s) of Property Owners(s):

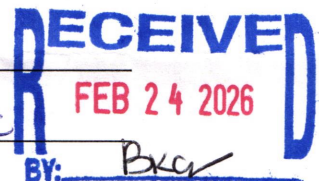
Chris & Julie Wendrick

Property Address:

5873 Community Dr.

MAILING ADDRESS –  
of property owner if different  
than property address:

BRIGHTON, Mich. 48116



**ALL RECORD PROPERTY OWNERS MUST SIGN**

X

Julie J. Wendrick

Date: 2-17-2026

X

Chris Wendrick

Date: 2/17/2026





10405 Merrill Road ♦ P.O. Box 157  
Hamburg, MI 48139  
Phone: 810.231.1000 ♦ Fax: 810.231.4295  
www.hamburg.mi.us

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**PETITION CERTIFICATE**  
**COMMUNITY DRIVE - ROAD MAINTENANCE S.A.D.**

To the Clerk and Township Board  
Hamburg Township  
Livingston County, Michigan

Dear Board of Trustees,

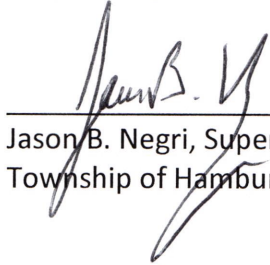
This is to certify that I, Jason B. Negri, the Supervisor and assessing officer of Hamburg Township, Livingston County, Michigan, being the person having charge of the assessment roll of said Township have checked the attached petitions requesting to continue road maintenance for Community Drive consisting of road gradings to be done up to four (4) times per year; up to 50 cubic yards 22A road quality gravel to be installed on an annual basis as necessary; snow removal up to six (6) times per year at four (4) or more inches of accumulation; sanding of the roadways as icy conditions require; and dust control spraying not to exceed four (4) times per year. I do hereby certify that said petitions have been signed by the record owners of **65.82** percent (%) of the total frontage of the roads within the boundaries as described upon the Petition.

I further certify that the total frontage of the private road within the district equals 949.50 linear feet. The total footage signed by records owners within the proposed district equals 625.00 linear feet based on a total lot frontage of 949.50 linear feet.

I do hereby certify that the assessment roll and all assessment records have been verified within the records of the Register of Deeds for Livingston County, as to the record owners of all property within the Township of Hamburg and within the area set forth in said Petition on the day of filing the petition(s).

Respectfully submitted,

Dated: 3/24/26

  
\_\_\_\_\_  
Jason B. Negri, Supervisor  
Township of Hamburg

*Community Dr. Road Maintenance District - Renewal of S.A.D.*

<b>COMMUNITY DRIVE - ROAD MAINTENANCE S.A.D. RENEWAL</b>				
<b>Parcel #</b>	<b>Property Address</b>	<b>Road Frontage ( Ft.)</b>	<b>Frontage in Support</b>	<b>Frontage Opposed</b>
15-15-402-001	5809 Community Drive	80.00		
15-15-402-003	5817 Community Drive	80.00	80.00	
15-15-402-005	5821 Community Drive	80.00	80.00	
15-15-402-007	5833 Community Drive	80.00	80.00	
15-15-402-008	5845 Community Drive	80.00	80.00	
15-15-402-011	5853 Community Drive	80.00	80.00	
15-15-402-013	5861 Community Drive	40.00	40.00	
15-15-402-108	5895 Community Drive	169.80		
15-15-402-113	5867 Community Drive	60.00	60.00	
15-15-402-121	5873 Community Drive	125.00	125.00	
15-15-403-019	8759 Chilson Road	74.70		
	<b>TOTAL LINEAR ROAD FRONTAGE:</b>	<b>949.50</b>	<b>625.00</b>	<b>0</b>
	<b>% in Favor of S.A.D.:</b>	<b>65.82</b>		
	<b>% Opposed to S.A.D.:</b>	<b>0.00</b>		

**COMMUNITY DRIVE SPECIAL ASSESSMENT DISTRICT  
RESOLUTION NO. 1**

**TOWNSHIP OF HAMBURG**

At a regular meeting of the Township Board of the Township of Hamburg, Livingston County, State of Michigan, held at the Hamburg Township Hall Meeting Room on Tuesday, April 7<sup>th</sup>, 2026, beginning at 2:30 p.m. Eastern Standard Time, there were:

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

and the following preamble and resolution were:

MOVED FOR ADOPTION BY: \_\_\_\_\_

MOTION SECONDED BY: \_\_\_\_\_:

**RESOLUTION  
ACKNOWLEDGING RECEIPT OF PETITIONS AND  
RE-ESTABLISHMENT OF THE COMMUNITY DRIVE  
ROAD MAINTENANCE SPECIAL ASSESSMENT DISTRICT**

**WHEREAS**, the Township Board (“the Board”) of the Township of Hamburg, Livingston County, Michigan (“the Township”) has received petitions, (“the Petitions”), by a majority of the residents and property owners of Community Drive, pursuant to Act No. 188, Public Acts of Michigan, 1954, as amended (“the Act), requesting that the Township continue to administer road maintenance for Community Drive, being a private road located in Hamburg Township.

**NOW, THEREFORE, BE IT RESOLVED THAT** the Hamburg Township Board hereby tentatively declares its intent to re-establish the Special Assessment District for the full length of Community Drive, for the purpose of providing road maintenance to include: snow removal when snow accumulates to four or more (4) inches; sanding up two three (3) times per year as icy conditions require; road grading – up to four (4) gradings annually as necessary; installation of up to 50 cubic yards of road quality gravel (22A) to be laid annually as conditions require; and the application of brine spray for the purpose of dust control not to exceed four (4) times per year as needed, for a duration of ten years, within the proposed district in accordance with the Petitions of the property owners thereof.

**BE IT FURTHER RESOLVED THAT** the Hamburg Township Board does tentatively designate the special assessment district against which the costs of the improvements are to be assessed as the Community Drive - Road Maintenance Special Assessment District, which shall include the lands and premises more particularly described above.

**BE IT FURTHER RESOLVED THAT** a hearing on any objections to the Petitions, to the improvements, the estimate of costs, and to the Special Assessment District proposed to be established for the assessment of the cost of such improvements, shall be held on Tuesday, May 7<sup>th</sup>, 2026, at a special meeting of the Township Board at the Hamburg Township Hall Meeting Room located at 10405 Merrill Road, Hamburg, Michigan, commencing at 2:00 p.m.

**BE IT FURTHER RESOLVED THAT** the Clerk shall give proper notice of such hearing by mailing and publication in accordance with Act No. 188 and the laws of the State of Michigan.

Upon a roll call vote, the following voted “Aye”:

The following voted “Nay”:

**Resolution** \_\_\_\_\_.

**CLERK’S CERTIFICATE**

The undersigned, being the duly elected Clerk of the Township of Hamburg, Livingston County, Michigan hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board on April 7, 2026, and the vote taken thereon, at the meeting described in the introductory paragraph, at which a quorum was present and remained throughout; (2) the original of such resolution is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to an in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and have been or will be made available as required thereby.

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Michael Dolan  
Hamburg Township Clerk