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TO: Township Board of Trustees

FROM: Deby Henneman, Township Coordinator

DATE: April 1, 2026

AGENDA ITEM TOPIC: Community Service Day – Lakelands Trail Clean-Up – April 24, 2026 – 8AM-Noon

Number of Supporting Documents: **None**

Requested Action

To approve the scheduling and coordinating of a Community Service Day coinciding with Earth Day to clean up the Mike Levine Lakelands Trail Linear State Park, along with our neighboring townships, Putnam and Green Oak. Expected budget not to exceed \$1,000 and should include payroll for key staff. Proposing to make this an annual event, providing each Township coordinates and funds efforts for their own portion of the trail.

Background

Supervisor Chambers from Putnam Township had reached out to coordinate Community Clean-Up Efforts this year, and we had talked at the time about the possibility of a coordinated clean-up of the Lakelands Trail along with our friends at Green Oak Township. In the meantime, the principal from Kensington Woods Schools reached out to see if we had anything we could recommend for their Community Service Day efforts, which were scheduled for the morning of April 24, 2026.

It has been the plan all along to coordinate the clean up of the Parklands and Trail with the Community Clean Up Day, since we can take advantage of the dumpsters being here, however, it is hard to find volunteers. The event this year was pushed back based on the availability of the Document Shredding company, so it is a little earlier than it has been in years past. We generally schedule it for closer to Earth Day. That said, when the opportunity came up to have a dozen or so volunteers to help with a clean-up on the 24th, it was too good to pass up.

I have reached out to the Supervisors of both Putnam and Green Oak, with the thought that if they can't commit to this year, we can always coordinate for 2027. In the meantime, we have the help, so would love to do a spruce at least on our 6.5 miles, if possible.

The idea would be that each Township would be in charge of their own volunteers and providing supplies, refreshments, etc. The collaboration would be on the marketing end of things which would help get the word out to our friends and neighbors.

Fiscal Considerations

Does the agenda item require the expenditure of funds? Yes No

Are funds budgeted? Yes No We do have a Community Events GL which is what we use to fund the Community Clean Up – Requested and approved budget for that was \$12,000 so we could hold both events out of this line item and increase the budget based on expenses this year and anticipated costs for next.

This line item also covers small events such as ribbon cuttings, etc. so a suggested amount will be in my G&O for the upcoming year.

Fiscal year affected: Choose an item.

Is a budget amendment required? Yes No

General Ledger numbers affected: 101-751.000-943.000