



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Patrick J. Hohl, Supervisor
Hamburg Township Board of Trustees

Re: **Approved Municipal Utilities Committee Minutes**

Please be apprised of this excerpt from the ☒Unapproved ☐Approved Minutes of the Meeting of the Hamburg Township Sewer Committee:

Date of Meeting: February 18th, 2025

Sewer Committee Members Present: Hohl, Negri, Menzies

Sewer Committee Members Absent: None

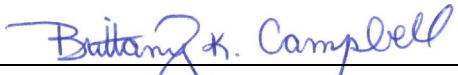
Text of Motion: MOTION BY HOHL, SUPPORTED BY NEGRI TO APPROVE THE MINUTES OF THE DECEMBER 11th, 2024 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Negri, Menzies Absent: None Nays: None

MOTION CARRIED.

State of Michigan }
County of Livingston }
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg Township Municipal Utilities Committee.



BRITTANY K. CAMPBELL
HAMBURG TOWNSHIP UTILITIES COORDINATOR

Date: February 18th, 2025

**HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE
WEDNESDAY, DECEMBER 11th, 2024 – 2:30 P.M.
10405 MERRILL ROAD, HAMBURG, MI 48139**

1. CALL TO ORDER

The meeting was called to order by Hohl at 2:30 p.m.

Roll Call of the Committee:

Present: Hohl, Negri

Absent: Menzies

Also Present: Brittany Campbell, Tony Randazzo and Ryan Ward

2. CALL TO THE PUBLIC

Hohl opened the call to the public and seeing no response, closed the call to the public.

3. CORRESPONDENCE

There was no correspondence to be addressed at this meeting.

4. APPROVAL OF THE AGENDA

MOTION BY HOHL, SUPPORTED BY NEGRI TO APPROVE THE AGENDA WITH THE ADDITION OF ITEM 7.F. UNDER CURRENT BUSINESS.

Ayes: Hohl, Negri

Absent: Menzies

Nays: None

Motion passed.

Unfinished Business:

- A. PFAS/PFOS Discussion
- B. Manhole Inspection Program
- C. 200 Series Grinder Pump Replacements

Current Business:

- A. DPW Monthly Report – November 2024 Statistics
- B. Lyon Direct Sewer Connection Agreement – 7797 Venice Ct.
- C. Coker Sewer Extension/Connection Cost Review – 8732 Pettysville Rd.
- D. Plumber Service Reimbursement Request – 6295 Pinemont Dr.
- E. 2025 MUC Meeting Schedule
- F. Telford Sewer Connection Cost Review – 9855 Galatian Dr.

5. APPROVAL OF THE MINUTES

MOTION BY HOHL, SUPPORTED BY NEGRI TO APPROVE THE MINUTES OF THE NOVEMBER 13th, 2024 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Negri

Absent: Menzies

Nays: None

Motion passed.

6. UNFINISHED BUSINESS

A. PFAS/PFOS Discussion.

MOTION BY HOHL, SUPPORTED BY NEGRI TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Negri

Absent: Menzies

Nays: None

Motion passed.

B. Manhole Inspection Program.

MOTION BY HOHL, SUPPORTED BY NEGRI TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Negri

Absent: Menzies

Nays: None

Motion passed.

C. 200 Series Grinder Pump Replacements.

MOTION BY HOHL, SUPPORTED BY NEGRI TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Negri

Absent: Menzies

Nays: None

Motion passed.

7. CURRENT BUSINESS

A. DPW Monthly Report – November 2024 Statistics. Randazzo reported that the wastewater treatment plant was out of compliance for one day in the month of November. Jon Sharp reported the non-compliance in a timely manner to EGLE as is required by the State. Ward stated that this is the first time the plant has been out of compliance in almost two years.

Randazzo explained that the blower fan was delivered to the Township and has been wired up and activated at the Kress Road Pump Station mulch bed. This should really reduce the odor at the pump station. Ward and Randazzo plan to go out and inspect the new system this afternoon. Lastly Randazzo noted that C & E Construction Co. picked up an additional six (6) grinder pump stations for the grinder pump replacement program. There are about 50 replacements left to be completed and are the most difficult ones that need to be done.

MOTION BY HOHL, SUPPORTED BY NEGRI TO NOTE THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Hohl, Negri

Absent: Menzies

Nays: None

Motion passed.

B. Lyon Direct Sewer Connection Agreement – 7797 Venice Ct.

MOTION BY HOHL, SUPPORTED BY NEGRI TO APPROVE THE LYON AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Negri

Absent: Menzies

Nays: None

Motion passed.

C. Coker Sewer Extension/Connection Cost Review – 8732 Pettysville Rd. Campbell reported that the estimated engineering and construction charges under the blanket contract agreement were \$36,313.91. The actual engineering and construction charges for the sewer extension and connection project were \$30,863.79 leaving a remaining balance of \$5,450.12. As a result, a refund of \$5,450.12 should be issued to the property owners.

MOTION BY HOHL, SUPPORTED BY NEGRI TO DIRECT THE ACCOUNTING DEPARTMENT TO REFUND THE OVERPAYMENT FROM THE COKER SEWER FEE DEPOSIT IN THE AMOUNT OF \$5,450.12 TO THE PROPERTY OWNERS AS NOTED IN THE UTILITIES COORDINATOR'S COST REVIEW MEMO.

Ayes: Hohl, Negri

Absent: Menzies

Nays: None

Motion passed.

D. Plumber Service Reimbursement Request – 6295 Pinemont Dr. Hohl stated that the property owners letter indicated that someone had shut off the grinder pump breakers in the Control Panel and asked who shut-off the power to the grinder pump station. Ward noted that there were many more hands working at the home due to the sudden passing away of the Builder and it could have been anyone who shut-off the power to the grinder pump. Randazzo noted that the plumber should have checked to see if the grinder pump was working first before snaking the pipe and putting a camera into it. Campbell noted that the property owners were provided with an information packet about the care and use of the sewer system when they signed the sewer agreement which clearly states to call the Township for any sewer related issues prior to contacting a plumber.

MOTION BY HOHL, SUPPORTED BY NEGRI TO DENY THE PROPERTY OWNER'S REQUEST FOR REIMBURSEMENT OF THE PLUMBER CHARGES FOR FAILURE TO FOLLOW THE TOWNSHIP POLICY TO CONTACT THE DPW FIRST PRIOR TO CALLING A PLUMBER.

Ayes: Hohl, Negri

Absent: Menzies

Nays: None

Motion passed.

E. 2025 MUC Meeting Schedule. Campbell presented the proposed 2025 meeting schedule to the Committee noting that the meetings shall be held on the second Wednesday of the month beginning at 2:30 p.m. unless changed in advance by the Committee. Negri stated that Wednesdays are difficult for him to attend and asked if the meetings could be changed to Tuesdays. Hohl noted that there may be some changes to the Committee assignments in February and asked Negri if he still wanted to be on the Committee. Campbell suggested keeping the meetings as they are currently scheduled on Wednesdays unless it needs to be changed once the more permanent Committee assignments are made for the Board members. Campbell will post the new meeting schedule to the Township website for public information.

MOTION BY HOHL, SUPPORTED BY NEGRI TO ADOPT THE 2025 MEETING SCHEDULE AS PRESENTED WITH THE UNDERSTANDING THAT MEETINGS CAN BE RE-SCHEDULED BASED ON COMMITTEE MEMBER AVAILABILITY OR CANCELLED AT THE DISCRETION OF THE UTILITIES COORDINATOR, SUPERVISOR AND UTILITIES DIRECTOR.

Ayes: Hohl, Negri

Absent: Menzies

Nays: None

Motion passed.

Campbell stated that due to a lack of agenda items for the January MUC meeting as well as a Committee member being out of town at that time, she would like to request that the January 8th, 2025 MUC meeting be cancelled.

MOTION BY HOHL, SUPPORTED BY NEGRI TO CANCEL THE JANUARY 8, 2025 MUNICIPAL UTILITIES COMMITTEE MEETING.

Ayes: Hohl, Negri

Absent: Menzies

Nays: None

Motion passed.

F. Telford Sewer Connection Cost Review – 9855 Galatian Dr. Campbell reported that the estimated construction charges under the blanket contract agreement were \$10,400.63. The actual construction charges for the sewer connection project were \$10,039.49 leaving a remaining balance of \$361.14. As a result, a refund of \$361.14 should be issued to the property owners.

MOTION BY HOHL, SUPPORTED BY NEGRI TO DIRECT THE ACCOUNTING DEPARTMENT TO REFUND THE OVERPAYMENT FROM THE TELFORD SEWER FEE DEPOSIT IN THE AMOUNT OF \$361.14 TO THE PROPERTY OWNERS AS NOTED IN THE UTILITIES COORDINATOR'S COST REVIEW MEMO.

Ayes: Hohl, Negri Absent: Menzies Nays: None
Motion passed

8. CALL TO THE PUBLIC

Seeing no requests to address the Sewer Committee, Hohl closed the call to the public.

9. INFORMATIONAL/EDUCATIONAL MATERIAL

There was no information and/or educational material available for this meeting.

10. ADJOURNMENT

MOTION BY NEGRI, SUPPORTED BY HOHL TO ADJOURN THE MEETING.

Ayes: Hohl, Negri Absent: Menzies Nays: None
Motion passed.

The meeting was adjourned at 2:47 p.m.

The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

Respectfully submitted,



Brittany K. Campbell
Hamburg Township Utilities Coordinator