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Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Chuck Menzies, Patricia Hughes, Nick Miller, Joanna Hardesty

## BOARD OF TRUSTEES REGULAR MEETING

Tuesday, February 18, 2025 at 7:00 PM  
Hamburg Township Hall Board Room

### MINUTES

#### CALL TO ORDER

The meeting was called to order at 7:00 pm.

#### PLEDGE TO THE FLAG

#### ROLL CALL OF THE BOARD

##### PRESENT

Pat Hohl  
Jason Negri  
Joanna Hardesty  
Patricia Hughes  
Chuck Menzies  
Nick Miller

##### ABSENT

Mike Dolan

##### ALSO PRESENT

Mary Kuzner

#### CALL TO THE PUBLIC

A call was made with no response.

#### CONSENT AGENDA

Motion by Menzies, seconded by Hughes, to approve the agenda, as presented.

Voting Yea: Hohl, Negri, Hardesty, Hughes, Menzies, Miller

1. 02-04-2025 11:30 Board of Trustees Special Meeting Minutes
2. 02-04-2025 2:30 Board of Trustees Regular Meeting Minutes
3. 01-21-2025 Cemetery Committee Meeting Minutes

4. Public Information
5. Public Safety Monthly Report January, 2025
6. Bills List(s) 02.18.2025
7. Parks & Rec - Blackout List - 2025

#### **APPROVAL OF THE AGENDA**

Motion by Hardesty, seconded by Negri, to approve the agenda, as amended with the addition of the Bead Grant, item #22.

Voting Yea: Hohl, Negri, Hardesty, Hughes, Menzies, Miller

#### **UNFINISHED BUSINESS**

8. Tuition Reimbursement

Motion by Hardesty, seconded by Miller, to approve the tuition increase to \$9,000.00 per fiscal year.

Voting Yea: Hohl, Hardesty, Menzies, Miller

Voting Nay: Negri, Hughes

9. Contract Negotiation Committee

Motion by Hughes, seconded by Menzies, to appoint Pat Hohl, Jason Negri and Patricia Hughes to the Contract Negotiations Committee.

Support withdrawn by Menzies.

Motion withdrawn by Hughes.

Motion by Negri, seconded by Hardesty, to appoint Joanna Hardesty, Nick Miller and Mike Dolan to the Contract Negotiations Committee.

Voting Yea: Hohl, Negri, Hardesty, Hughes, Menzies, Miller

#### **CURRENT BUSINESS**

10. Purchase of Public Safety Training Vehicle

Motion by Hardesty, seconded by Menzies, to approve the purchase of a 2015 Eldorado bus (VIN: 1FDUF5GY2FEB34220) for the price of \$1.00 from Livingston County.

Voting Yea: Hohl, Negri, Hardesty, Hughes, Menzies, Miller

11. Poverty Guidelines

Motion by Hohl, seconded by Hardesty, to approve the poverty guidelines published in the meeting packet, for all poverty applications and exceptions for the March 2025 Board of Review.

Support withdrawn by Hardesty.

Motion withdrawn by Hohl.

Motion by Negri, seconded by Hughes, to adopt the Federal Poverty Guidelines, as presented in the packet, with an additional 10% for each bracket.

Voting Yea: Hohl, Negri, Hardesty, Hughes, Menzies, Miller

12. Civic Plus General Ordinance Services - Subscription Pricing Agreement

Motion by Hardesty, seconded by Hughes, to enter into a Statement of Work (SOW) to amend the existing agreement with Civic Plus for codification services as pertains to the Hamburg Township Code of Ordinances to be charged as an annual flat-rate subscription of \$2,730.00, subject to a 5% annual increase, and to direct the Clerk or Supervisor to sign the agreement as presented in the packet, agreement beginning on 7/1/25.

Voting Yea: Hohl, Negri, Hardesty, Hughes, Menzies, Miller

13. General Ordinance Procedure - Approval and addition to Administrative PPM - 1st Reading

Motion by Miller, seconded by Hughes, to receive and file the first reading of the General Ordinance process as outlined in the meeting packet.

Voting Yea: Hohl, Negri, Hardesty, Hughes, Menzies, Miller

14. Parks & Rec - Speed Limit Reduction Request - Hamburg Fun Fest 2025 - Resolution

Motion by Negri, seconded by Miller, to move the resolution to reduce the speed on Merrill Rd during the 2025 Hamburg Fun Fest.

Voting Yea: Hohl, Negri, Hardesty, Hughes, Menzies, Miller

15. Parks & Rec - Park Use Request - Jaguar Tournament - May 9-11, 2025

Motion by Hardesty, seconded by Menzies, to approve the Park Use request for the Michigan Jaguar Tournament, as the outlined in application, for event to be held May 9-11, 2025, in West Park, with a Hazard level as High as recommended by Public Safety.

Voting Yea: Hohl, Negri, Hardesty, Hughes, Menzies, Miller

16. Parks & Rec - Park Use Request - International Border Stars Tourney - April 4-6, 2025

Motion by Hardesty, seconded by Hughes, to approve the Park Use request for the International Border Stars Tournament, as outlined in the application from Unified Events dated 12/21/24, for event to be held April 4-6, 2025, in West Park, with a Hazard level as Medium as recommended by Public Safety.

Voting Yea: Hohl, Negri, Hardesty, Hughes, Menzies, Miller

17. Parks & Rec - Park Use Request - PowerAde Tournament - August 16-17, 2025 - Set Fees

Motion by Hohl, seconded by Negri, to approve the application for the Powerade Tournament as outlined on August 6-17, 2025, with actual costs charged for Public Safety and park fees at the high hazard level.

Voting Yea: Hohl, Negri, Hardesty, Hughes, Menzies, Miller

18. Parks & Rec - Senior/Community Center Rental Packet & Application - 1st Reading

Motion by Hohl, seconded by Miller, to receive and file the first reading of the Senior/Community Center Rental Packet & Application.

Voting Yea: Hohl, Negri, Hardesty, Hughes, Menzies, Miller

19. Parks & Rec - Adopt A Feature/Garden Program - Policy Updates - First Reading  
Motion by Negri, seconded by Menzies, to receive and file the first reading of the Adopt A Feature/Garden Program - Policy Updates.  
Voting Yea: Hohl, Negri, Hardesty, Hughes, Menzies, Miller
20. Parks & Rec - Over The Road Banner Request - Hamburg Fun Fest 2025 - Resolution  
Motion by Negri, seconded by Hughes, to approve and support the application by H.E.R.O. for the over-the-road banner, as presented in the packet.  
Voting Yea: Hohl, Negri, Hardesty, Hughes, Menzies, Miller
21. Pitney Bowes Global Financial-Lease Renewal  
Provides new postage meter as well as continuing reduced postal rates.  
Motion by Hardesty, seconded by Miller, to approve the Pitney-Bowes financial lease five year renewal, as presented.  
Voting Yea: Hohl, Negri, Hardesty, Hughes, Menzies, Miller
22. Bead Grant – High Speed Internet  
Motion by Hardesty, seconded by Menzies, to support the letter of support for the Bead Grant Program for the broadband access as outlined in the letter.  
Voting Yea: Hohl, Negri, Hardesty, Hughes, Menzies, Miller
23. Employee Handbook Changes  
Motion by Hohl, seconded by Hardesty, to adopt all changes proposed in the packet given to us by Michelle Delancey with the exception of Section 10.0 – Resignations, and the addition of “hours” under Section 3.4.  
Voting Yea: Hohl, Negri, Hardesty, Hughes, Menzies, Miller

#### **CALL TO THE PUBLIC**

A call was made with no response.

#### **BOARD COMMENTS**

Treasurer Negri would like to remind residents to pay property taxes now to avoid late fees.

## ADJOURNMENT

Motion by Menzies, seconded by Miller, to adjourn the meeting.

Voting Yea: Hohl, Negri, Hardesty, Hughes, Menzies, Miller

The meeting was adjourned at 8:11 pm.

Respectfully submitted,



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Jennifer Daniels  
Recording Secretary



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Mike Dolan  
Township Clerk