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EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Patrick J. Hohl, Supervisor
Hamburg Township Board of Trustees

Re: **Approved Municipal Utilities Committee Minutes**

Please be apprised of this excerpt from the ☒Unapproved ☐Approved Minutes of the Meeting of the Hamburg Township Sewer Committee:

Date of Meeting: May 13th, 2025

Sewer Committee Members Present: Hohl, Menzies, Negri

Sewer Committee Members Absent: None

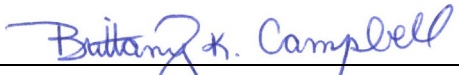
Text of Motion: MOTION BY HOHL, SECONDED BY MENZIES TO APPROVE THE MINUTES OF THE APRIL 8th, 2025 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Menzies, Negri Absent: None Nays: None

MOTION CARRIED.

State of Michigan }
County of Livingston }
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg Township Municipal Utilities Committee.



BRITTANY K. CAMPBELL
HAMBURG TOWNSHIP UTILITIES COORDINATOR

Date: May 13th, 2025

HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE
TUESDAY, APRIL 8th, 2025 – 2:30 P.M.
10405 MERRILL ROAD, HAMBURG, MI 48139

1. CALL TO ORDER

The meeting was called to order by Hohl at 2:36 p.m.

Roll Call of the Committee:

Present: Hohl, Negri

Absent: Menzies

Also Present: Brittany Campbell, Tony Randazzo and Ryan Ward

2. CALL TO THE PUBLIC

Hohl opened the call to the public and seeing no response, closed the call to the public.

3. CORRESPONDENCE

There was no correspondence to be addressed at this meeting.

4. APPROVAL OF THE AGENDA

MOTION BY HOHL, SECONDED BY NEGRI TO APPROVE THE AGENDA AS PRESENTED.

Ayes: Hohl, Negri

Absent: Menzies

Nays: None

Motion passed.

Unfinished Business:

A. PFAS/PFOS Discussion

B. Manhole Inspection Program

C. 200 Series Grinder Pump Replacements

Current Business:

A. DPW Monthly Report – March 2025 Statistics

B. Stone Sewer Connection Cost Review = 10434 Langley Dr.

C. Dombrowski Sewer Invoice Dispute – 7424 Hamburg Rd.

D. Shanahan Direct Sewer Connection – 8665 Sunrise Mist Dr.

5. APPROVAL OF THE MINUTES

MOTION BY HOHL, SECONDED BY NEGRI TO APPROVE THE MINUTES OF THE MARCH 11th, 2025 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Negri

Absent: Menzies

Nays: None

Motion passed.

6. UNFINISHED BUSINESS

A. PFAS/PFOS Discussion.

MOTION BY HOHL, SECONDED BY NEGRI TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Negri

Absent: Menzies

Nays: None

Motion passed.

B. Manhole Inspection Program.

MOTION BY HOHL, SECONDED BY NEGRI TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Negri

Absent: Menzies

Nays: None

Motion passed.

C. 200 Series Grinder Pump Replacements.

MOTION BY HOHL, SECONDED BY NEGRI TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Negri

Absent: Menzies

Nays: None

Motion passed.

7. CURRENT BUSINESS

A. DPW Monthly Report – March 2025 Statistics. Randazzo reported that the wastewater treatment plant was in compliance for the entire month of March. DPW staff kept the blower fan on at the Kress Road Pump Station all month and did not receive any odor or noise complaints from the public. Randazzo noted that staff has been applying water to the mulch bed every weekday and it appears the bed is working to tamp down H₂S odor. Ward stated that the DPW staff would like to install a water tank for the summer. Hohl stated that he has a 450-gallon tank that he will donate to the DPW to use.

Randazzo further noted that C & E Construction Co. had another good month with grinder replacements, completing five in the month of March. Lastly, Randazzo stated that three of the four pump stations have been sampled for PFAS as part of the grant work and that the Township should get the results back in another week.

Ward reported that the DPW staff received electrical training from Kerr Pump geared toward the lift stations and the troubleshooting process. Ward noted the training was free and a lot better than some of the paid training classes staff have attended. Ward hopes to do more classes with Kerr in the future.

MOTION BY HOHL, SECONDED BY NEGRI TO NOTE THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Hohl, Negri

Absent: Menzies

Nays: None

Motion passed.

B. Stone Sewer Connection Cost Review – 10434 Langley Dr. Campbell reported that the estimated construction charges under the blanket pricing contract were \$11,529.40. The actual construction charges were \$11,439.40, a difference of \$90.00. The excess funds resulted from the installation of a shorter building sewer length of 10 feet versus the 13 feet of pipe estimated by the Township. The reduced sewer line footage resulted in a balance surplus of \$90.00 (3' x \$30.00/ft. = \$90.00). As a result, a refund of \$90.00 should be issued to the property owner.

MOTION BY HOHL, SECONDED BY NEGRI TO DIRECT THE ACCOUNTING DEPARTMENT TO REFUND THE OVERPAYMENT FROM THE STONE SEWER FEE DEPOSIT IN THE AMOUNT OF \$90.00 TO THE PROPERTY OWNERS AS NOTED IN THE UTILITIES COORDINATOR'S COST REVIEW MEMO.

Ayes: Hohl, Negri

Absent: Menzies

Nays: None

Motion passed.

C. Dombrowski Sewer Invoice Dispute – 7424 Hamburg Rd. The property owner submitted a request to have the invoice for sewer connection cost overages in the amount of \$126.69 waived by the Township based on the fact that he had to provide a circuit breaker to Custom Electric during the sewer electrical connection. Campbell confirmed with Custom Electric that the homeowner provided the circuit breaker used for the sewer connection.

MOTION BY HOHL, SECONDED BY NEGRI TO WAIVE THE SEWER CONNECTION FEE INVOICE IN THE AMOUNT OF \$126.69 IN CONSIDERATION OF THE CIRCUIT BREAKER DONATED FOR THE HOMEOWNER'S SEWER INSTALLATION AND TO ASK THE UTILITIES COORDINATOR TO DISCUSS THE MATTER WITH C & E CONSTRUCTION TO REQUEST A DISCOUNT OF \$126.69 ON FUTURE SEWER WORK BILLED TO THE TOWNSHIP.

Ayes: Hohl, Negri

Absent: Menzies

Nays: None

Motion passed.

D. Shanahan Direct Sewer Connection – 8665 Sunrise Mist Dr.

MOTION BY HOHL, SECONDED BY NEGRI TO APPROVE THE SHANAHAN AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Negri Absent: Menzies Nays: None
Motion passed.

Ayes: Hohl, Negri Absent: Menzies Nays: None
Motion passed.

8. **CALL TO THE PUBLIC**

Seeing no requests to address the Sewer Committee, Hohl closed the call to the public.

9. **INFORMATIONAL/EDUCATIONAL MATERIAL**

There was no information and/or educational material available for this meeting.

10. **ADJOURNMENT**

MOTION BY NEGRI, SECONDED BY HOHL TO ADJOURN THE MEETING.

Ayes: Hohl, Negri Absent: Menzies Nays: None
Motion passed.

The meeting was adjourned at 2:47 p.m.

The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

Respectfully submitted,



Brittany K. Campbell
Hamburg Twp. Utilities/Special Projects Coordinator