



Hamburg Township Parks & Recreation

Hamburg Township Offices
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Hamburg Township Clean-Up Event 2024 Project Final Report

To: **Hamburg Township Board of Trustees**

From: **Township Coordinator**

Date: **June 11, 2024**

Re: **Hamburg Township Clean-Up Event – April 20, 2024**

This year's event took place on April 20, 2024 and held from 9 a.m. to 3 p.m. We had volunteers, as well as staff members present for the day, and the flow of traffic was steady. I am happy to report that the event was a success and we hope to expand our offerings in 2025 to include Electronics recycling which was highly requested by the residents who called in and came by.

The Document Shredding portion of the event was a big hit and the vendor was amazing to work with. Residents really appreciated being able to watch their documents shredded on site and securely. Special thanks to Deputy Clerk Mary Kuzner and Deputy Treasurer Debbie Mariani for coordinating that effort!

Budget Breakdown (Request was 6,000):

Item:	Cost
• Scrap Metal (Padnos donated dumpster & paid for metal)	\$ 716.97
• Rubbish (Monroe's)	
○ 5 - 30 yard for Garbage, Compost	Included
○ 1 – 20 yard for Tires (get a 30 next time)	\$ 5,120.00
• On-Site Document Shredding – Electrocycle)	\$ 900.00
• Shirts for Volunteers (Clerk did decals)	\$ 48.21
• Safety Vests, Work Gloves	\$ 198.77
• Water 1 case	Included
• Donuts/Lunch for Volunteers	\$ 122.92
• Printing/Marketing/Social Posts	In House
Sub-Total:	\$ 6,389.90
Payroll for Staff (B&G, Clerk, Park, etc.)	\$ 1,723.77
Grand Total:	\$ 7,396.70

Clean Up Day Item Tally									
2018	2019	2020	2021	2022	2023	2024	Item	Tally	
		None	None	2	1		Basketball Net		
	5	None	None	4	3	2	Beds		
9	7	None	None	2	7		Bicycles		
	6	None	None	2	3		Coffee Tables		
9	7	None	None	4	1	7	Couches		
	8	None	None	5	4		Doors		
	7	None	None	4		2	Dressers		
		None	None	2			Drywall		
	8	None	None	None	8	5	File Cabinets		
		None	None	1			Fire Pit		
7	10	None	None	4	8	10	Gas grills		
3	3	None	None	None	2		Hot H2O/well tanks		
	4	None	None	1			Humidifier		
2		None	None	None	3		Ladders		
6	5	None	None	3		5	Lawnmowers		
31	19	None	None	8	6	20	Mattresses		
		None	None	1	6	15	Microwave		
		None	None	1		2	Mower Deck		
	10	None	None	3			Office Chairs		
		None	None	10			Patio Chairs		
3	1	None	None	None			Pontoon boat seat sets		
	3	None	None	None	3		Propane Tank		
3	3	None	None	2		4	Refrigerators		
		None	None	1			Snowmobile		
	4	None	None	1			Stoves		
		None	None	1			Surf Board		
6	5	None	None	25	88	Filled Dumpster	Tires (2023 - large truck tires)	Had excess tires on the ends of the other dumpsters once filled.	
		None	None	6	1	1	Toilets		
	5	None	None	1	6		Treadmill		
	5	None	None	1			Vacuums		
4	3	None	None	4	3	9	Wash machines, dishwashers		
	1	None	None	None	3	1	Well Pump		
	2	None	None	5		5	Wheelbarrows		
						5	Dehumidifier		
						1	Misc Appliance		
						3	Freezer		
						1	Electric Wheelchair		

Notes to consider:

Next Year's event is proposed for: April 26, 2025

- I recommend a **\$7,500** budget for a similar event in the 25/26 FY
- Residents need to flatten the cardboard boxes & bin for it should be near shredder
- We will need more shirts to cover the volunteers for the 2025 Event
- More volunteers are needed at all stations and for clean-up in parks/trail
- Supply bags work out great to hand to volunteers walking the trail, may need more
- Baseball's clean-up was the same day need to make sure they pass directions along
- Wayfinding signage directing traffic one way should be considered
- **Electronic Waste Collection is recommended for 2025 Event – increase to \$9,000**
- **Suggest teaming up with a church or Scouts group for volunteers**