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EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Patrick J. Hohl, Supervisor
Hamburg Township Board of Trustees

Re: **Approved Municipal Utilities Committee Minutes**

Please be apprised of this excerpt from the ☒Unapproved ☐Approved Minutes of the Meeting
of the Hamburg Township Sewer Committee:

Date of Meeting: May 8th, 2024

Sewer Committee Members Present: Hohl, Michniewicz

Sewer Committee Members Absent: Hahn

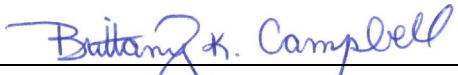
Text of Motion: MOTION BY MICHNIEWICZ, SUPPORTED BY HAHN TO
APPROVE THE MINUTES OF THE MARCH 13th, 2024 MUNICIPAL
UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

MOTION CARRIED.

State of Michigan }
County of Livingston }
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording
secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and
correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg
Township Municipal Utilities Committee.



BRITTANY K. CAMPBELL
HAMBURG TOWNSHIP UTILITIES COORDINATOR

Date: May 8th, 2024

HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE
WEDNESDAY, MARCH 13th, 2024 – 2:30 P.M.
10405 MERRILL ROAD, HAMBURG, MI 48139

1. CALL TO ORDER

The meeting was called to order by Hohl at 2:35 p.m.

Roll Call of the Committee:

Present: Hohl, Michniewicz

Absent: Hahn, Campbell

Also Present: Tony Randazzo and Ryan Ward

2. CALL TO THE PUBLIC

Hohl opened the call to the public and seeing no response, closed the call to the public.

3. CORRESPONDENCE

There was no correspondence to be addressed at this meeting.

4. APPROVAL OF THE AGENDA

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE AGENDA AS PRESENTED.

Ayes: Hohl, Michniewicz

Absent: Hahn

Nays: None

Motion passed.

Unfinished Business:

A. PFAS/PFOS Discussion

B. Manhole Inspection Program

C. 200 Series Grinder Pump Replacements

Current Business:

A. DPW Monthly Report – February 2024 Statistics

B. Engineering Fee Refund Request – East Lane & Cornwell Acres Sub. SAD

C. RDH Properties Sewer Extension & Connection Agreement – Phase 1

D. Purdy Direct Sewer Connection Agreement – 9155 Riverside Dr.

5. APPROVAL OF THE MINUTES

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE MINUTES OF THE FEBRUARY 14th, 2024 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Michniewicz

Absent: Hahn

Nays: None

Motion passed.

6. UNFINISHED BUSINESS

A. PFAS/PFOS Discussion.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Michniewicz

Absent: Hahn

Nays: None

Motion passed.

B. Manhole Inspection Program.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Michniewicz

Absent: Hahn

Nays: None

Motion passed.

C. 200 Series Grinder Pump Replacements.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Michniewicz

Absent: Hahn

Nays: None

Motion passed.

7. CURRENT BUSINESS

A. DPW Monthly Report – February 2024 Statistics. Randazzo noted that the wastewater treatment plant was compliant for the month of February. The Township grant application requesting \$50,000.00 from EGLE for PFAS testing has been submitted and grant monies will be awarded in June. Randazzo stated there were applications for more than will be awarded but feels Hamburg should get the requested amount as there were no extras added to our request. Lastly Randazzo stated that he and Ward met with the Township Engineer to discuss preliminary designs for an expansion of the waste water treatment plant (WWTP). There are about 500 – 600 REUs worth of space remaining at the WWTP and with the potential addition of the apartments and townhomes planned in the village that we will need to consider an expansion in the few years. Randazzo noted that they wish to have a rough idea of the costs involved and to not have to start from square one when the time comes for the plant expansion.

Ward reported that the DPW staff is working on the manhole inspections. Ward also stated that the Township Contractor has been completing a number of grinder pump replacements. Tony explained that 45 of the old 200 series grinder pump stations have been replaced this fiscal year, mostly arounds Winans Lake. There are about 87 more to be replaced.

Tony noted that the Township will likely need to order a truckload of grinder pump stations soon as we are down to 54 simplex units and 1 duplex unit in our current inventory. Hohl suggested finding out if there is a pricing increase coming from the manufacturer anytime soon in case the Township should order the new grinder pump stations now. Ward stated that he would ask about the pricing increase.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO NOTE THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Hohl, Michniewicz

Absent: Hahn

Nays: None

Motion passed.

B. Engineering Fee Refund Request – East Lane & Cornwell Acres Sub. SAD. The Committee was provided with documentation showing that the private road SAD engineering review escrow fee of \$1,200.00 was paid on November 20, 2023 by Scott Stalker. Petitions for the proposed road improvements were provided to the residents who planned to collect signatures to establish a road improvement special assessment district. The Township received notice on December 12, 2023 that the residents would no longer be pursuing the SAD. Prior to the notification, the Township Engineer had completed the review of the road improvement bid proposal and had forward his written comments to the Township on December 4, 2023. An invoice was received by the Township totaling \$171.00 for the engineering review service leaving a balance of the escrowed funds in the amount of \$1,029.00 that should be refunded to Scott Stalker who submitted the original escrow fee check.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO REQUEST THE ACCOUNTING DEPARTMENT TO REFUND THE BALANCE OF THE ENGINEERING REVIEW FEE ESCROW FOR THE EAST LANE & CORNWELL ACRES SUBDIVISION IN THE AMOUNT OF \$1,029.00 TO SCOTT STALKER AS NOTED IN THE MEMO PROVIDED BY THE UTILITIES COORDINATOR.

Ayes: Hohl, Michniewicz

Absent: Hahn

Nays: None

Motion passed.

C. RDH Properties Sewer Extension & Connection Agreement – Phase 1.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE RDH PROPERTIES SEWER EXTENSION & CONNECTION AGREEMENT FOR PHASE 1, THE HAMBURG FUEL STATION, AS PRESENTED, AS ALL OF THE ESTIMATED ENGINEERING AND SEWER TAP FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

D. Purdy Direct Sewer Connection Agreement – 9155 Riverside Dr.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE PURDY AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None
Motion passed.

8. **CALL TO THE PUBLIC**

Seeing no requests to address the Sewer Committee, Hohl closed the call to the public.

9. **INFORMATIONAL/EDUCATIONAL MATERIAL**

There was no information and/or educational material available for this meeting.

10. **ADJOURNMENT**

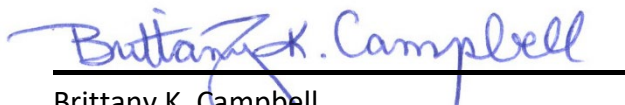
MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO ADJOURN THE MEETING.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None
Motion passed.

The meeting was adjourned at 2:45 p.m.

The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

Respectfully submitted,



Brittany K. Campbell
Hamburg Township Utilities Coordinator