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**TO:** Hamburg Township Board of Trustees

**FROM:** Jason Negri, Treasurer

**DATE:** June 4, 2024

**AGENDA ITEM TOPIC:** PTA Waiver of penalties

Number of Supporting Documents: **1**

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**Requested Action**

Whenever real property is transferred in the Township, state law requires the grantee (recipient of the transfer) to file a Property Transfer Affidavit with the local taxing authority. The law also authorizes the municipality to levy a fine against the grantee if they fail to file this PTA within 45 days after the transfer occurs.

In Hamburg, we have never levied a fee for the failure to file this PTA and I recommend that we continue this practice and that we pass a resolution memorializing this. Please see attached.