

May 21, 2024



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Supervisor Pat Hohl **Clerk** Mike Dolan **Treasurer** Jason Negri **Trustees** Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, May 21, 2024 at 7:00 PM
Hamburg Township Hall Board Room

MINUTES

CALL TO ORDER

Supervisor Hohl called the meeting to order at 7:00 pm.

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

Pat Hohl
Mike Dolan
Bill Hahn
Chuck Menzies
Cindy Michniewicz
Jason Negri
Patricia Hughes

CALL TO THE PUBLIC

A call was made to the public.

Residents addressed the board with concerns about short term/AirBnB rental homes in their neighborhood causing issues such as noise, traffic congestion, road maintenance, trespassing, public urination, stolen property and over-occupancy. Several of these rentals may not have proper permitting.

Waddington, 2785 Indian Trail

Jeff Bordon, 2785 Indian Trail

Devin Hoover, 2786 Hill Crest

CONSENT AGENDA

Motion by Menzies, Seconded by Hahn, to approve the Consent Agenda as presented.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

1. 4-25-24 11:00 Board of Trustees Special Meeting Minutes - Attorney Opinion - Closed Session
2. 5-7-24 230 Board of Trustees Regular Meeting Minutes
3. 5-7-24 330 Margaret Drive Area Canal Dredging SAD 2nd Public Hearing Minutes
4. 5-7-24 345 Board of Trustees Special Meeting - Margaret Dr Area Dredging Resolution Minutes
5. Public Safety Monthly Report April 2024
6. Bills Lists 05.21.24
7. Boomers Invoice from February Election Cycle
8. Payment for Senior Center Schematic Drawings

APPROVAL OF THE AGENDA

Motion by Dolan, Seconded by Negri, to approve the agenda as presented, adding SAD update and the scheduling of the public hearing for the budget.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

UNFINISHED BUSINESS

9. Parks & Rec - Story Walks in Hamburg - Great Start Livingston – Proposal

Story Walks in Hamburg - Great Start Livingston – Presentation

10. Employee Handbook Changes - DPW

Motion by Hohl, Seconded by Michniewicz, to approve the changes made to the employee handbook concerning the DPW department, adding that the township hours may need to be amended.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

11. Employee Handbook Changes

Motion by Negri, Seconded by Menzies, to approve the changes proposed in the packet to the township policies and procedures, and make this effective July 1, 2024.

Voting Yea: Dolan, Menzies, Michniewicz, Negri

Voting Nay: Hohl, Hahn, Hughes

New Township Hall hours will be Monday -Thursday, 7:30am - 5:30pm beginning July 1, 2024.

May 21, 2024

12. Draft Budget FY 24/25
Motion by Hughes, Seconded by Menzies to receive and file the Draft Budget for fiscal year 2024/2025.
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

CURRENT BUSINESS

13. Audit Agreements FY 23/24
Motion by Negri, Seconded by Michniewicz, to direct the supervisor to sign, agree and accept the audit engagement letter as presented in the packet.
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
14. Buildings and Grounds Seasonal Hire
Motion by Hohl, Seconded by Hahn, to authorize Tony Randazzo to work with HR and upon completion of all pre-employment requirements, to proceed with the employment of a seasonal Buildings and Grounds worker for the rest of this calendar year.
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
15. Sale of Vehicle - MiBid
Motion by Dolan, Seconded by Menzies, to approve the sale of the 2007 Dodge Caravan that was donated to the Township, through the MiBid process.
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
16. SAD Update
Aquatic Weed SAD – Some of the canals have been treated according to EGLE regulation. Zukey, Strawberry and Gallagher lakes are not able to be treated until after June 1, per the EGLE permit.
17. Draft Budget FY 24-25
Motion by Hohl, Seconded by Dolan, to set the Budget Public Hearing for June 4, 2024 at 2:00 pm.
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

CALL TO THE PUBLIC

A call was made with no response.

BOARD COMMENTS

None.

May 21, 2024

ADJOURNMENT

Motion by Negri, Seconded by Menzies, to adjourn the meeting.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

The meeting was adjourned at 7:17 pm.

Respectfully submitted,



Jennifer Daniels
Recording Secretary



Mike Dolan
Township Clerk

DRAFT