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Supervisor Jason Negri Clerk Mike Dolan Treasurer Jennifer Daniels Trustees Chuck Menzies, Patricia Hughes, Nick Miller, Joanna Hardesty

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, February 17, 2026 at 7:00 PM
Hamburg Township Hall Board Room

MINUTES

CALL TO ORDER

Dolan called the meeting to order at 7:00 pm.

Motion made by Menzies, Seconded by Hughes, due to the absence of Supervisor Negri, I move to appoint Clerk Dolan as the meeting Chairperson.

Voting Yea: Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

Mike Dolan
Jennifer Daniels
Joanna Hardesty
Patricia Hughes
Chuck Menzies
Nick Miller

ABSENT

Jason Negri

CALL TO THE PUBLIC

A call was made with no response.

CONSENT AGENDA

Motion made by Miller, Seconded by Daniels, to approve the Consent Agenda as presented.

Voting Yea: Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

1. 2-3-2026 Work-study Meeting Minutes
2. 2-3-2026 Regular Meeting Minutes
3. Approved MUC Meeting Minutes - December 9th, 2025
4. DPW Monthly Report - December 2025 & January 2026 Statistics
5. Public Safety Monthly Report January, 2026
6. BillsList(s) 02.17.2026
7. Township Events - Community Clean Up - April 11, 2026 - Event Flyer

APPROVAL OF THE AGENDA

Motion made by Hardesty, Seconded by Miller, to approve the Agenda as presented.

Voting Yea: Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

UNFINISHED BUSINESS

8. Parks & Rec - Christmas In The Village - Project Report & Request for 2026 Funding

Motion made by Miller, Seconded by Menzies, to receive, publish and file the Christmas In The Village Project Report for 2025.

Voting Yea: Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

9. Grant TF25-0213 - L.Trail Zukey Footbridge Restoration - Prime Professional Proposal

Motion made by Hardesty, Seconded by Daniels, to approve the Prime Professional IMEG proposal for Engineering Services of the Lakelands Trail Zukey Footbridge Renovation per the requirement of the Michigan DNR Trust-Fund Grant.

Voting Yea: Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

10. Parks & Recreation Policies & Procedures – 2nd Reading

Motion made by Dolan, Seconded by Miller, to adopt the proposed Parks & Recreation Policies & Procedures with the minor typo corrections and that Section 6.0 includes that use during blackout may be permitted with the approval of the permit holder effective immediately.

Voting Yea: Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

11. Police Special Revenue Fund Revised Deficit Elimination Plan – Resolution

Motion made by Hardesty, Seconded by Menzies, to approve the Resolution for the Police Special Revenue Fund Deficit Elimination Plan as presented.

Voting Yea: Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

CURRENT BUSINESS

12. Downing Drive - Road Maintenance Contract Bid Results

Motion made by Daniels, Seconded by Menzies, to award a new 2-year road maintenance service contract beginning March 18th, 2026, through March 17th, 2028, to Alan's Asphalt Maintenance, Inc. for the Downing Drive road maintenance district.

Voting Yea: Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

13. Parks & Rec - Park Use App - Livingston County Catholic Charities 5K Run/Walk - June 14, 2026

Motion made by Dolan, Seconded by Hardesty, to approve of the application from Livingston County Catholic Charities as submitted, with the contingency that the organization work with the Township Coordinator to locate a suitable route which will not interfere with Hamburg Fun Fest set-up activities, and that the Certificate of Insurance be updated to name Hamburg Township as Additional Insured, that public safety be made aware of the event once the route is confirmed, and that all requested information be provided to the Clerk's Department to their satisfaction and to waive all park use fees due to the fund-raising nature of the event.

Voting Yea: Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

14. Closed Session - Performance Review Update

Motion made by Dolan, Seconded by Miller, to go into Closed Session to complete a performance review that was requested by a staff member and that it be performed in Closed Session.

Voting Yea: Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

Closed Session began at 7:36 pm

Returned to Open Session at 8:01

Motion made by Miller, Seconded by Daniels, to proceed as discussed following the Personnel Committee's recommendation regarding wage, job descriptions and to document it and place it in the Personnel File.

Voting Yea: Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

15. Accounting Department

Motion made by Miller, Seconded by Daniels, to add a 2nd Full-time Grade 7 to the Accounting Department & on the Organizational Chart and to direct Clerk Dolan to advertise & fill the position.

Voting Yea: Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

CALL TO THE PUBLIC

A call was made with no response.

BOARD COMMENTS

ADJOURNMENT

Motion made by Menzies, Seconded by Dolan, to adjourn.

Voting Yea: Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

Meeting adjourned at 9:17 pm

Respectfully submitted,



Courtney Paton
Recording Secretary



Mike Dolan
Township Clerk

DRAFT