Hamburg Township
Parks & Recreation

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Hamburg Township
Parks & Recreation Committee
Regular Meeting
Hamburg Township Hall
Tuesday, July 28, 2026
3:30 p.m.

1. Call to Order

   Dolan called the meeting to order at 4:06 p.m.

2. Pledge to the Flag

3. Roll Call of the Parks & Recreation Committee

   Board Members Present: Dolan, Michniewicz, McCabe
   Board Members Absent: Muck, Miller
   Others Present: Deby Henneman

4. Call to the Public

   A call was made with no response.

5. Approval of the Agenda

   Motion by Michniewicz, supported by McCabe, to approve the agenda as presented.
   VOICE VOTE: Ayes: 3 **MOTION CARRIED**

6. Approval of the Minutes

   Motion by Dolan, supported by McCabe, to approve the minutes from the May 26, 2026, Regular Meeting, as presented
   VOICE VOTE: Ayes: 3 **MOTION CARRIED**

7. Correspondence

   A. Hamburg Museum Newsletter – Received and filed.

8. New Business

   None

9. Old Business

A. Master Plan/Pending Grants/ Trails –

Motion by Dolan, supported by Michniewicz, to direct the Township Coordinator to finalize and distribute the Request for Proposal (RFP) for the 5-Year Parks & Recreation Master Plan & Park Design Project.
VOICE VOTE: Ayes: 3 MOTION CARRIED

B. Pending Grant Applications/Projects

- MDNR Manly Bennett Park & Water Trail Access Improvements #TF22-0107
    - Vendor for the the MDNR Plaque is no longer in business and the MDNR is in search of a new vendor. Once we have that information we will order the plaque. Per our Grant Coordinator, we won't be penalized if we don't have it in place for the ribbon cutting.
    - Sensory garden has dirt and we are working on the final touches. A plan was distributed to the Committee.
- MDNR Zukey Footbridge – TF25-0213
    - Dolan stated boring bids were in and the selection process will take place and agreement will be presented to the board.
    - IMEG is the Prime Professional on this project.

C. Park & Trail Special Projects (Non-grant)

- StoryWalk Project – Dolan reported that pathway improvements and gardens are in process.
- West Park Field Repairs – H3 – Pending repair (we could really use the extra field)
- Play Area Interactive Art – East Park Pavilion – Pending
- Boardwalk in WP/Disc Golf – Boardwalk is closed due to extensive damage. We don't anticipate it will be open this summer. Claims have been submitted to MMRMA, with the need to discuss a long-term plan at the Township Board level.
- Huron River Bridge – No update.
- RC Track **–** No update.
- Dog Park Discussion **–** No updates.
- E-Bike Signage/Media – No updates.

D. Administrative Services & Reports

- **Township Coordinator's Report** – July 2026 – received and filed
- **Senior Center Report** – July 2026 – received and filed
- **Community Resource Officer Report** – No report
- **Building & Grounds Report – Hoeppner** stated they have been watering the new plants and trees 6-7 per week, and the sprinklers are running at the playground. They

have been cutting back the trail as time allows but it is slow progress. Residents aren't always heeding the signs which is dangerous for everyone. Trees have been removed in Halls Creek and a drone flyover has been discussed as part of an ongoing maintenance plan. We are allowed to move trees and debris without a permit, and this effort will become part of an annual maintenance budget. Contractor will be hired to do late fall repairs to the Boardwalk. The board agreed to the insurance claim and will discuss a future budget to do a proper upgrade. Duane gave an update on the striping robot.

Dolan stated he would like to get all the user groups at an evening meeting and talk about their needs as groups and perhaps they can co-purchase the robot.

Henneman stated the upcoming Master Plan process is a good time to do that.

E. ADA Compliance in Parklands/Trail/Township

Henneman asked if the transition was ever completed on the Zukey Bridge. Hoppner confirmed the rotten wood was replaced but transition was never upgraded. Henneman requested it be added to his list in order to bring it to ADA compliance.

F. **Scholarship – Discussion –** East MI Panthers – Spring 2026 Season

Motion by Dolan, supported by Michniewicz, to approve the Spring 2026 Every Child Shall Play Scholarship request for East MI Panthers in the amount of $150.00.
VOICE VOTE: Ayes: 3 MOTION CARRIED

G. **Sponsorships/Volunteerism -** No discussion.

H. Township Events

Christmas In The Village – December 12, 2026 – Noon-7 PM

10. Call to the Public - A call was made with no response.

11. Committee Comments – No comments.

12. Adjourn Meeting

Motion by McCabe, supported by Michniewicz, to adjourn the meeting.
VOICE VOTE: Ayes: 3 MOTION CARRIED

Meeting adjourned at 4:43 p.m.

Respectfully submitted,

Deby Henneman, ADACC
Township Coordinator
Parks, ADA, Grants, Ordinances