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## GOALS AND OBJECTIVES: FY 2026/2027

### Township Coordinator PARKS AND RECREATION, GRANTS, & ORDINANCE

#### ADMINISTRATIVE

- Publish final version of the Parks and Recreation Administrative PPM
- **Parks & Recreation Master Plan Renewal –\$30,000 - File Deadline 5/2027**
  - 2/24/26 Parks & Recreation Meeting:  
*Motion by Miller, supported by Muck, to recommend the Township board approve funds for the Parks & Recreation Master Plan and Master Design Plan process in an amount not to exceed \$30,000, for the 26/27 FY so the plan can be completed by December 2026, in order to be filed by the 2027 Master Plan deadline with the MDNR.*  
*VOICE VOTE: Ayes: 3, Absent: (Dolan, McCabe) MOTION CARRIED*
  - **May want to consider having a separate Trail Plan developed**
- Ensure all proposed park projects comply with Master Plan, Grant Agreements, and ADA Standards prior to construction
- Work with Accounting/Treasury to implement online scheduling and payment system
  - **Scheduling software**
    - \$4,000 - \$15,000 annual (based on capabilities)
  - Invoicing/payment software – BS&A (if able to integrate)
    - Senior Center Rentals
    - Field and Park Facility Rentals
    - Lakelands Trail Use/Permits
- Update and Promote Adopt-A-Feature & Adopt-A-Garden Donor Programs
  - Playground Equipment, Benches, Libraries, Bricks
- **Organize & Host Events**
  - Community Clean-Up Event – April - **\$15,000 estimated budget**
  - Lakelands Trail Clean-Up Event – April (Earth Day) – **Included in above**
  - West Park Improvements Ribbon Cutting – MDNR required - **\$500**
  - Christmas In The Village – Proposed December 12, 2026 - **\$5,000 (and staff time)**
  - Wayside Exhibit Ribbon Cutting – Early Fall 2026? - **\$500**

Events are listed as Community Events – GL 101-751.000-943.000

#### COMMUNICATIONS

- Assist IT with website update
  - Ensure ADA Compliance with WCAG 2.2 by April 2027 Deadline – See ADA G&O
- Update all Parks/Lakelands Trail/Community Center/ADA website pages
- Develop/maintain all marketing material for Parks/Trails & supply information kiosks
  - Anticipate roughly **\$1,000** for Print Budget
  - Create QR codes for Digital Content: Brochures, Maps, & New Resident
  - Use Park Rangers for distribution of materials on Kiosks

## **SCHOLARSHIP**

- Investigate/coordinate fund raising events for Scholarship – no longer perpetual

## **MANLY BENNETT PARK**

- **Install Engineered Wood fiber in playgrounds - \$20,000 est need RFP**
- **Install spectator safety fencing & screening in Flyer's Field area - \$25,000**
- **Install field gravel and square off all diamonds in East Park - \$5,000**
- **Replace old wooden dugouts, with prefabricated options - \$25,000**
- **Development of Intergenerational Pocket Parks - \$10,000**
- **Volleyball Court requires safety improvements - \$15,000**
- **"Sledding Hill" requires safety improvements - \$10,000**

## **LAKELANDS TRAIL**

- **Complete Fire Truck Wayside Exhibit Project & Plan Ribbon Cutting**
- **Investigate, plan, and execute a mural project for the Pettysville Tunnel**
- **Update all Kiosks to include permanent wayfinding signage and spotlight features**
- **Finalize the Nature Trail Project by uploading audio files for ADA Accessibility**

## **COMMUNITY CENTER**

- **Train Clerk and Senior staff on building rental policies and procedures**
- **Work with Senior Director to form a Community Service hub for Hamburg residents**

## **GRANTS**

- **Complete Bennett Park & Water Trail Access Improvements Grant Project #TF22-0107**
  - **Need to complete Garden designs with Hamburg Garden Club**
  - **Need a Plan B for StoryWalk trail**
  - **Need to decide what is going in at old playground site and remove equipment**
- **Manage Lakelands Trail Zukey Footbridge Improvements Grant Project #TF25-0213**

## **TRAINING**

- **Continue On-line webinar training and attend annual Conference MParks**
  - **Current Attendees: Deby & Duane**
  - **Anticipate roughly \$1,500 Budget per person**
- **Attend free training sessions as available**

## **ORDINANCE**

- **Train Clerk staff on General & Zoning Ordinance policies and procedures**

## **CLERK**

- **Scan, Organize, and Archive all Park, ADA, Grant, & Ordinance Records**

## **PROJECTS TO CONSIDER IF FUNDING ALLOWS**

- A safe way to cross pedestrians between East and West Park – Bridge or Tunnel?
- Interior paths in East Park
- Restrooms in Parklands and Trail – Compost Toilets
- West Park Field Repairs to H3 (Flooding) - \$20,000
- Boardwalk Safety Repairs - \$25,000
- Huron River Bridge Replacement - \$1.5 M
- West Park Sprinkler System Upgrade – Requires RFP
- Concession Stand Renovations to support Vending Machines – Requires RFP
- Disc Golf Signage, Hole Markers, and Equipment Upgrade – Need List and RFP
- Parking Lot Expansion Design
  - Could be part of Master Design
  - Then develop RFP
  - Could create gravel “parking” along service drive and T’ball since people park there now anyway.
- East Park “User” Building
  - Suggested to be used by teams on rain days ie: football plays, etc.
  - With us not maintaining the fields as sports fields, when folks want to rent them it is hard to explain what they are paying for. Since equipment shed is only available to our user, it would be nice to have a space everyone can access and Township owned equipment available for users to use.
- Lighting on Baseball Diamonds 2, 3, & 4
- Lighting on Soccer Fields
- Lighting at Flyer’s Field/Sledding Hill
- Safety and Rules Signage for Flyer’s Field
- RC Auto/Truck at Flyer’s Field, if built, will require safety signage, pathways and fence.
- Something needs to be done with Batting Cage. Suggest Renovation and Investment.
- Create respite areas with picnic tables and benches dotted around park and trail.