



Hamburg Township Public Safety Department

PO BOX 157 · HAMBURG, MICHIGAN 48139
PHONE: (810) 231-9391 · FAX: (810) 231-9401

EMAIL: HATP@hamburg.mi.us

RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



TO: Hamburg Township Board
FROM: Chief Richard Duffany
DATE: April 17, 2026
RE: Public Safety Goals & Objectives for FY 2026/27

Fire (Fund 206):

1. Maintain Current Staffing Levels

It is the goal of the fire department this fiscal year to have the following staffing levels:

- a. 11 full-time command officers
 - o 1 Deputy Fire Chief
 - o 4 Captains
 - o 6 Lieutenants
- b. 5 part-time line officers (Sergeants)
- c. 30 part-time firefighters.
- d. 3 part-time Community Risk Reduction (CRR) firefighters

2. Fire Prevention – It is the goal of the fire department to:

- a. Obtain an annual commercial building fire inspection rate of 100%.
- b. Continuing smoke detector and carbon monoxide detector program utilizing CRR firefighters.
- c. Implement Senior Center Home Safety education program and expand community outreach programs.

3. Maintaining Members on Special Response Teams

It is the goal of the department to maintain the high-level of specialized services that we provide to the residents of Hamburg Township by maintaining firefighters on the following collaborative special response teams:

- a. Livingston County Technical Rescue Team
- b. Livingston County Dive & Rescue Team.
- c. Livingston County Hazmat Team.



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4. **Properly Equip Firefighters** – It is the goal of the department to ensure that all firefighters of the department are properly equipped with the equipment needed to perform their duties. This can be accomplished this fiscal year by:
 - a. Replacing personal protection equipment (turn-out gear) as needed. (\$40,000)
 - b. Upgrading 3 computer workstations. (\$3,500)
 - c. Maintaining First Due RMS system (\$15,000)

5. **Maintain Professional and Safe Fire Buildings** - It is the goal of the department to provide a professional and safe working environment for its members as well as maintain the physical conditions of our two fire stations and training tower. For this fiscal year this includes:
 - a. Install security key pads on I.T. room doors at Station 11 & 12 (\$5,000)

6. **Training/Education** – It is the goal of the department to provide all members with the professional training/education necessary to complete all duties and tasks in a proficient manner. For this fiscal year this includes:
 - a. Sending one Captain to Fire Staff and Command School. (\$4,500)

Police (Fund 207):

1. Maintain Current Staffing Level

It is the goal of the police department this fiscal year to maintain the current staffing level of 19 full-time police officers:

- a. 1 Police Chief/Director of Public Safety
- b. 1 Deputy Director
- c. 1 Lieutenant
- d. 5 Sergeants
- e. 11 police officers

2. Maintain Current Specialized Assignments

It is the goal of the department this fiscal year to continue the following full-time specialized assignments:



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- a. One criminal investigator.
 - b. One Community Services Officer.
 - c. One Traffic Safety Officer
 - d. One Sergeant assigned to the Livingston and Washtenaw Narcotics Enforcement Team (LAWNET).

3. Maintain Specialized Services Provided to the Community

It is the goal of the department to maintain the high-level of specialized services that we provide to the residents of Hamburg Township in order to increase community satisfaction with the department. This can be accomplished this fiscal year by:

- a. Maintaining our membership in the Livingston Regional SWAT team.
- b. Maintaining an officer on the Livingston County Dive & Rescue Team.
- c. Continuing to provide marine patrols on the Chain of Lakes.

4. Accreditation

It is a goal of the department to maintain State of Michigan accreditation this fiscal year. This requires:

- a. Continuing use of Power DMS Accreditation Management System software. (\$5,000).
- b. Continuing use of Power Time scheduling software (\$2,500).

5. Properly Equip Officers

It is the goal of the police department to ensure that all members of the department are properly equipped with the tools needed to perform their duties effectively and that the department utilizes available technology to provide transparency to the residents. For this fiscal year this includes:

- a. Replacing LAWNET vehicle (\$65,000)
- b. Replacing ballistic vests. (\$5,000)
- c. Replacing 2 portable radios. (\$7,000)
- d. Replacing 2 body-worn camera systems. (\$3,500)
- e. Replacing 2 in-car video systems. (\$14,000)
- f. Replacing 2 in-car mobile radios (\$7,000)
- g. Replacing 2 in-car laptop computers. (\$7,000)
- h. Replacing 3 workstation computers. (\$3,000)



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6. Police Millage

It is the goal of the department to have the voters of Hamburg Township pass a Police operating millage to replace the current police millage.

Public Safety (Funds 206 & 207):

1. Staffing Levels

It is the goal of the department this fiscal year to have the following combined public safety staffing levels:

- a. One full-time Public Safety Administrative Supervisor.
- b. Two part-time Public Safety Administrative Assistants.

2. Park Ranger Program

It is the goal of the department continue the Park Ranger program, which includes:

- a. Maintaining 3 part-time Park Rangers positions.
- b. Maintaining one part-time seasonal Park Ranger position.

3. Drone Team

It is the goal of the department to maintain the Hamburg Township Public Safety Drone Team and purchase the following equipment:

- a. “Drone Sense” Encrypted Operational App (\$8,500)

GL NUMBER	DESCRIPTION	2024-25 AUDITED YEAR END	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 2/18/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
Estimated Revenue						
206-000.000-402.000	CURRENT PROPERTY TAX	3,164,561	3,303,000	3,279,082	3,279,082	3,410,245
206-000.000-412.000	DELINQUENT PP TAX	15	15	0	15	15
206-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	(1,013)	(1,000)	(1,135)	(1,135)	(1,000)
206-000.000-441.000	PERS PROPERTY TAX REIMB - STATE OF MI	0	3,500	0	0	0
206-000.000-501.000	FEDERAL GRANT REVENUE	0	0	0	0	0
206-000.000-569.000	STATE GRANTS	0	1,500	1,515	1,515	0
206-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	6,115	0	0	6,000	6,000
206-000.000-626.200	FIRE TRAINING REVENUE	520	0	0	0	0
206-000.000-628.000	FIRE INSPECTION FEES	350	1,600	1,570	1,700	1,000
206-000.000-636.000	COPIES/MAPS	5	50	5	5	50
206-000.000-664.000	INTEREST REVENUE	16,938	2,000	(996)	2,000	2,000
206-000.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	20,680	1,000	639	1,095	1,000
206-000.000-676.000	REIMBURSEMENTS & COST RECOVERY	3,276	3,000	0	3,000	3,000
206-000.000-677.000	SUNDRY	0	500	0	0	500
206-000.000-693.000	SALE OF FIXED ASSETS	0	0	0	0	0
206-000.000-699.101	TRANSFER IN 101-OPERATIONS	0	0	0	0	0
206-000.000-699.999	APPROPRIATION FROM SURPLUS	0	16,000	0	0	0

Total Estimated Revenue: 3,211,447 3,331,165 3,280,680 3,293,277 3,422,810

Estimated Appropriations

206-000.000-702.000	FULL-TIME EMPLOYEE SALARIES	817,542	1,031,200	657,481	1,065,000	1,000,887
206-000.000-702.500	LEAVE TIME PAYOUT	1,827	5,300	6,576	6,576	6,944
206-000.000-704.000	PART-TIME EMPLOYEE SALARIES	51,618	21,100	31,203	50,705	53,545
206-000.000-704.500	PART TIME FIRE FIGHTERS	592,761	484,000	390,694	620,334	615,000
206-000.000-709.000	TOWNSHIP FICA	127,105	133,600	93,925	151,110	143,543
206-000.000-712.000	PAY IN LIEU OF MEDICAL INS	6,200	9,450	2,450	4,200	6,000
206-000.000-713.000	OVERTIME	173,485	176,000	126,544	216,932	180,000
206-000.000-714.000	LONGEVITY PAY	15,019	14,000	11,546	11,546	14,000
206-000.000-716.000	DEFINED CONTRIBUTION	89,532	146,000	63,805	103,683	110,000
206-000.000-718.000	HEALTH/DENTAL/VISION INSURANCE	221,719	332,300	262,904	350,538	380,300
206-000.000-725.100	LONG/SHORT TERM DISABILITY	10,327	10,900	10,731	12,414	13,500
206-000.000-725.200	LIFE INSURANCE	949	1,100	744	1,276	1,400
206-000.000-727.000	WORKERS' COMPENSATION	31,538	51,000	50,787	50,787	52,300
206-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	32,062	30,000	13,713	22,000	30,000
206-000.000-754.000	MEDICAL AND SCENE SUPPLIES	42,939	25,000	11,833	18,000	25,000
206-000.000-758.000	DIESEL FUEL	134	750	181	310	750
206-000.000-759.000	VEHICLE FUEL	30,720	40,000	16,028	27,477	35,000
206-000.000-768.000	UNIFORMS/ACCESSORIES	41,833	30,000	9,635	13,000	20,000
206-000.000-768.100	TURN OUT GEAR	21,704	40,000	24,992	26,000	40,000

206-000.000-801.000	CONTRACTUAL SERVICES	24,690	23,000	21,887	23,000	27,000
206-000.000-826.000	LEGAL FEES	1,188	10,000	0	0	5,000
206-000.000-840.000	LIABILITY/CASUALTY INSURANCE	55,041	55,000	64,804	64,804	65,000
206-000.000-843.100	EMPLOYEE PHYSICALS/VACCINATION	25,231	30,000	17,778	20,000	25,000
206-000.000-853.000	PHONE/COMM/INTERNET	10,505	15,000	6,849	11,742	15,000
206-000.000-870.000	HAZMAT YEARLY DUES	0	4,500	0	4,500	4,500
206-000.000-900.000	LEGAL NOTICES/ADVERTISING	0	0	0	0	0
206-000.000-914.000	TUITION REIMBURSEMENT	13,830	27,000	4,184	22,750	18,000
206-000.000-916.000	TRAINING	25,945	30,000	18,082	28,000	30,000
206-000.000-916.500	FIRE PREVENTION	7,485	5,000	5,231	5,231	5,000
206-000.000-917.000	SEWER USAGE	3,325	3,000	684	1,173	3,000
206-000.000-918.000	WATER USAGE	1,774	5,000	2,584	4,430	5,000
206-000.000-919.000	TRASH DISPOSAL	3,337	3,500	1,505	2,580	3,500
206-000.000-920.000	ELECTRIC	34,723	40,000	19,908	34,128	40,000
206-000.000-920.100	SIREN ELECTRIC USAGE	2,705	2,000	1,523	2,611	2,700
206-000.000-921.000	NATURAL GAS/HEAT	13,589	10,000	7,384	12,659	15,000
206-000.000-930.003	MAINTENANCE FIRE HALL	89,358	65,000	63,904	68,000	45,000
206-000.000-930.020	MAINTENANCE - FERTILIZER	1,680	2,500	840	1,440	2,000
206-000.000-931.000	EQUIPMENT MAINT/REPAIR	18,175	25,000	18,178	23,000	25,000
206-000.000-931.100	EMERGENCY SIREN MAINTENANCE/REPAIRS	4,375	5,000	0	0	5,000
206-000.000-932.000	VEHICLE MAINTENANCE	91,536	75,000	62,763	102,000	75,000
206-000.000-933.000	SOFTWARE MAINTENANCE	4,208	7,500	9,150	10,077	7,500
206-000.000-955.000	SUNDRY	5,890	5,000	801	1,000	5,000
206-000.000-957.000	TRANSFER OUT	0	141,223	82,380	141,223	141,223
206-000.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	12,939	15,000	18,478	26,000	25,000
206-000.000-967.000	SPECIAL PROJECTS	128,285	48,500	21,486	25,000	0
206-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	93,735	0	4,943	5,000	20,000
206-000.000-981.000	CAPITAL EXPENSE - VEHICLE	30,222	75,000	75,551	75,551	0
Total Estimated Appropriations:		3,012,787	3,309,423	2,316,650	3,467,787	3,342,592
Net of Revenues & Appropriations:		198,660	21,742	964,030	(174,510)	80,219
Beginning Fund Balance		355,794	554,454	554,454	554,454	379,944
Ending Fund Balance		554,454	576,196	1,518,484	379,944	460,163

GL NUMBER	DESCRIPTION	2024-25 AUDITED YEAR END	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 2/18/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
Estimated Revenue						
207-000.000-402.000	CURRENT PROPERTY TAX	3,359,358	3,506,000	3,480,891	3,480,891	3,620,127
207-000.000-412.000	DELINQUENT PP TAX	22	100	0	100	100
207-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	(1,462)	(1,000)	(1,205)	(1,205)	(1,300)
207-000.000-441.000	PERS PROPERTY TAX REIMB - STATE OF MI	0	5,000	0	0	0
207-000.000-480.000	LIQUOR LICENSE FEES	6,651	8,500	6,195	8,500	8,500
207-000.000-481.000	SOLICITATION FEES	1,830	500	800	1,371	1,000
207-000.000-501.000	FEDERAL GRANT REVENUE	0	0	0	0	0
207-000.000-569.000	OTHER STATE GRANTS	0	2,200	2,187	2,187	0
207-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	8,828	8,800	0	8,800	8,000
207-000.000-628.100	INSPECTION FEES	21,158	16,000	17,220	25,000	25,000
207-000.000-629.000	GUN PERM/FINGERPRINTS/VIN INSP	270	300	50	86	300
207-000.000-629.100	BREATHALIZER TEST REQUIRED	15	110	0	15	50
207-000.000-630.200	SALVAGE VEHICLE INSPECTION	200	300	135	300	300
207-000.000-636.000	COPIES/MAPS	993	1,000	270	463	1,000
207-000.000-657.000	ORDINANCE FINES	12,580	10,000	7,696	13,193	13,000
207-000.000-664.000	INTEREST REVENUE	6,785	0	0	0	0
207-000.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	23,997	20,000	0	20,000	10,000
207-000.000-676.000	REIMBURSEMENTS & COST RECOVERY	62,735	10,000	4,898	8,396	10,000
207-000.000-676.200	OVERTIME REIMB - OTHER	0	0	0	0	0
207-000.000-677.000	SUNDRY	(2,195)	0	316	542	0
207-000.000-678.000	PA302 TRAINING REIMB	0	0	0	0	0
207-000.000-693.000	SALE OF FIXED ASSETS	7,140	20,000	28,699	28,699	20,000
207-000.000-699.101	TRANSFER IN 101-OPERATIONS	359,400	270,000	157,500	390,000	555,000
207-000.000-699.265	TRANSFER IN 265-OPERATION	0	0	0	0	0
207-000.000-699.932	APPROPRIATION FROM BLDG RESERVE	0	0	0	0	0
207-000.000-699.999	APPROPRIATION FROM SURPLUS	0	9,800	0	0	0
Total Estimated Revenue:		3,868,305	3,887,610	3,705,652	3,987,338	4,271,077
Estimated Appropriations						
207-000.000-702.000	FULL-TIME EMPLOYEE SALARIES	1,746,833	1,842,500	1,207,677	1,797,206	1,896,100
207-000.000-702.500	LEAVE TIME PAYOUT	2,210	5,500	10,409	10,409	11,000
207-000.000-704.000	PART-TIME EMPLOYEE SALARIES	46,823	37,700	28,048	45,578	48,100
207-000.000-705.550	RESERVE FOR RET LEAVE TIME PA	0	0	0	0	0
207-000.000-706.000	HOLIDAY PAY	117,413	100,000	82,385	110,000	120,000
207-000.000-709.000	TOWNSHIP FICA	165,004	164,700	113,191	150,184	158,753
207-000.000-712.000	PAY IN LIEU OF MEDICAL INS	4,800	5,550	2,800	4,800	5,200
207-000.000-713.000	OVERTIME	210,514	126,000	129,267	170,000	150,000
207-000.000-713.100	OVERTIME - DRUNK DRIVING (FED REIMB)	0	0	0	0	0
207-000.000-716.000	DEFINED CONTRIBUTION	504,474	420,500	329,332	535,165	564,600
207-000.000-718.000	HEALTH/DENTAL/VISION INSURANCE	355,482	423,200	301,557	402,076	436,300

207-000.000-725.100	LONG/SHORT TERM DISABILITY	8,474	10,300	4,247	7,280	7,900
207-000.000-725.200	LIFE INSURANCE	1,327	1,700	819	1,404	1,500
207-000.000-726.500	EQUIPMENT ALLOWANCE	11,200	12,600	11,900	11,900	13,000
207-000.000-727.000	WORKERS' COMPENSATION	27,754	47,000	46,730	46,730	40,000
207-000.000-729.500	MERS FUNDING DEFICIENCY	0	0	0	0	0
207-000.000-730.000	RETIREE HEALTH INSURANCE	104,000	104,000	110,500	110,500	119,900
207-000.000-731.000	EDUCATION INCENTIVE BONUS	13,500	13,500	12,000	13,500	12,000
207-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	18,424	15,000	8,736	14,976	15,000
207-000.000-752.100	AMMUNITION	9,879	10,000	0	10,000	10,000
207-000.000-756.000	ACCREDITATION EXPENSES	11,088	10,000	11,303	11,303	10,000
207-000.000-758.000	DIESEL FUEL	0	250	0	250	250
207-000.000-759.000	VEHICLE FUEL	53,779	50,000	28,791	49,356	55,000
207-000.000-768.000	UNIFORMS/ACCESSORIES	17,243	15,000	13,469	16,000	15,000
207-000.000-768.500	UNIFORM CLEANING	2,137	5,000	2,001	3,430	4,000
207-000.000-801.000	CONTRACTUAL SERVICES	15,008	12,000	10,404	17,836	18,000
207-000.000-807.000	SWAT TEAM EXPENSES	3,214	5,000	1,770	3,034	5,000
207-000.000-807.001	CODE ENFORCEMENT EXPENSES	0	0	0	0	0
207-000.000-809.000	JANITORIAL SERVICES	12,044	12,400	7,430	12,737	13,000
207-000.000-826.000	LEGAL FEES	6,576	7,500	3,442	5,901	7,500
207-000.000-840.000	LIABILITY/CASUALTY INSURANCE	108,686	107,000	129,137	129,137	130,000
207-000.000-851.000	POSTAGE	138	100	2	3	100
207-000.000-853.000	PHONE/COMM/INTERNET	17,988	15,000	12,075	20,701	21,000
207-000.000-914.000	TUITION REIMBURSEMENT	11,270	12,000	8,553	12,000	12,000
207-000.000-916.000	TRAINING	20,853	14,000	9,461	11,000	15,000
207-000.000-917.000	SEWER USAGE	5,902	0	1,214	2,081	2,500
207-000.000-920.000	ELECTRIC	19,300	15,000	10,995	18,848	20,000
207-000.000-921.000	NATURAL GAS/HEAT	3,664	3,000	1,904	3,264	3,500
207-000.000-930.002	MAINTENANCE POLICE BUILDING	21,009	10,000	16,341	20,000	15,000
207-000.000-930.017	RESERVE FOR BLDG MAINTENANCE	0	0	0	0	0
207-000.000-930.020	MAINTENANCE - FERTILIZER	544	250	272	466	550
207-000.000-931.000	EQUIPMENT MAINT/REPAIR	45	2,000	0	0	2,000
207-000.000-932.000	VEHICLE MAINTENANCE	61,243	55,000	46,775	65,000	65,000
207-000.000-933.000	SOFTWARE MAINTENANCE	35,059	25,000	29,954	35,000	30,000
207-000.000-933.300	LAW ENFORCEMENT INFO NETWORK	4,092	5,000	4,820	5,000	5,000
207-000.000-955.000	SUNDRY	1,667	2,000	1,306	2,239	2,000
207-000.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	2,504	3,000	1,297	2,224	3,000
207-000.000-967.000	SPECIAL PROJECTS	19,921	20,000	9,514	12,000	20,000
207-000.000-967.100	FEDERAL GRANT EXPENDITURES	0	0	1,468	1,468	0
207-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	56,696	71,500	23,102	35,000	121,500
207-000.000-981.000	CAPITAL EXPENSE - VEHICLE	80,913	78,000	61,293	61,293	65,000
207-000.000-981.500	RESERVE FOR VEHICLE PURCHASE	0	0	0	0	0
207-000.000-999.101	TRANSFER OUT GENERAL FUND	0	0	0	0	0

Total Estimated Appropriations:		3,940,694	3,894,750	2,847,691	3,998,278	4,270,253
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Net of Revenues & Appropriations:		(72,389)	(7,140)	857,961	(10,940)	824
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Beginning Fund Balance
Ending Fund Balance

84,169	11,780	11,780	11,780	840
11,780	4,640	869,741	840	1,663