



Hamburg Township Public Safety Department

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RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



TO: Hamburg Township Board
FROM: Chief Richard Duffany
DATE: September 25, 2024
RE: Agenda Item Topic: **Police Officer Hiring**
General Ledger #: N/A
Number of Supporting Documents: N/A
NEW/OLD BUSINESS: **XXX** New Business

Requested Action

- Motion to approve the hiring of Kelly Kozowicz for the position of full-time police officer.

Background

On September 3, 2024, the Township Board approved the extension of a conditional offer of employment to Kelly Kozowicz for the position of full-time police officer pending successful completion of all her pre-employment requirements. Ms. Kozowicz has successfully completed her background investigation, medical evaluation, psychological evaluation and drug screening.

Budget Impact

The hiring of Kelly Kozowicz will not have any adverse effect on the FY 24/25 budget as this full-time position is included in the budget.

Respectfully,

A handwritten signature in cursive script, appearing to read "Richard Duffany".

Chief Richard Duffany
Director of Public Safety