Hamburg Township
a great place to grow

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Supervisor Jason Negri **Clerk** Mike Dolan **Treasurer** Jennifer Daniels **Trustees** Chuck Menzies, Patricia Hughes, Nick Miller, Joanna Hardesty

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, October 06, 2026 at 2:30 PM
Hamburg Township Hall Board Room

MINUTES

DRAFT

CALL TO ORDER

Negri called the meeting to order at 2:30pm.

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT
Jason Negri
Mike Dolan
Jennifer Daniels
Joanna Hardesty
Patricia Hughes
Chuck Menzies
Nick Miller

CALL TO THE PUBLIC

A call was made with no response.

CONSENT AGENDA

Motion made by Hardesty, Seconded by Hughes to approve the consent agenda as presented.
Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

1. 9.15.2026 Regular Meeting Minutes
2. 9.15.2026 Work Study Minutes
3. Approved MUC Minutes - August 11, 2026
4. DPW Monthly Report - August 2026
5. Parks & Recreation - Approved Meeting Minutes - July 2026

6. Township Coordinator's Report - September 2026
7. Senior Center Report - September 2026
8. Bills List(s) 10.06.26

APPROVAL OF THE AGENDA

Motion made by Dolan, Seconded by Daniels to approve the agenda as presented with the addition of #19 APPM 2.4(h) Board Consultants, #20 Executive Committee and #21 four invoices.
Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

UNFINISHED BUSINESS

9. Grant TF22-0107 - Bennett Park Renovations and Huron River Water Trail Access - Amendment #3 Resolution

   Motion made by Hardesty, Seconded by Menzies to approve the Agreement Amendment #3 entered into between the Michigan Department of Natural Resources and Hamburg Township under grant number TF22-0107, which extends the project period completion date from 8/31/26 to 11/30/26, and to direct the Clerk to sign and date Agreement Amendment #3 as provided in the packet.
   Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

CURRENT BUSINESS

10. Purchase of Security Gate

    Motion made by Hardesty, Seconded by Menzies approve the purchase of a security gate, as outlined in the attached quote, from Ferrera Fence of Manchester, MI for a total price of $24,650.00.
    Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

11. Purchase of Police Vehicle

    Motion made by Dolan, Seconded by Daniels to approve the purchase of a 2027 Dodge Durango, as outlined in the attached quote, from LaFontaine CDJR of Lansing for a total price of $39,461.00.
    Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

12. Donation of Fire Equipment

    Motion made by Negri, Seconded by Miller to approve the donation of the listed equipment to the Fowlerville Fire Department for ultimate donation to Mexico.
    Voting Yea: Negri, Daniels, Hardesty, Hughes, Menzies, Miller
    Voting Nay: Dolan

13. Parks & Recreation - 5-Year Master Plan Update - Vendor Selection

DRAFT

Motion made by Miller, Seconded by Hardesty to recommend directing the Clerk to enter into a contract with Spicer Group for the 5-year Parks & Recreation Master Plan update, as well as completion of the Master Design Plan, with an update to the timetable to have all items completed by October of 2027 in order to be taken to the Township Board and filed with the MDNR by November of 2027 with the amount of $29,230.00
Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

14. Part-time Hire: Senior Center

Motion made by Hardesty, Seconded by Miller to table the part-time hire for the Senior Center.
Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Miller
Voting Nay: Menzies

15. Accounting Department Re-Alignment – Job Descriptions and Grade Changes and Hiring

Motion made by Miller, Seconded by Hardesty to restructure/realign the accounting department as presented with the adoption of the Lead Accountant Job description at Grade 9 Step 5, promotion of Jessica Kraft to the position of Lead Accountant effective 10/4/2026, adoption of the Staff Accountant job description at Grade 7 and the appointment of Marie McIntyre to the position of Staff Accountant effective November 16, 2026 at Grade 7 Step 1.
Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

16. Call to the Public Policy

Motion made by Hardesty, Seconded by Miller to adopt the amended policy 2.4 (f) rules for public comment as submitted. Under Board Response 'place item on a future agenda' could be 'the ability to place item on the current or future agenda' and under Written Comments strike out 'for screening.'
Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

17. DPW Air Relief Valves

Motion made by Hardesty, Seconded by Hughes to approve the quote from Municipal Associates LLC to purchase ten air relief valves for $13,910.00
Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

18. PZTA 26-0001: Zoning Ordinance Text Amendment: Human Crematorium

Motion made by Negri, Seconded by Menzies to approve the Zoning Ordinance text amendment(s) PZTA 26-0001 as presented in the packet.
Roll Call Vote: Negri; Yea, Dolan; Yea, Daniels; Yea, Hardesty, Yea, Hughes; Yea, Menzies; Yea, Miller; Yea

Addition - 19 APPM 2.4(h) Board Consultants

Open Discussion about consultants, no action taken

Addition - 20 Executive Committee

Open Discussion about authorized actions, no action taken

Addition - 21 Four Invoices

Motion made by Dolan, Seconded by Hardesty to approve the payment for all four invoices. Two invoices from Robert Pierce in the amounts of $400 and $1500 and two invoices from Highland Tree Services in the amounts of $2,575 and $3,000.
Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

CALL TO THE PUBLIC

A call was made with no response.

BOARD COMMENTS

Trustee Hughes wanted to thank the Waste Water Treatment Plant staff for the open house they held.

ADJOURNMENT

Motion made by Hughes, Seconded by Hardesty to adjourn.
Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

Meeting adjourned at 3:53pm.

Respectfully Submitted,





Marie McIntyre
Recording Secretary

Mike Dolan
Township Clerk

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