Hamburg Township
a great place to grow

10405 Merrill Road
P.O. Box 157
Hamburg, MI 48139
(810) 231-1000
www.hamburg.mi.us

TO: Board of Trustees

FROM: Michael Dolan, Township Clerk

DATE: October 16, 2026

AGENDA ITEM TOPIC: Building Closure

Requested Action

Motion to approve adding Wednesday, December 23, 2026, to the Township's holiday season closure, consistent with the Christmas holiday provisions of Section 4.1 of the Hamburg Township Employee Handbook.

Background

It has been brought to my attention that December 23, 2026 was supposed to be included in the holidays season building closure dates.

Fiscal Considerations

Does the agenda item require the expenditure of funds? Yes ☐ No ☒

Are funds budgeted? Yes ☐ No ☐

Fiscal year affected: Choose an item.

Is a budget amendment required? Yes ☐ No ☐

General Ledger numbers affected: _____