



Hamburg Township Parks & Recreation

Hamburg Township Offices
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Hamburg Township
Parks & Recreation Committee
Regular Meeting
Hamburg Township Hall
Tuesday, July 26, 2022
3:00 p.m.

1. Call to Order

Dolan called the meeting to order at 3:03 p.m.

Dolan announced he is checking into a new member for committee.

2. Pledge to the Flag

3. Roll Call of the Parks & Recreation Committee

Board Members Present: Michniewicz, Dolan, Auxier, Muck

Board Members Absent: Member At Large - Vacant

Also Present: Deby Henneman, Township Coordinator, Duane Hoepfner, Building & Grounds

4. Call to the Public

A call was made with no response.

5. Approval of the Agenda

Motion by Michniewicz, supported by Auxier, to approve the agenda as presented.

VOICE VOTE: Ayes: 4 Absent: 1 (Member at Large)

MOTION CARRIED

6. Approval of the Minutes

Motion by Auxier, supported by Michniewicz, to approve the minutes from the June 21, 2022 Regular Meeting as presented.

VOICE VOTE: Ayes: 4 Absent: 1 (Member at Large)

MOTION CARRIED

7. Correspondence

Hamburg Historical Museum newsletter was received and filed.

8. Current Business

- A. Pickleball Proposal – Dolan stated a private donor has committed up to \$100,000 for additional pickleball courts. Staff as well as Spicer group have been discussing proposed sites.

Auxier stated he plays with the group at the Senior Center, and the consensus is that they need more courts due to delays.

Julie Eddings, Senior Center Director, stated if the courts went into West Park, the court at the Senior Center could be used as a “beginner” court.

Duane Hoepfner, Building & Grounds, stated that the valves for sprinkler system would need to be relocated if it were to go in West Park.

Auxier asked about the status of the shade structure.

Dolan stated a structure has been found for a lot less but requires a sealed stamp from Engineer. He is working on that now.

Muck states that West Park is a much better option than the one proposed in East Park.

Mike stated he would get an updated plan for West Park and send out to the Committee.

Motion by Muck, supported by Michniewicz, to direct staff to work with planner to provide option for new pickleball courts in West Park, and once final plan is received to forward the Park Committee recommendation of support to the Township Board.

VOICE VOTE: Ayes: 4 Absent: 1 (Member at Large)

MOTION CARRIED

- B. RC Car/Truck Track Proposal – Doncea stated the plan included in the packet is a proposal for what they would like to build. He would like recommendation from Committee and approval from Township Board to move dirt and start laying the track.

Dolan what will be the restrictions for public use of the Car/Truck RC track?

Doncea stated that the cars/trucks aren't as much of an issue from a safety standpoint as the planes are, but he recommends that safety rules be posted. He stated, at this time, the plan is that their club would maintain and monitor activity, with no cost to Township for the project. Rules will include no BMX bikes allowed, no cars over X amount of pounds, etc.

Discussion took place regarding the need for a Memorandum of Understanding (MOU) between the Hamburg RC Flyer's group and the Township indicating which entities are responsible for liability, maintenance, monitoring activity, etc. It was discussed that the AMA is involved with Drones, Planes, and flying activity, however, ground RC may be different.

Muck stated he would send a sample of the MOU that was entered into by the City of Novi for reference. He feels strongly that this new feature should be open and available to the public, and that a membership to the club not be mandatory.

Motion by Dolan, supported by Muck, to recommend support of an addition of an area near the Merrill Airfield for RC Car and Trucks with viewing area/podium to be built and managed by the Hamburg RC Flyer's Club and subject to a Memorandum of Understanding to be agreed upon by both the Flyer's and the Hamburg Township Board of Trustees, prior to the start of construction, for use of both RC areas.

VOICE VOTE: Ayes: 4 Absent: 1 (Member at Large)

MOTION CARRIED

9. Old Business

A. Parks & Recreation Master Plan/Pending Grants/Supervisor Report

1. Iron Belle Trail/Lakelands Trail

- a. Hay Creek Bridge Project – Project Completed – Ribbon Cutting announced for 8/12/22 – 2:30 p.m. (it has since been rescheduled to 9/9/22 – 2:30 p.m.)
- b. Trail Maintenance Project - Complete
- c. Huron River free-span Bridge Project – No update

2. 5-year Master Plan Renewal – Update – Public input session will be in August. Survey live now.

3. West Park Trust Fund Grant – No update

B. Township Park Use Policy/Fee/Procedures

1. Park Use Policy updates – Updates pending.
2. Community Center Policy & Fee change – Updates pending.
3. Administrative Fee Schedule – Updates pending.

C. Administrative Services

1. Park Coordinator's Report – July 2022 – Report received and filed
2. Senior Center Report – July 2022 – Report received and filed
3. Scholarship Request – None
4. Park Use Requests - None

D. Special Projects

1. East Park Playground Renovation Project – Funding update was made, HERO has committed up to \$15,000 for Option 3 as proposed, to cover picnic tables, shade trees, and benches, along with the already committed trees from the Commemorative tree program by a private party.

Motion by Dolan, supported by Auxier, to recommend the Township Board approve the tear-out of the existing East Park Playground, and the relocation and installation of a new East Park Playground, including a shaded seating area based on the Conceptual Option 3 drawing, with the consideration that the pricing will be reduced to approximately \$138,000 with the private donations from H.E.R.O. (\$15,000 for 7 trees, 2 tables, 2 benches) and a private resident (2 Commemorative trees).

VOICE VOTE: Ayes: 4 Absent: 1 (Member at Large)

MOTION CARRIED

2. Baseball Dugout Renovation Project – Construction has started. Due to be done by early September.
3. Powerwashing/Staining of Park Structures – In Process
4. Shade structure for Pickleball and Outdoor Patio – Pending
5. Additional Pickleball Courts - Pending

E. Sponsorships/Volunteerism

1. Amenities and Beautification Committee – No updates
2. Commemorative Bench & Tree Program – Benches on order

F. Signage and Community Awareness

1. Wayfinding Signage – No update
2. Winans/Hamburg Historical Marker – Hamburg Cemetery – New Marker Coming Soon

G. Risk Management (Insurance/ADA)

1. ADA Compliance in Parklands - No update

2. Pedestrian Crossings along Lakelands Trail – No update

10. Call to the Public

A call was made with no response.

11. Committee Comments

No comments.

12. Adjourn Meeting

Motion by Auxier, supported by Dolan, to adjourn the meeting.

VOICE VOTE: Ayes: 4 Absent: 1 (Member at Large)

MOTION CARRIED

Meeting adjourned at 4:29 p.m.

Respectfully submitted,



Debra Henneman
Township Coordinator
Parks, ADA, Grants, Ordinances

Next meeting: Tuesday, August 23, 2022 – 3:00 p.m. (Rescheduled to Monday, August 29, 2022- 7:00 p.m.)