



Hamburg Township Manly Bennett Park

P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157
(810) 231-1000 Office X-218
(810) 231-4295 Fax

Park Use Application

And Release of Liability & Indemnification Agreement

(Application must be submitted 60 days before requested use)

Applicant Information:

Legacy Center Sports Complex

Event Sponsor (or name if family or individual use):

LifeWTR Invitational 2026

Name of Event:

Soccer Tournament

Type of Event: Park Use Category #: 4 - Event Use

Sammi Chapell

Applicant Name:

May 1-3, 2026

Date(s) of Event: Time(s) of Event: All day Will need hours \$ field assignments

9299 Goble Dr

Applicant Address: Suite or Apt #:

Brighton

MI

48116

Applicant City: State: Zip:

Sammi Chapell

Contact Person (present during use):

Administrator

Contact's Affiliation with Applicant:

(734) 649-5034

scorcoran@legacycentermichigan.com

Contact's Phone: Contact's E-Mail:

Event Co-applicant, if any:

All Co-applicants must also sign all applications and waivers.

Co-applicant relationship to Applicant:

Co-applicant's phone:

Insurance Information:

USI Insurance Services

Insurance Carrier:

Requested updated copy

Certificate of Insurance must be provided by all applicants as outlined in Appendix B in the Park Facility Use Policy.

Policy #: Expiration Date:

\$1,000,000

\$1,000,000

Limit of General Liability: Occurrence Aggregate

\$5,000,000

\$5,000,000

Umbrella Coverage Limit (if any): Occurrence Aggregate

Event Description: *(any information that doesn't pertain to your event please indicate not applicable)*

Youth soccer tournament for U8-U19 teams

Please describe the event you propose to host: _____

Total Number of participants/spectators/guests anticipated during event: 750 for the full weekend

Average of participants/spectators/guests anticipated at any given time: 250

Site of Proposed Event; include all areas of the parklands that will be used: 5-7 soccer fields at West Bennett Park
max 4 fields allowed

Include site plan drawing reflecting all areas of the Township Park and recreational facilities the event will effect

Will there be camping and trailer facilities? If so, are overnight stays anticipated? No

Number of Volunteers: 20 Are Volunteers trained?: Yes
Please attach copy of Volunteer Handbook if applicable

Will tents be used?: Yes If so, please indicate locations: On grass along path

Under no circumstances are tent stakes to be driven into asphalt surfaces. Tent locations must be pre-approved.

Will admission be charged? If so, how much: No

Parking fee charged? If so, how much: No Valet service available? No

Will Food/Beverages be served? If so, types of food and name of persons serving: Licensed vendors
selling hotdogs/hamburgs and smoothies - Required Tent Permit via FD

For anything other than pre-packaged foods, Concession Application, Health Department License and Products Liability coverage is required.

Will there be Fireworks or any other pyrotechnic display? If so, describe: No

Insurance requirements to be established during the event review process as stated in Appendix B of the Park Facility Use Policy.

Will there be any animals present? If so, describe: No

Pets are not allowed in Parkland during events. Service Dogs are allowed with proper certification.

Will there be Amusement rides or games? If so, describe: No

Insurance requirements to be established during the event review process as stated in Appendix B of the Park Facility Use Policy.

Golf carts only

Will there be a need for vehicles to be used on Township grounds? If so, describe: _____

Personal vehicles require proof of Auto Liability based on the description of use and areas needing to be accessed during event.

Will there be a need for Emergency Responders over and above what is included in the Public Safety Fee? If so, describe: _____

Hamburg Township reserves the right to require private security and/or emergency responders be present during any event.

Specific services required from the Township, if any: None _____

Other information regarding your event that you feel may be helpful: Legacy Center Sports Complex will be the main venue for the event. Hamburg Township fields at West Bennett will be used as overflow. Event registration closes 3/27/26. Please see attached page for additional notes. _____

Organized Sports and/or Sporting Events:

Please indicate type of sports event: Regular Season (Games/Practices) Sports Tournament Other

If Tournament or other event, complete Event Description on Page 2 and provide additional details, if any: Please see attached page for additional notes.

Release of Liability & Indemnification Agreement

The approval of this park use request is contingent upon receipt of all requested information, review process of the Hamburg Township Parks & Recreation Committee, and approval of the Hamburg Township Board. The applicant may be required to provide additional information as is deemed necessary by the Parks & Recreation Committee and/or Township Board, and may be required to meet with the Parks Administrator and/or Parks Coordinator to supply additional information or to answer questions. If the Park Use Application is received less than 60 days prior to the requested event date, the Parks & recreation Committee and Township Board may process the application, however, the application fee may be increased in an amount to be determined by the Parks & Recreation Committee and/or the Township Board.

The undersigned acknowledges that he/she/they are authorized to sign this application on behalf of the applicant and that he/she/they have received a copy of all documents relating to the use of the park and recreational facilities including the Hamburg Township Park Facility Use Policy Rules and Regulations.

In further consideration of entering into this agreement, to the fullest extent permitted by law, the Applicant agrees to defend, pay on behalf of, indemnify, and hold harmless Hamburg Township, its elected and appointed officials, employees and volunteers, and others working on behalf of Hamburg Township against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from Hamburg Township, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this contract.

The Applicant covenants and agrees that it will have a representative on the premises at all times to monitor the set-up, use and tear-down of the use and all activities related to thereto and under no circumstances shall the use of the park be granted or sublet to any other group or organization without the express written permission of the Hamburg Township Board of Trustees.

Any Applicant or group or entity co-hosting an event must provide a Certificate of Insurance naming Hamburg Township as an additional insured and proof of that coverage must be provided prior to the issuance of the permit for the event. The Applicant and/or co-host of any event must comply with all rules, regulations and policies of the Township pertaining to the said use and will be ultimately responsible for any and all damages to any Hamburg Township property resulting from the use, and shall otherwise restore the Township property to its previous condition.

Personal Property Damage Claims: The applicant hereby releases Hamburg Township, Its elected and appointed officials, employees and volunteers, and others working behalf of Hamburg Township, from any and all liability or responsibility to the applicant or anyone claiming through or under the applicant by way of subrogation or otherwise, for any loss or damage to applicant's property resulting from any incident, except damages resulting from the gross negligence of the Township, as it relates to the activities and uses contemplated by the application. It is understood by the applicant that all private property kept, stored or maintained in and on the Hamburg Township Park and recreational facilities shall be so kept, stored or maintained at the risk of the Applicant.

SLC

Initials: _____

Public Health & Safety: The applicant hereby swears and attests that they have complied with all aspects and intent, of Background Checks and that they are in compliance with the Michigan Sports Concession Law, Acts 342 & 343, Public Acts of 2012, as referenced in the Park Facility Use Policy and outlined in Appendix A. The applicant understands that falsification of the above statement and/or failure to comply with these requirements may result in the suspension and/or revocation of the use of the Hamburg Township parkland facilities.

SLC

Initials: _____

Applicant's Signature: *Samuel J. Goulet* Date: 1/6/25

Co- applicant's Signature: _____ Date: _____

Parks Coordinator: *[Signature]* Date: 2/19/26

For office use only

Comments: _____

Meeting Approval Dates: 2/24/26 Parks & Recreation N/A Public Safety _____ Township Board

Application has been (Circle one) Approved Denied

Hamburg Township Representative: _____

Supplemental Safety, Parking, & Operations Notes

Field Usage and Scheduling

Due to known safety and traffic considerations at West Bennett Park, especially related to road crossing between east and west sides of the park, the LifeWTR Invitational will operate intentionally to reduced and controlled field usage at Merrill Fields.

- 5-7 full-size fields requested
- No more than four fields will be in use at one time
- Game times will be staggered to minimize vehicle arrivals and departures occurring simultaneously

This approach will significantly reduce congestion compared to previous years when more fields were in use at one time.

Parking & Traffic Control Plan

The primary safety concern in past events involved spectators parking across the road and crossing between east and west sides of Manly W Bennett Park. To eliminate this issue:

- Parking will be permitted on the WEST SIDE ONLY
- Signs will be placed at the entrances of the east side that read, "NO PARKING for LifeWTR Invitational"
- Total parking usage will be limited to no more than 400 spaces at any given time
- Painted ADA accessible parking spaces, supplemented with signs, will be clearly designed and maintained
- Event communications to teams and spectators will clearly state west side parking only prior to arrival

Monitoring, Enforcement, & Transportation

The tournament will provide onsite staff and volunteers throughout the event to actively manage parking and pedestrian movement.

- Golf cart patrols will monitor parking compliance, pedestrian traffic flow, and any attempted east side parking
- We will provide 4 courtesy golf cart shuttles for additional ADA spectator needs
- Volunteers will be from the Brighton Men's Senior Center

The direct and continuous presence allows issues to be addressed immediately without township police involvement.

Field Preparation

All fields will be painted and prepared by Legacy staff in advance of the event. This continued partnership intends to support an efficient event set up.

Prior Experience & Adjustments

In prior years, when fewer fields were used at Manly W Bennett Park, parking concerns were minimal. As the tournament has grown, we recognize the increased impact and plan to adjust operations to limit peak activity, and provide a well-managed experience for participants, spectators, and the surrounding community. Thank you for considering our application. We appreciate the continued partnership between the Legacy Center and Hamburg Township.