



Hamburg Senior Center
10407 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
810.222.1140 ♦ Fax: 810.231.3877
www.hamburg.mi.us

Date: October 27, 2022
To: Mike Dolan
From: Julie Eddings, Senior Program Director
Re: Additional Part-time Employee at Senior Center

The Senior Center has recently reached the milestone of having 1000 members. Leading up to this point, the Senior Center has been building a very successful volunteer program to help with additional membership. The volunteer program has been a wonderful addition but has limitations with the type of work that can be completed. With the increase in membership, the Senior Center could benefit from the addition of an employee that would have excellent computer skills and be efficient in programs such as Excel and Publisher. The addition of another part-time employee would help meet the demands of the growing membership population and ensure that the members continue to receive the care and support that the center is known for.