



Hamburg Township Offices
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November 17, 2022

To: Parks & Recreation Committee

From: Deby Henneman, Township Coordinator

Re: Parks & Recreation Report

The Township Board approved the Parks and Recreation Master Plan draft for distribution and public review at their November 15, 2022 meeting. The review period is November 16, 2022 through December 16, 2022 and comments and suggested edits can be dropped off, emailed, or relayed via phone/in person. Hard copies of the draft plan are available at Township Hall, the Senior Community Center, and Library, and digital copies can be found on our website. Once the review period is complete in December, a final draft will be recommended by the Parks & Recreation Committee at a special meeting on December 20, 2022 – 3:00 p.m., and presented to the Township Board at a Public Hearing January 3, 2023, for adoption. Deadline to MDNR is 2/1/23. Follow this link to see a copy of the plan:

https://www.hamburg.mi.us/departments/parks_and_recreation/index.php

We have sold another Commemorative bench to be placed at location 6W. I have created a map of suggested locations along the trail where benches could be placed, and have included a copy on the program page on our website. Information for this project can be viewed at:

https://www.hamburg.mi.us/departments/parks_and_recreation/commemorative_bench_tree_garden_program.php.

I have been fielding comments on a recent Facebook post regarding the East Park playground renovation regarding accessibility. The surfacing was questioned, and when it was explained we were using engineered wood fiber, it was stated that it was difficult for children who had mobility devices to traverse over the chips. I bring this up because we will still have another playground to upgrade in West Park, whether or not we receive the grant funding, and I would recommend considering either partial or full accessible surfaces, such as a poured in place product. I will say that the budget for East Park of \$165,000 while substantial, would have needed to be increased in my estimation another \$100,000 in order to provide a solid surface for that project. You can find the post here: <https://www.facebook.com/HamburgParksAndRecreation/posts/pfbid02R1b48hadSmtPiDqxw45p4sX5T8CTgqwgTpCCDHRvrRELjNnX7QHehoivNk25YuZ6l>.

Also, in addition to the Expression swing which allows for someone to “ride with” a child in a bucket seat, I have checked into the possibility of installing a swing seat in lieu of one of the two single bucket seats we have coming. The vendor happened to have a green one in stock which

would fit in with the colors that were picked out by the clerk staff, and even better, they are donating it, so we just need to purchase chains! I have included a picture of a sample swing in the packet along with the renderings of the chosen color scheme. We will still take delivery of two bucket seats, and will have one in reserve for future use by our Building & Grounds staff.

Projects I'm working on next:

- Gathering comments and finalizing Master Plan with Spicer Group
- Updating ADA Transition Plan for attachment to the Parks Master Plan
- Create Counter "Cheat Sheets" for all Township Coordinator functions ie:
 - Parks
 - ADA
 - Grants
 - Ordinance
- Streamline process/procedure for Park & Senior Use invoices & donations with Treasury
- Merge/streamline all approved procedures into the Parks Policy and Procedure Manual
- Create Internal Policy & Procedure for Zoning & General Ordinance updates
- Organize and Scan all Park & Recreation archive files into Docuware System

Holiday Schedule:

Closed November 24 & 25, 2022 for Thanksgiving.

Closed December 23 & 26, 2022 for Christmas

Closed December 30, 2022 & January 2, 2023 for New Year

Facebook Links:

Parks & Recreation: <https://www.facebook.com/HamburgParksAndRecreation>

Lakelands Trail: <https://www.facebook.com/LakelandsTrailHamburgMI>

Winkelhaus Park: <https://www.facebook.com/WinkelhausPark>

Senior Center: <https://www.facebook.com/hamburgseniorcenter>