



10405 Merrill Road  
P.O. Box 157  
Hamburg, MI 48139  
(810) 231-1000  
[www.hamburg.mi.us](http://www.hamburg.mi.us)

---

**TO:** Hamburg Township Board of Trustees

**FROM:** Jason B. Negri, Supervisor  
Hamburg Township Municipal Utilities Committee

**DATE:** December 9<sup>th</sup>, 2025

**AGENDA ITEM TOPIC:** Roth Sewer Connection Refund Recommendation  
10636 Pine Bluff Avenue; Parcel #15-27-402-023  
Number of Supporting Documents: 1

---

#### Requested Action

- Approval by the Board to direct the Accounting Department to refund the overpayment from the Roth sewer fee deposit in the amount of \$1,764.70 to the property owner as noted in the Utilities Coordinator's attached cost review memo.

#### Background

- The property owner deposited the estimated sewer connection fees in the amount of \$34,048.40 with the Township on September 24<sup>th</sup>, 2025. The sewer connection was completed on November 20<sup>th</sup>, 2025 and there is a remaining balance of \$1,764.70 from the actual construction charges that should be returned to Mr. Roth.

#### Fiscal Considerations

Does the agenda item require the expenditure of funds? Yes  No  - this is a refund of pre-paid funds.

Are funds budgeted? Yes  No

Fiscal year affected: 2025-2056

Is a budget amendment required?

Yes  No

General Ledger numbers affected: N/A

**590-000.000-198.098** pre-paid by the property owner for the sanitary sewer connection.



10405 Merrill Road ♦ P.O. Box 157  
Hamburg, MI 48139  
Phone: 810.231.1000 ♦ Fax: 810.231.4295  
[www.hamburg.mi.us](http://www.hamburg.mi.us)

---

## EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Hamburg Township Board of Trustees  
Marcy Miller, Accounting Dept.  
Michelle DeLancey, Accounting Director

Re: **Roth Sewer Connection Cost Review**  
– 10636 Pine Bluff Ave.; Parcel #15-27-402-023

Please be apprised of this excerpt from the Unapproved Approved Minutes of the Meeting of the Hamburg Township Municipal Utilities Committee:

Date of Meeting: December 9<sup>th</sup>, 2025

Committee Members Present: Negri, Menzies, Daniels

Committee Members Absent: None

Text of Motion: MOTION BY NEGRI, SECONDED BY MENZIES TO RECOMMEND TO THE BOARD TO DIRECT THE ACCOUNTING DEPARTMENT TO REFUND THE OVER PAYMENT FROM THE SEWER FEE DEPOSIT IN THE AMOUNT OF \$1,764.70 TO THE PROPERTY OWNER AS NOTED IN THE UTILITIES COORDINATOR'S COST REVIEW MEMO.

Ayes: Negri, Menzies, Daniels      Absent: None      Nays: None

MOTION CARRIED.

State of Michigan      }  
County of Livingston      }  
Township of Hamburg }  
                            }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/Special Meeting of the Hamburg Township Municipal Utilities Committee.

Brittany K. Campbell      Date: December 9<sup>th</sup>, 2025  
BRITTANY K. CAMPBELL  
HAMBURG TOWNSHIP UTILITIES COORDINATOR



10405 Merrill Road ♦ P.O. Box 157  
Hamburg, MI 48139  
Phone: 810.231.1000 ♦ Fax: 810.231.4295  
[www.hamburg.mi.us](http://www.hamburg.mi.us)

## MUC Cover Sheet

Roth Direct Sanitary Sewer Connection  
Cost Review and Refund Request  
10636 (10640) Pine Bluff Avenue

**Reason for MUC Review:**

Pursuant to the *Policies and Procedures for Sewer Connection*, James R. Roth deposited \$34,048.40 with Hamburg Township on September 24<sup>th</sup>, 2025, to cover the sewer installation and connection costs for his home located at 10636 (10640) Pine Bluff Avenue. The grinder pump installation and sewer hook-up were completed by C & E Construction Co. pursuant to the Agreement for Sewer Services dated January 15<sup>th</sup>, 2025.

The sewer installation work began on Wednesday, November 19<sup>th</sup>, 2025, and was completed on Thursday, November 20<sup>th</sup>, 2025. The primary home at 10640 Pine Bluff Avenue now has a fully functioning sanitary sewer connection.

**Actual Construction Charges:**

The estimated construction charges under the bid proposal were \$17,793.70. The actual construction charges were \$18,593.70 a difference of \$800.00. The additional charge of \$800.00 was a result of the Owner cancelling the original Duplex grinder pump installation the night before the job was scheduled and requesting a change to only connect his primary home which required only a Simplex grinder pump station. The charge covers the pickup, pouring of the concrete ballast, and returning of the Duplex grinder pump to the Township. However, a refund of \$1,764.70 for overpayment of the estimated sewer connection charges should be issued to the property owner. Please see the attached revised Estimate of Cost for Simplex gp install charges/fees.

**Proposed Action by MUC:**

Upon review and approval by the Committee, a motion should be made requesting that the Accounting Department refund the property owner in the amount of **\$1,764.70** for the overpaid sewer installation and construction charges pursuant to the Agreement for Sewer Connection.

**NOTE:** On August 21, 2012, the Township Board voted to amend the sewer refund policy to require that the estimated sewer project costs be deposited into a non-interest bearing Escrow account. Therefore, no interest payments are due as part of the sewer cost review.

**Sewer Project Cost Reviews**  
**Amounts effective through 12/16/2025**

**Refund Due to Participant**

<b>Sewer Project</b>	<b>Address</b>	<b>Participant (Payee)</b>	<b>Amount</b>
10636 (10640) Pine Bluff Ave./Roth <sup>1</sup>	10636 (10640) Pine Bluff Ave.	James R. Roth 10636 Pine Bluff Avenue Whitmore Lake, MI 48149	\$1,764.70
<b>Total to be Refunded:</b>			<b><u>\$1,764.70</u></b>

<sup>1</sup>Pending approval of C & E Construction Co. invoice 3119.

Restoration has been completed by the Contractor.

## Sewer Connection - Pine Bluff Avenue/Roth

Parcel Tax ID Number Address G/L Acct  
15-27-402-023 10636 (10640) Pine Bluff Ave. 198-098

### Costs

Item	Provider	Date	Invoice	Costs	Balance
Construction	C & E Construction Co.	12/03/25	3119	\$18,593.70	
Legal Fees	Beth Saarela			\$0.00	
Inspections (\$1.50/ft)	Hamburg Township			\$0.00	
Engineering Fees	IMEG Corp.			\$0.00	
Administration Fee	Hamburg Township			\$400.00	
Grinder Pump Purchase	Hamburg Township			\$5,790.00	
Connection Charge	Hamburg Township			\$7,500.00	
					\$32,283.70
		09/24/25		\$34,048.40	\$1,764.70

### Deposit

Change	Fee	Rate (/ft)	
None			\$0.00
			Subtotal \$1,764.70
			\$0.00
<b>Total Due To (From) Property Owner</b>			<b><u>\$1,764.70</u></b>

### G/L Distribution

	Account Number	Amount	Debit or Credit	Original Estimates
Main Line				Main Line
GPS system	590-003.000-620.000	18593.70	Cr	GPS system
Legal				Legal
Inspections				Inspections
Engineering				Engineering
Interest	590-000.000-198.98			
A/R	590-000.000-041.000	18593.70	Dr	

## ***Engineer's Opinion of Probable Construction Cost***

**\*Simplex Grinder Pump Station for Service to 10640 Pine Bluff Only\***

### ***EXHIBIT B***

#### **Connection to Low Pressure Sewer System**

**Job Address:** 10640 Pine Bluff Ave. (Primary Home)  
**Tax I.D. #:** 15-27-402-023  
**Owner:** James R. Roth  
**Mailing Address:** 10636 Pine Bluff Ave., Whitmore Lake, MI 48189  
**Phone:** Day: (734) 904-5056 **Evenings:** (734) 904-5056  
**Date:** October 15<sup>th</sup>, 2025

<b>Item</b>	<b>System Cost</b>
<i>Construction Costs</i> (Contractor <u>C &amp; E Construction Co.</u> )	
• Sewer Main line Extension/Engineering	\$ <u>N/A</u>
• Install Grinder Pump Station (GPS) - (Tie into the grinder pump station control panel)	\$ <u>3,247.00</u>
• Equipment Mobilization	\$ <u>0.00</u>
• 1-1/2" Discharge Pipe - Directional Bore ( <u>145</u> L.F. at \$ <u>21.50</u> /L.F.)	\$ <u>3,117.50</u>
• Lateral Sewer Connection – 4" HDPE Sewer Main	\$ <u>1,556.00</u>
• Restoration of Property (Grass Seed, Straw, etc.)	\$ <u>764.00</u>
• Electrical Service for Grinder Pump Station (From Control Panel to Structure) (Optional – <b>MUST</b> be completed by a licensed electrician, requires permit.)	
Residential Structure – Tie into electrical supply from existing meter box	\$ <u>N/A</u>
Residential Structure – Tie into electrical supply from existing circuit panel	\$ <u>3,566.00</u>
*Custom Electric will have to remove the Duplex Control Panel previously installed for the job and connect a Simplex Control Panel on-site (x 2).	
Commercial Structure – Tie in price to be agreed upon with Contractor	\$ <u>N/A</u>
• <u>4" Building Sewer Pipe</u> (connection to GPS)-(Optional - may be completed by Homeowner)	\$ <u>N/A</u>
• <u>Abandon Septic Tanks</u> - (Optional - may be completed by Homeowner)	\$ <u>5,543.20</u>
<b>NOTE:</b> House has one (1) 1,000-gallon septic tank plus three (3) additional drywell tanks to be abandoned plus 15-ft additional 4" bldg. sewer pipe.	
<b>Subtotal Construction Costs</b>	\$ <u>17,793.70</u>
<b>Materials &amp; Services Provided by Township</b>	
• Administration*	\$ <u>400.00</u>
• MI DEQ Permit # <u>                  </u> Issue Date: <u>                  </u>	\$ <u>                  </u>
• <b>Simplex</b> Grinder Pump Station System	\$ <u>5,790.00</u>
• Sewer Tap Fee/Connection Charges ( <b>1.0</b> REU x \$7,500.00 ea.)	\$ <u>7,500.00</u>
<b>Subtotal Mtl. &amp; Serv. Provided by Township</b>	\$ <u>13,690.00</u>
<b>TOTAL</b> (to be paid prior to starting Installation)	\$ <u><b>31,483.70</b></u>

\* Administration includes: Easement Preparation & Recording; Engineering for GPS Location; Contractor and Supplier Coordination; Inspections; Permanent Records; System Activation.

**C & E CONSTRUCTION CO INC**

PO BOX 1359  
 HIGHLAND, MI 48357  
 248-889-1716

**Invoice**

DATE	INVOICE #
12/3/2025	3119

BILL TO
Hamburg Township PO Box 157 Hamburg MI 48139

DESCRIPTION	PROJECT		
	QTY	RATE	AMOUNT
Hamburg Township Grinder Pump Install @ 10640 Pine Bluff			
Install Grinder Pump, Existing Construction	1	3,247.00	3,247.00
Electrical Service ( From Station to Inside Circuit Panel, Includes Permit)	2	1,783.00	3,566.00
Service Lateral 1.5" CTE HDPE DR-9	145	21.50	3,117.50
Empty, Abandon, Fill Existing Septic Tank - 1000 Gallon With Permit & 10 feet of 4" PVC Pipe	1	1,846.00	1,846.00
Empty, Abandon, Fill Existing Septic Tanks	3	1,082.40	3,247.20
4" SCH 40 PVC Residential In Excess of 10 feet - (Total installed -25 ft)	15	30.00	450.00
Tap For Service Lateral Line To Main ( 2 Inch HDPE Sewer Main)	1	1,556.00	1,556.00
Topsoil, Seed, and Grass - New House	1	764.00	764.00
Extra - Duplex Grinder Station ( Picked Up, Poured Concrete Ballast, Then Returned To DPW )	1	800.00	800.00
This work was completed on 11/21/2025			
GL CODE <u>590-000.000 - 198.098</u>			
BKC✓ APPROVED _____			
DEC 04 2025			
ENTERED _____			
DUE DATE _____			
		<b>Total</b>	\$18,593.70

\*Refund due to property owner  
 for overpayment of sewer  
 connection charges. BKC✓

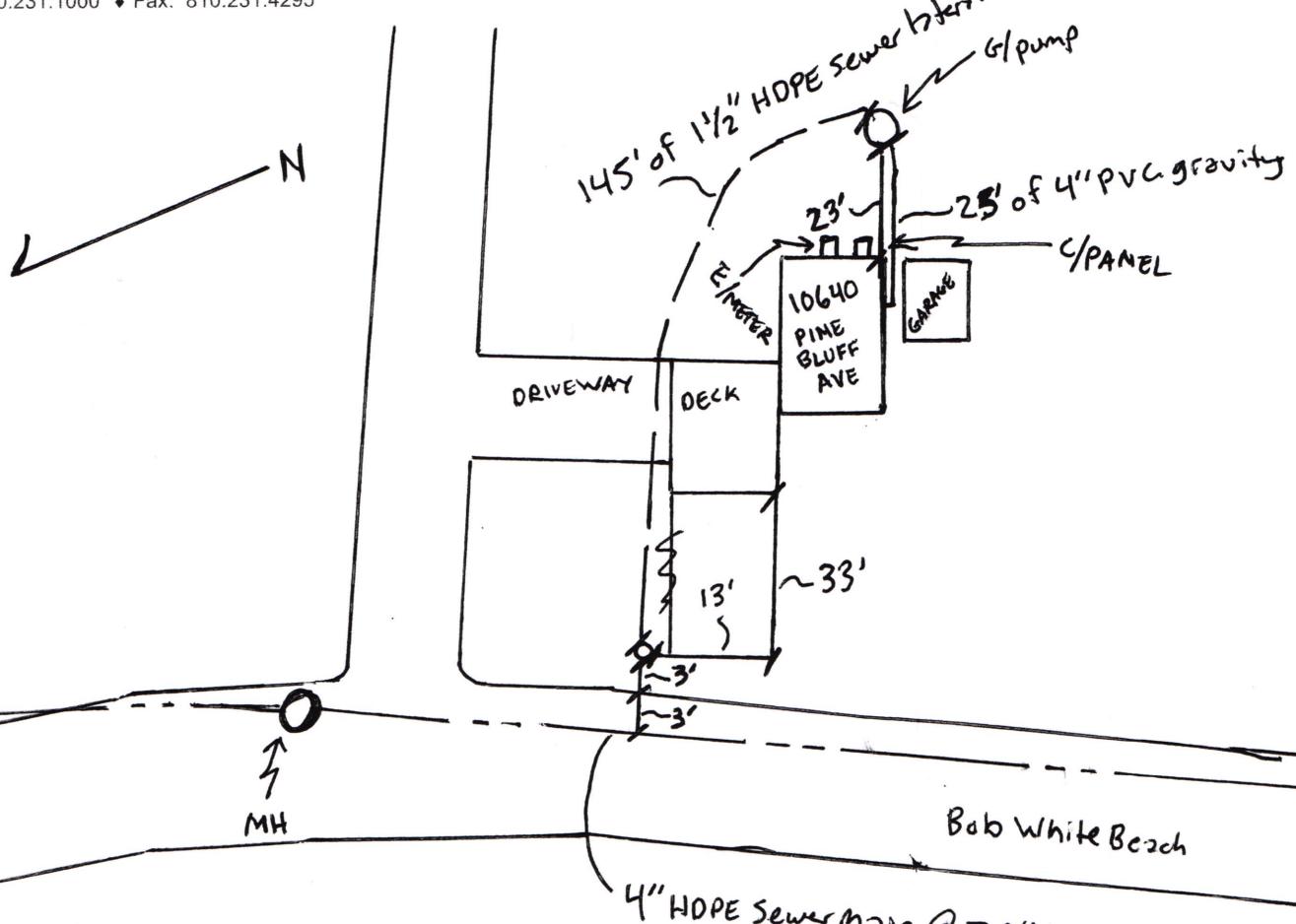
# GRINDER PUMP LOCATION SHEET



Construction Plan Sheet No. \_\_\_\_\_

10405 Merrill Road • P.O. Box 157  
Hamburg, MI 48139  
Phone: 810.231.1000 • Fax: 810.231.4295

## Hamburg Township



Service Lateral (LF) 145'  
GPS to C P (LF) 23'  
C P to E P (LF) 3'  
Connect at E P or Meter.

Property Line

Street Name

10640 Pine Bluff Ave

Home Owner's Name: James Roth

Phone Number: 734-904-5056

Address: 10640 PINE BLUFF AVE (10636) Bkcr

WHITMORE LAKE, MI 48189

Property Tax No: 15-27-402-023

Was Owner Involved In Location of Service YES  NO

Signatures: Rec'd 12/03/2005 Bkcr C+E Const. R. Roth  
Hamburg Township Contractor

Comments: G/pump install + sewer hookup

Private Utilities? (List) \_\_\_\_\_

Date: 11/20/25

Sprinklers? Y / N

Existing Basement Plumbing to be Served? \_\_\_\_\_

Water Softener? Y / N

Extra Depth GPS Required? \_\_\_\_\_

Homeowner

Project Name: \_\_\_\_\_