



# Hamburg Township Public Safety Department



PO BOX 157 • HAMBURG, MICHIGAN 48139  
PHONE: (810) 231-9391 • FAX: (810) 231-9401  
EMAIL: [HATP@hamburg.mi.us](mailto:HATP@hamburg.mi.us)  
RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY

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**TO:** Hamburg Township Board

**FROM:** Chief Richard Duffany

**DATE:** December 10, 2025

**AGENDA ITEM TOPIC: Police Officer Hiring**

Number of Supporting Documents: N/A

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**Requested Action**

- Motion to approve the hiring of Jay Poet for the position of full-time police officer effective immediately.

**Background**

The department recently held a hiring process to fill two police officer vacancies with the job posting for these positions being publicly posted on October 8, 2025. The closing date for applications was October 27, 2025. At the conclusion of the process, Jay Poet finished as the top candidate. Officer Poet has a Bachelor's degree from Saginaw Valley State University and has spent the last 6 years as an officer with the Howell Police Department. Officer Poet has successfully completed his background check, psychological examination, medical examination and drug screening.

**Fiscal Considerations**

Does the agenda item require the expenditure of funds? Yes  No

If YES, are funds budgeted? Yes  No

Fiscal year affected: 2025/2026

Is a budget amendment required? Yes  No

General Ledger numbers affected: 207-000.000-702.000

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Respectfully,

A handwritten signature in black ink that reads "Richard Duffany".

Chief Richard Duffany  
Director of Public Safety