



Hamburg Township Public Safety Department

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RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



TO: Hamburg Township Board

FROM: Chief Richard Duffany

DATE: December 10, 2025

AGENDA ITEM TOPIC: Police Officer Hiring

Number of Supporting Documents: N/A

Requested Action

- Motion to approve the hiring of Jay Poet for the position of full-time police officer effective immediately.

Background

The department recently held a hiring process to fill two police officer vacancies with the job posting for these positions being publicly posted on October 8, 2025. The closing date for applications was October 27, 2025. At the conclusion of the process, Jay Poet finished as the top candidate. Officer Poet has a Bachelor's degree from Saginaw Valley State University and has spent the last 6 years as an officer with the Howell Police Department. Officer Poet has successfully completed his background check, psychological examination, medical examination and drug screening.

Fiscal Considerations

Does the agenda item require the expenditure of funds? Yes ☒ No ☐

If YES, are funds budgeted? Yes ☒ No ☐

Fiscal year affected: 2025/2026

Is a budget amendment required? Yes ☐ No ☒

General Ledger numbers affected: 207-000.000-702.000

Respectfully,

Chief Richard Duffany
Director of Public Safety