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Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

TO: Hamburg Township Board of Trustees

FROM: Michelle DeLancey, Director of Accounting

DATE: June 16, 2023

SUBJECT: Change to Sewer Rate Allocation for Fiscal Year 23/24

Part of the annual budget approval process requires the annual establishment of sewer utility operations & maintenance and debt service fees. For the FY 23/24 budget, we have determined that the sewer rate needs to be increased. The quarterly charge will increase 5% to \$163.30 for FY 23/24. The allocation between operations & maintenance and debt needs to be changed as shown in the table below.

	CURRENT ALLOCATION	PROPOSED ALLOCATION
OPERATION & MAINTENANCE	\$113.29	\$121.08
DEBT SERVICE	\$42.21	\$42.22
TOTAL	\$155.50/QUARTER/REU	\$163.30/QUARTER/REU

The revised allocation is necessary in order to properly allocate revenues between operations and maintenance and debt service so that the township may cover the fiscal year 23/24 projected costs. The township board must approve this rate allocation before it can go into effect on July 1, 2023.

I would like a **motion to: Set the Hamburg Township sewer rate at \$163.30 per quarter per REU effective July 1, 2023, with an allocation of \$121.08 towards operation and maintenance, and \$42.22 towards debt service.**