



Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)231-1000
www.hamburg.mi.us

December 12, 2022

To: Parks & Recreation Committee

From: Deby Henneman, Township Coordinator

Re: Parks & Recreation Report

A recommendation to approve the final draft of the 2023 Parks and Recreation Master Plan will be requested at the December meeting and, if approved by the Parks Committee, will be presented to the Township Board at a Public Hearing January 3, 2023 for its adoption. The deadline to file the document with the MDNR is 2/1/23.

There was a change in the proposed scope items for our Trust Fund Grant, which removed the Concession Stand restroom renovations, and increased the funding for the playground surfacing. The announcement on recipients for the funding should be made by our December meeting. No matter which way the determination goes, we will have to have a conversation regarding the necessary playground upgrades and the feasibility of including surfacing that meets the Universal Design standards. The consideration of relocation will also be a possibility in order to bring the playground closer to the parking lot.

The concrete walkways and borders have been installed in the East Park playground, along with the trees. The playground equipment and picnic tables have been ordered, and the final two benches for the Stahl family have been installed. Once the equipment is received, the plan is to have that installed as well, weather permitting.

The HERO Park Use application went to Public Safety, and they have requested that staff works on an updated agreement to bring back to the committee before they give their recommendation to the Township Board. I anticipate the application going to the Board at the first meeting in February.

Projects I'm working on next:

- Work with Public Safety to update Park Use Agreement for Fun Fest and present draft
- Update ADA Transition Plan for the Parks Master Plan & Strategic Planning
- Complete all inspections of completed ADA Transition Plan items
- Create Counter "Cheat Sheets" for all Township Coordinator functions ie:
 - Parks
 - ADA

- Grants
- Ordinance
- Streamline process/procedure for Park & Senior Use invoices & donations with Treasury
- Merge/streamline all approved procedures into the Parks Policy and Procedure Manual
- Create Internal Policy & Procedure for Zoning & General Ordinance updates
- Organize and Scan all Park & Recreation archive files into Docuware System

Holiday Schedule:

Closed December 23 & 26, 2022 for Christmas

Closed December 30, 2022 & January 2, 2023 for New Year

Facebook Links:

Parks & Recreation: <https://www.facebook.com/HamburgParksAndRecreation>

Lakelands Trail: <https://www.facebook.com/LakelandsTrailHamburgMI>

Winkelhaus Park: <https://www.facebook.com/WinkelhausPark>

Senior Center: <https://www.facebook.com/hamburgseniorcenter>