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Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

TO: Pat Hohl, Supervisor
Mike Dolan, Clerk
Jason Negri, Treasurer
Township Board of Trustees

FROM: Thelma Kubitskey, Director of Accounting

DATE: January 3, 2023

SUBJECT: 1st and 2nd Quarter Budget Amendments

The State of Michigan PA 2 of 1968, as amended by PA 621 of 1978, states that both revenues and expenditures be monitored during the fiscal year to prevent incurring a deficit. Attached are the combine 1st and 2nd quarter budget amendments.

The Please contact me with any questions or concerns you may have.

	HAMBURG TOWNSHIP BUDGET AMENDMENTS 3-Jan-23 1st and 2nd Quarter						
GENERAL FUND	LINE ITEM NUMBER	LINE ITEM DESCRIPTION	INCREASE (DECREASE)	COMMENTS			
Revenues							
	101-000-000-528-000	Other Federal Grants	89,952.00	ARPA funds			
	101-000-000-606-000	FOIA Requests	350.00				
	101-000-000-607-000	Non-Tax Admin Fees	5,000.00				
	101-000-000-645-000	MAUS Sales Revenue	2,500.00				
	101-000-000-643-000	Interest Revenue	63,000.00				
	101-000-000-676-000	Reimbursement & Recovery	3,575.00				
	101-702-000-613-000	Land Divison/Combination Fees	600.00				
	101-702-000-618-000	Zoning Board of Appeals	1,000.00				
	NET REVENUES		165,977.00				
Expenditures							
Township Board							
	101-101-000-900-000	Legal Notices	3,000.00	The legal cost for the weed sad			
			3,000.00				
TECHNICAL/UTILITIES							
	101-228-000-705-500	Leave Time Payout	1,340.00				
	101-228-000-709-000	Overtime	250.00				
	101-228-000-861-000	Mileage	150.00				
			1,740.00				
Clerk's							
	101-215-000-713-000	overtime	1,500.00				
			1,500.00				
TREASURER							
	101-253-000-910-000	Professional Development	(1,900.00)				
	101-253-000-916-000	Training	1,900.00				
			-				
TOWNSHIP BUILDINGS							
	101-265-000-752-000	Supplies & Small Equipment	2,000.00				
	101-265-000-758-000	Diesel Fuel	3,500.00				
	101-265-000-932-000	Vehicle Maintenance	2,500.00				
	101-265-000-980-100	ARPA Storage Facility	89,952.42				
			97,952.42				
Elections							
	101-262-000-707-000	Temporary Employees	(19,000.00)				
	101-262-000-931-000	Equipment Maint/Repair	4,000.00	maintenance on the high speed tabluor			
			(15,000.00)				
OTHER EXPENSES							
12/27/2022	101-275-000-853-000	Phone/Comm/Interenet	2,000.00	great lakes maintenace agreement			
	101-275-000-851-000	Postage	5,000.00				

	HAMBURG TOWNSHIP							
	BUDGET AMENDMENTS							
	3-Jan-23							
	1st and 2nd Quarter							
GENERAL	LINE ITEM	LINE ITEM	INCREASE					
FUND	NUMBER	DESCRIPTION	(DECREASE)	COMMENTS				
	101-275-000-954-000	Audit	5,000.00					
			12,000.00					
LAKES, RIVERS, & STREAMS								
	101-703-000-967-000	Special Projects	25,000.00	harvesting expenese				
			25,000.00					
	NET EXPENDITURES		124,692.42					
	NET INCREASE/(DECREASE) IN FUND BALANCE		41,284.58					

		HAMBURG TOWNSHIP		
		BUDGET AMENDMENTS		
		3-Jan-23		
FIRE	LINE ITEM	LINE ITEM	INCREASE	
FUND	NUMBER	DESCRIPTION	(DECREASE)	COMMENTS
Revenues				
	206-000-000-676-000	Reimbursement & Cost Recovery	1,000.00	
	206-000-000-664-000	Interest	2,500.00	
	NET REVENUES		3,500.00	
Expenditures				
	206.000.000.713.000	Overtime	12,000.00	
	206.000.000.758.000	Diesel Fuel	300.00	
	206.000.000.768.000	Uniforms/Accessories	5,200.00	
	206.000.000.801.000	Contractual Services	7,000.00	
	206.000.000.933.000	Software Maintenance	1,750.00	
	206.000.000.981.000	Vehicle Maintenance	19,517.00	
			45,767.00	
	NET INCREASE/(DECREASE) IN FUND BALANCE		(42,267.00)	

		HAMBURG TOWNSHIP		
		BUDGET AMENDMENTS		
		3-Jan-23		
POLICE	LINE ITEM	LINE ITEM	INCREASE	
FUND	NUMBER	DESCRIPTION	(DECREASE)	
Revenues				
	207.000.000.676.000	Reimburements & Cost Recovery	1,000.00	
	207.000.000.678.000	PA302 Funds	1,100.00	
	207.000.000.693.000	Sale of Fixed Assets	1,200.00	
			3,300.00	
Expenditures				
	207.000.000.807.001	Code Enforcement	750.00	
			750.00	
NET INCREASE/(DECREASE) IN FUND BALANCE			2,550.00	

		HAMBURG TOWNSHIP	
		BUDGET AMENDMENTS	
		3-Jan-23	
PARKS	LINE ITEM	LINE ITEM	INCREASE
FUND	NUMBER	DESCRIPTION	(DECREASE)
Revenues			
	208.000.000.664.000	Interest	5,000.00
	208.000.000.676.000	Cost recovery	4,092.00
	208.000.000.674.000	Contributions	250.00
			4,342.00
Expenditures			
PARKS			
	208.751.000.713.000	Overtime	100.00
	208.751.000.826.000	Legal fees	153.00
	208.751.000.921.000	Natural Gas	100.00
	208.751.000.930.005	Maintenance Park Buildings	5,000.00
	208.751.000.930.200	Playground maintenance	23,000.00
	208.751.000.942.000	Portable Toilets	2,950.00
	208.751.000.946.000	Engineer Services	7,000.00
			38,303.00
LAKELAND TRAIL			
	208.000.975.300	Grant Match	106,000.00
TOTAL			144,303.00
NET INCREASE/(DECREASE) IN FUND BALANCE			(139,961.00)

		HAMBURG TOWNSHIP		
		BUDGET AMENDMENTS		
		3-Jan-23		
SEWER	LINE ITEM	LINE ITEM	INCREASE	
FUND	NUMBER	DESCRIPTION	(DECREASE)	
Revenues				
	590-527.000.653.002	Admin Fees	22,340.00	
	590.527.000.676.000	Cost Recover	1,500.00	
	590.538.000.642.100	Direct Taps	11,000.00	
	590.538.000.646.300	Sale of grinder pumps	5,140.00	
	590.538.000.664.002	Interest	7,500.00	
	590.639.000.664.003	Interest	12,000.00	
	590.527.000.528.000	ARPA Grants	430,215.00	
			489,695.00	
Expenditures				
	590.527.000-704.000	Part Time	4,500.00	
	590.527.000.801.000	Contractual Servies	3,500.00	
	590.527.000.930.011	Pole Barn Maintence	1,500.00	
	590.527.000.934.100	Captial Equipment	60,000.00	
	590.527.000.980.017	ARPA Sewer Loop	430,215.00	
	590.537.000.934.100	Pump & Main Repair	22,000.00	
			521,715.00	
NET INCREASE/(DECREASE) IN FUND BALANCE			(32,020.00)	

**HAMBURG TOWNSHIP
BUDGET AMENDMENTS
3-Jan-23**

ROAD FUND	LINE ITEM NUMBER	LINE ITEM DESCRIPTION	INCREASE (DECREASE)	COMMENTS
Revenues				
	204.000.000.664.000	Interest	2,000.00	
			<u>2,000.00</u>	
Expenditures				
	204.000.000.801.000	Contractual Services	2,400.00	Audit FY 21-22
			<u>2,400.00</u>	
NET INCREASE/(DECREASE) IN FUND BALANCE			400.00	