



Hamburg Township Parks & Recreation

Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)222-1124
www.hamburg.mi.us

Hamburg Township
Parks & Recreation Committee
Regular Meeting
Hamburg Township Hall
Tuesday, November 22, 2022
3:00 p.m.

1. Call to Order

Dolan called the meeting to order at 3:03 p.m.

2. Pledge to the Flag

3. Roll Call of the Parks & Recreation Committee

Board Members Present: Michniewicz, Dolan, Auxier, Muck, McCabe

Board Members Absent: None

Also Present: Deby Henneman, Township Coordinator, Duane Hoepfner, Building & Grounds

4. Call to the Public

A call was made with no response.

5. Approval of the Agenda

Motion by Auxier, supported by Michniewicz, to approve the agenda as presented.

VOICE VOTE: Ayes: 5

MOTION CARRIED

6. Approval of the Minutes

Motion by Auxier, supported by Michniewicz, to approve the minutes from the October 25, 2022 Regular Meeting as presented.

VOICE VOTE: Ayes: 5

MOTION CARRIED

7. Correspondence

Hamburg Historical Museum newsletter was received and filed.

Emails regarding East Park Playground Construction were received and filed.

MNRTF Development Application – Final Scores for 2022 Trust Fund Application were received and filed.

8. Current Business

A. Master Plan Renewal

1. Master Plan Draft – Final Draft Recommendation to Board

Motion by Dolan, supported by Auxier, to schedule a Parks & Recreation meeting on Tuesday, December 20, 2022 at 3:00 p.m. in order to review final draft of the 2023 Parks and Recreation Master Plan and make a recommendation to the Township Board for its adoption.

VOICE VOTE: Ayes: 5

MOTION CARRIED

2. Timeline Review & Next Steps

Public Review Period – 11/16/22 – 12/16/22

Recommendation of Adoption – Parks Meeting (Special) - 12/20/22

Public Hearing and Adoption – Township Board – 1/3/23

Master Plan Renewal Deadline: 2/1/23

9. Old Business

A. Parks & Recreation Master Plan/Pending Grants/Supervisor Report

1. Iron Belle Trail/Lakelands Trail

- a. Hay Creek Bridge Project – Waiting for Engineer for final forms for remaining \$5,000
- b. Huron River free-span Bridge Project – No update

2. 5-year Master Plan Renewal – see above

3. West Park Trust Fund Grant – Final scores received and distributed to Parks Committee in hard copy

B. Township Park Use Policy/Fee/Procedures

1. Park Use Policy updates – Updates pending.

2. Community Center Policy & Fee change – Updates pending.

3. Administrative Fee Schedule – Updates pending.

C. Administrative Services

1. Park Coordinator's Report – November 2022 – Report received and filed

2. Senior Center Report – November 2022 – Report received and filed

3. Scholarship Request – None

4. Park Use Requests

- a. Hamburg Fun Festival – 2024, 2025, 2026 Festival Years

Joanna Hardesty, President of H.E.R.O., addressed the board. She stated that 2023 is the last year on the current contract, and they are in negotiations now for the future years contract. She stated that H.E.R.O. is applying for the years 2024, 2025, & 2026, and they are requesting the same terms as the expiring contract.

Dolan stated there were concerns raised during the 2022 event with regards to the Banana Derby. He asked how those concerns would be addressed.

Hardesty stated due to concerns, H.E.R.O. has no intent of bringing the Banana Derby activities back for the years of the new application. She did state that the Petting Zoo will still be something they will have as it is an attraction the community really likes and there has never been an issue with it.

Motion by Auxier, supported by Michniewicz, to recommend approval of the Park Use Application submitted by H.E.R.O. for the Hamburg Family Fun Fest event for years 2024, 2025, & 2026, as presented in their application dated November 8, 2022, based on the same terms as the expiring contract, and with no intent to bring back the Banana Derby for the term of the new contract, out of consideration of the area residents, the Township Board, and in response to the concerns raised during the 2022 event.

VOICE VOTE: Ayes 5

MOTION CARRIED

D. Special Projects

1. East Park Playground Renovation Project – Henneman to invoice H.E.R.O. for their donation.
2. Baseball Dugout Renovation Project – Henneman getting quotes.
3. Pickleball – Fence and painting will be in spring 2023. Dip in concrete is being addressed.
4. RC Car/Truck Track proposal – MOU needs to be signed, then final proposal will come to Parks Committee for recommendation and budget to the Township Board.
5. Sledding Hill (RC Field) – Dolan will be ordering signs and installing flex post fencing.

Muck suggested applying for Spark Grant for the inclusive design playground in West Park.

E. Sponsorships/Volunteerism

1. Amenities and Beautification Committee – No updates
2. Commemorative Bench & Tree Program – Benches installed at Village Trailhead. Plaque proofs ordered.

F. Signage and Community Awareness

1. Wayfinding Signage – Proofs and pricing has been requested.
2. Winans/Hamburg Historical Marker – Hamburg Cemetery – New Marker Coming Soon

G. Risk Management (Insurance/ADA)

1. ADA Compliance in Parklands - No update
2. Pedestrian Crossings along Lakelands Trail – No update

10. Call to the Public

A call was made with no response.

11. Committee Comments

Dolan stated he will be attending the MDNR Trust Fund Grant Award Meeting on 12/14/22 starting at 9 a.m.

12. Adjourn Meeting

Motion by Auxier, supported by Muck, to adjourn the meeting.
VOICE VOTE: Ayes 5

MOTION CARRIED

Meeting adjourned at 4:10 p.m.

Respectfully submitted,



Debra Henneman
Township Coordinator
Parks, ADA, Grants, Ordinances

Next meeting: Tuesday, December 20, 2022 – 3:00 p.m.