



10405 Merrill Road
P.O. Box 157
Hamburg, MI 48139
(810) 231-1000
www.hamburg.mi.us

Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, August 01, 2023 at 2:30 PM
Hamburg Township Hall Board Room

MINUTES

CALL TO ORDER

Supervisor Hohl called the meeting to order at 2:30 p.m.

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

Pat Hohl
Mike Dolan
Bill Hahn
Chuck Menzies
Cindy Michniewicz
Jason Negri
Patricia Hughes

CALL TO THE PUBLIC

A call was made with no response.

CONSENT AGENDA

Motion made by Menzies, Seconded by Negri, to approve the Consent Agenda as presented.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

1. Board of Trustees Regular Meeting Minutes - July 18, 2023
2. Bills List 08-01-2023

APPROVAL OF THE AGENDA

Motion by Hohl, Seconded by Negri, to approve the Agenda with the addition of the Great Lakes Telecommunication Annual Bill and an addition of the A to Z Bill for cemetery work.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

UNFINISHED BUSINESS

CURRENT BUSINESS

3. Fire Station 11 Interior Renovation

Motion by Negri, Seconded by Michniewicz, to approve the hiring of Vantage Construction Company of Brighton to complete the Station 11 interior work, as outlined in their quote, at a price of \$141,509.00.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

4. Fire Station 11 Separator Replacement

Motion by Dolan, Seconded by Menzies, to approve the hiring of Mastercraft Plumbing & Mechanical of Whitmore Lake to install a new oil/sand separator, as outlined in their quote, at Fire Station 11 at a cost of \$60,200.00.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

5. Purchase of Unmanned Aerial System

Motion by Hohl, Seconded by Hahn, to approve the purchase as outlined in the Chief's memo on July 27, 2023

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

6. Brush Cutter

Motion by Hohl, Seconded by Michniewicz, to proceed as outlined in the memo, with the purchase of the Brush Cutter Blue Diamond 42", it is hydrostatically driven, at a cost of \$11,109.00.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

7. Sale of Used Chairs

Motion by Dolan, Seconded by Hohl, to approve the sale of 95 gray fabric chairs currently used in the Township Boardroom and Fire Station #11 classroom through the MiBid program.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

8. Senior/Community Center Flooring Improvement

Motion by Dolan, Seconded by Hohl, to approve the purchase and issuing check upon delivery of the Luxury Vinyl Plank flooring in the Senior/Community Center based on the specs outlined in the attached RFP from the lowest bid price by Prosource of West Oakland in the amount of \$27,312.17 for material and their preferred installer awarded the labor costs at \$21,719.00 for a total project cost of \$49,031.17, and the labor will only be paid upon approval of Mike Dolan and Julie Eddings.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

9. Grant - MI Community Center/LEO - Concept Discussion

Motion by Hohl, Seconded by Hahn, to proceed and pursue the Grant and request that coordinator Deby Henneman bring forward, at a Board meeting of her choosing, a proposal from the Spicer group along with an outline of the entire Grant process and how we will move forward including a timeline with a cost not to exceed \$5,000 similar to what the Spark Grant was.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

10. Great Lakes Communication Annual Bill

Motion by Hohl, Seconded by Menzies, to approve the annual maintenance contract at a cost of \$5,657.54 with Great Lakes Telecon and this is necessary to maintain our phone system that is currently used in the Township Hall, Fire Stations, Senior Center, and PD.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

11. A to Z Bill for Cemetery Work

Motion by Hohl, Seconded by Hahn, for \$4,020.00 to A to Z for cemetery and mausoleum maintenance.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

CALL TO THE PUBLIC

A call was made with no response.

BOARD COMMENTS

Supervisor Hohl would like Board members to call him or stop in within the next week to discuss some capital improvement planning ideas that the Department Heads are floating around with regard to the Township Hall.

Weed harvesting is taking place on the Huron River. By now, they probably have 21 loads out. Consensus is the weeds are as bad as they have ever been on the river.

ADJOURNMENT

Motion made by Negri, Seconded by Menzies.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

Meeting adjourned at 3:19 p.m.



Karen L. Vermillion
Recording Secretary



Mike Dolan
Township Clerk

DRAFT