



# Hamburg Township Parks & Recreation

Hamburg Township Offices  
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Hamburg Township  
Parks & Recreation Committee  
Regular Meeting  
Hamburg Township Hall  
Tuesday, October 22, 2024  
3:00 p.m.

1. Call to Order

Dolan called the meeting to order at 3:04 p.m.

2. Pledge to the Flag

3. Roll Call of the Parks & Recreation Committee

Board Members Present: McCabe (3:05 p.m.), Michniewicz, Dolan, Auxier, Muck

Board Members Absent: None

Also present: Deby Henneman, Township Coordinator

4. Call to the Public

A call was made with no response.

5. Approval of the Agenda

**Motion by Auxier, supported by Michniewicz, to approve the agenda as presented.**

**VOICE VOTE: Ayes: 4 (McCabe absent for motion)**

**MOTION CARRIED**

6. Approval of the Minutes

**Motion by Michniewicz, supported by Dolan, to approve the minutes from the September 24, 2024 Regular Meeting, as amended, updating final motion to reflect Muck absent.**

**VOICE VOTE: Ayes: 5**

**MOTION CARRIED**

7. Correspondence

Hamburg Historical Museum newsletter was received and filed.

8. Current Business

None

9. Old Business

**A. Parks & Recreation Master Plan/Pending Grants/Supervisor Report**

1. Pending Grants

- Ralph C. Wilson Jr. – Trail Maintenance Grant – IG202324346 – Zukey Footbridge
  - No Update

- MDNR Lakelands Trail Maintenance Grant – Crack Filling
  - No Update
- MDNR Wind Turbine Art Amenity Project – Bench
  - Update under Special Projects
- MDNR Manly Bennett Park & Water Trail Access Improvements #TF22-0107
  - No Update

2. Park Master Design Plan Concept – No update

**B. Township Park Use Policy/Fee/Procedures**

1. Park Use Policy updates – Pending

2. Park Use Fees – Updates to be worked on by Henneman and Sgt. Paul, then submitted for discussion.

**C. Administrative Services**

1. Township Coordinator’s Report – October 2024

- Report received and filed

2. Senior Center Report – September 2024 – Report received and filed

- Senior Center Rentals – Meetings - 7, Business – 8, Parties - 1

3. Scholarship Request – East MI Panthers – 5 Participants - \$750.00 total request.

**Motion by Muck, supported by Michniewicz, to approve the scholarship request from East MI Panthers for their fall 2024 season at the maximum allowable amount per the submitted request, which equates to \$750.00.**

**VOICE VOTE: Ayes: 5**

**MOTION CARRIED**

4. Park Use Requests - None

**D. Special Projects**

1. Iron Belle Trail/Lakelands Trail Projects

- Zukey Footbridge – Grant Pending, no update
- Great Start Livingston StoryWalk at the Village Trailhead
  - Ribbon Cutting 10/28/24
  - Improvements will be completed as time allows through the spring
- Wind Turbine Amenity – Bench style: Gus
  - Location will be Pettysville Trailhead
  - MDNR will make delivery of amenity
  - Information on Art project to follow
- Free Little Library Installation – Pettysville Trailhead
  - Josh Crews Memorial Library #193241
  - Is open to the Public

2. Manly Bennett Park & Water Trail Improvements – Spring 2025

- Playground Equipment will be removed by Winter 2024
- EGLE Permit Application is being drafted and is due to go out November 2024

3. Other

- 2025 Community Clean Up Event – Save the Date – April 26, 2025

**E. Sponsorships/Volunteerism**

1. Amenities and Beautification Committee – Volunteers will be needed for Garden Project at Village Story Walk in the Spring as well as beautification at Pettysville Trailhead and Manly Bennett Park.

**F. Signage and Community Awareness**

1. Wayfinding & Safety Signage – Signage will be ordered and installed as time allows.

**G. Risk Management (Insurance/ADA)**

1. ADA Compliance in Parklands – No update

10. Call to the Public

A call was made with no response.

11. Committee Comments

Conversation took place re: Lakeland Trail access from the planned apartments in the Village. Sidewalks are needed.

Next projects to focus grant efforts on should be: Zukey Footbridge (Trust Fund) and a Picnic Pavillion (Passport).

12. Adjourn Meeting

**Motion by Auxier, supported by McCabe, to adjourn the meeting.**

**VOICE VOTE: Ayes: 4 (Muck absent)**

**MOTION CARRIED**

Meeting adjourned at 3:49 p.m.

Respectfully submitted,

Deby Henneman, ADAC  
Township Coordinator  
Parks, ADA, Grants, Ordinances