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Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Chuck Menzies, Patricia Hughes, Nick Miller, Joanna Hardesty

TOWNSHIP BOAD WORK-STUDY SESSION

Tuesday, December 17, 2024 at 6:00 PM
Hamburg Township Hall Board Room

MINUTES

CALL TO ORDER

The meeting was called to order at 6:00 pm.

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

Pat Hohl
Mike Dolan
Jason Negri
Joanna Hardesty
Patricia Hughes
Nick Miller

ABSENT

Chuck Menzies

CALL TO THE PUBLIC

No one was present.

APPROVAL OF THE AGENDA

Motion by Hohl, Seconded by Negri, to approve the agenda, adding Fire Department Tanker Truck and Tax Collection.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Miller

UNFINISHED BUSINESS

1. Fire Department Tanker Purchase
Director Duffany and Chief Newton discussed replacing the current tanker truck scheduled for FY 2026/2027 and the fact that it takes up to two years to build a tanker truck. FD has an internal committee who selected a particular manufacturer that they'd like to purchase from. More info will be emailed to the Board.
2. Township Manager Search Update
Hohl shared with the Board, the four candidates that he, Negri and Dolan agreed to move forward with for interviews. There was discussion regarding qualifications of a couple candidates on the list and inquiry about others not included on the list. Board to discuss/create final list to be interviewed at the January 8, 2025 Work Study Session. Board is to set interviews at January 8, 2025 Regular Board Meeting.
3. Organizational Chart
No Organizational Chart provided, Hohl said he will bring it to the January 8, 2025 Work Study Session.
4. Committee Bylaws
Board was scheduled to discuss/update bylaws for each committee and then discuss appointments to said committees to begin February 1, 2025. However, due to time constraints, more discussion is needed and will be added to the January 8, 2025 Work Study Meeting.
5. Tax Collection
Hardesty raised concern that she is getting calls from residents that are unhappy the Treasury office will not be open on December 31, 2024 for tax payments. Negri explained that Treasury will be open 8:00 am – 4:00 pm on December 30, 2024 for tax payments. He will consider collecting tax payments from the drop box at 5:30 pm on December 31, 2024.
6. Parliamentary Procedures
Hardesty pointed out that the Township Board Policy and Procedures and various committee bylaws have different forms of Robert's Rules of Order listed. Some have forms such as "modified" and "simplified" that do not exist. The Board needs to decide which form the Township Board and all committees shall adopt and follow. Hardesty agreed to work with the MTA and bring suggestions back to the Board at the January 8, 2025 Work Study Session.

CALL TO THE PUBLIC

No one was present.

BOARD COMMENTS

None.

ADJOURNMENT

Motion by Hardesty, Seconded by Negri, to adjourn the meeting.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Miller

The meeting was adjourned at 6:58 pm.

Respectfully submitted,



Jennifer Daniels
Recording Secretary



Mike Dolan
Township Clerk

DRAFT