



Hamburg Township Offices
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To: Township Board of Trustees & Parks Committee

From: Deby Henneman, Township Coordinator, Parks, ADA, Grants, Ordinances

Re: Township Coordinator's Report – March 2026

Parks:

Bennett Park & Water Trail Access Improvements Grant TF22-0107: The “Pardon Our Dust” sign has been installed at the West Park kiosk and the playground equipment will be delivered in early April.

PARDON OUR PROGRESS 

MANLY W. BENNETT PARK IMPROVEMENTS
Hamburg Township Parks

Funded by Michigan Department of Natural Resources Trust Fund Grant
Completion Summer of 2026

We're excited to announce upgrades to the Manly Bennett Park West soccer fields and the ADA kayak launch at Horseshoe (Hall) Creek (Merrill Trailhead). Construction runs from August 4, 2025, through June 2026. This project is primarily funded by a \$300,000 Michigan DNR Trust Fund Grant, supplemented by matching funds and donations from the Hamburg Township Board and local community members.

Find more information here:  

You can find a link to the project plans on the Parks & Recreation home page here: https://www.hamburg.mi.us/departments/parks_and_recreation/index.php Or at the project page: https://www.hamburg.mi.us/departments/parks_and_recreation/learn_more_about_this_amazing_project_here!.php

Officer Kelly Kozowicz is our new Public Safety representative. She can be reached at:
kkozowicz@hamburg.mi.us.

I have had a few calls from citizens on the Boardwalk requesting updates. I have advised that it is closed until further notice and that repairs are being looked into.

Events:

The Community Clean-Up Event has been scheduled for April 11, 2026, and a flyer is in the packet. The paper shredding will be set up in the secondary lot near the Merrill Trailhead on the west side of the park. The Facebook event link is: <https://www.facebook.com/events/912633527772241/>

We need volunteers for the clean-up event (dumpsters), the Lakelands Trail and Halls Creek clean-up, as well as the event below. Anyone interested can submit a Volunteer waiver form which can be found here:
https://www.hamburg.mi.us/departments/parks_and_recreation/programs_opportunities/volunteerism.php

The America 250 / Time Capsule Event has been approved by the Township Board, and it has been assigned a budget of \$10,000. It has been scheduled during the Hamburg Family Fun Fest, on June 20, 2026 at 2:00 p.m. A website page is being developed and so far the plan includes:

- A time capsule buried on Hamburg Township grounds – To be opened 2051
- Adopt-A-Brick fundraiser for the legacy circle surrounding the capsule site
- Commemorative Coin fundraiser
- Apple Pie contest with Ice Cream cart
- Grilled Hot Dogs & Chips

The flyers and event applications will be posted to the event page which we will link to from the home page of the Township website. More information to follow as the event is finalized.

Park Projects/Tasks:

- West Park
 - Repair flooding in field H3 – **On hold per management.**
 - Engineered Wood Fiber for abandoned playground to install “game” area – **On hold until we decide what is going there, if anything. Playground equipment still needs to be removed.**
 - Wayfinding signage for driveway – **Signs have been received and awaiting installation**
 - Look into new gate for driveway for large events
 - Update Kiosk – **Pardon the Progress sign was installed**
 - Complete work on the Sensory & Rain Gardens – **Adopted by Hamburg Garden Club – To be coordinated with Parks & Rec**
- East Park
 - Playground inspections – **Duane to complete and maintain records.**
 - Gravel paths to dugouts
 - Repair/update batting cage
 - Replace/repair netting over fencing

- Look into gate for driveway for large events
- Increase fence height for Flyer's field – **Need to screen spectators. MMRMA has offered to review plans for any upgrades in that area.**
- Install Rules & Regs/Kiosk with contact at Flyer's field for RC and Sledding hill HH
- Install Info Kiosk at Concession Building
- Revamp Concession to house vending?
- Install ADA Parking Signs – **No update**
- Install One way Traffic signs in Baseball parking lot – **Spring 2026**
- Trail/Trailheads
 - Build/Install wooden screening for portable toilets – **Clerk getting bids**
 - Fill sinkholes and reinforce asphalt, as needed – **Park Rangers spray issues**
 - Provide more respite areas through Adopt A Feature program - **Ongoing**
 - Zukey Lake Bridge (Kress Rd.) - EB transition needs to be addressed. – **Work pending – Spring 2026**
 - Complete work on the Story Walk Garden – **Adopted by Powers Flowers**
- Zukey Footbridge (Carpet Depot) – **Grant awarded, Engineer sent quote for Prime Professional and Design costs – To TB 2/17/26**

ADA

All updates will be made in the Transition Plan and made available to Township Board for their Budget review process each year for strategic planning.

- Website must be fully compliant with WCAG 2.2 by April 2027
- Door inspection RFP is being developed. 26/27 FY
- Assistive Listening Device will be purchased and shared. 26/27 FY

Grants:

Parks & Recreation has recommended skipping the 2026 MDNR Grant cycle to focus on updating the 5-year Master Plan which will be due by 5/1/27.

- The 2022 Trust Fund Grant #TF22-0107 has been extended to Spring 2026.
- Trust Fund Grant #TF25-0213 awarded – Awaiting agreement. Prime Professional secured.

Ordinances

Supplement #4 has been codified. All changes are uploaded as they are approved and can be found on the Ordinance home page listed under Adopted Ordinances Not Yet Codified:

[https://library.municode.com/mi/hamburg_township_\(livingston_co.\)/codes/code_of_ordinances](https://library.municode.com/mi/hamburg_township_(livingston_co.)/codes/code_of_ordinances).