

TO: Parks & Recreation & Township Board

FROM: Deby Henneman, Township Coordinator

DATE: March 17, 2026

AGENDA ITEM TOPIC: Proposal for a Bicycle Clinic on the Lakelands Trail – Summer Season 2026

Number of Supporting Documents: 4

Requested Action

To review and recommend to the Township Board the proposal by Bill Rittinger to operate a pop-up bicycle clinic on the Lakelands Trail (or Hamburg Township Trailhead Parking) which will be offered to the public free throughout the summer. They will also accept offered donations, so motion would need to confirm if there would be a park use fee, and if acceptance of donations would be allowed. Approval would also require a Land Use Permit through Zoning for a Temporary Use similar to what is required for Food Trucks.

Background

At our last meeting on February 24, 2026, the Parks & Recreation Committee requested that I follow up with the MDNR to obtain their thoughts on allowing this type of use on the Mike Levine Lakelands Trail. In the emails sent back and forth, there were points made for both locating the pop-up on the trail proper, as well as on the trailhead property which belongs to the Township. To summarize:

1. If the pop-up were located in the Trailhead parking area, the MDNR would not need to be involved, and the use would just need to comply with the Park Rules & Regs, as well as our Zoning.
 - a. A Land Use Permit for Temporary Use (Seasonal Sale) would be required - \$40 fee and a list of service dates for the season would be required.
 - b. A Park Use Application/Land Use Agreement, & Certificate of Insurance naming Hamburg Township is recommended by Township Coordinator. It wouldn't hurt to have one naming the MDNR as well.
 - c. Vending/Concessions is currently covered under Section 2.5 in the Park Use Policy.
 - d. Lakelands Trail Use is currently in a draft version Section 2.12 requiring review and approval by the Township Board.
2. If the pop-up were located at the entrance to the Lakelands Trail (on the MDNR property), they would treat it like an event permit and go through the evaluation process for it.

- a. It was stated since we handle the permitting for the trail in the Township, that we process it however we normally would for event use. Right now, we don't have a confirmed process. (see 3 & 4 below)
 - b. It was requested that the following language be included/considered for this use: "Trail users will not be required to take literature or listen to proselytizing – it will be on a voluntary basis only."
3. We have draft language being reviewed by the MDNR for the approval process for the Lakelands Trail and the division of tasks between the Township and the MDNR. To date, we have never had anything formal and have worked through confusion with large events such as 5Ks and Bike Relays on a case-by-case basis. In discussions I've had with the MDNR, and based on their review of our lease which does not specifically speak to regulating use for special events, it was decided that the policy should support having the Township approve events that remain within the Township borders, and to have the MDNR approve all uses/events that cross jurisdictional lines. For either of these cases, the other organization would be notified, along with our Public Safety liaison, as we have done in past years.
- a. Example language for the proposed (New) Section 2.12 is below.
 - b. Event Application for the MDNR can be found here: https://www.michigan.gov/dnr/-media/Project/Websites/dnr/Documents/Forms/LandUse/Land-use_Event_PR3051.pdf?rev=2a1c973eeb0d4bdd953636899bbe7e14&hash=7C976A564BB4B3044B0D9E12E2413053
 - c. Our event application can be found here: https://www.hamburg.mi.us/departments/parks_and_recreation/fees_policies_forms.php
4. The draft language for the trail use application process will need to be approved prior to approving the proposed use by Mr. Rittinger and is included under a separate item on the agenda.

Fiscal Considerations

Does the agenda item require the expenditure of funds? Yes No

Are funds budgeted? Yes No

Fiscal year affected: Choose an item.

Is a budget amendment required? Yes No

General Ledger numbers affected: _____

Park Policy Excerpts:

2.5 Business, Vending and Concessions: (current)

No person or organization shall, within the boundaries of the parklands, advertise, offer for hire, vend or sell any service, food, beverage, merchandise or other personal property of advertise, carry on or conduct any other business, commercial or fund-raising activity without the written authorization of the Hamburg Township Board, obtained through the Park Use Application process.

All Board authorizations will require, at the minimum, evidence of conformity to State, County and Local ordinances, licenses and permits by the requesting person or organization as well as proof of General and Products Liability Coverage. Cash operations require evidence of proper accounting and internal financial controls which may be audited at the direction of the Township Board of Trustees at its sole discretion, and subject to revocation of Park Use authorization.

The Board of Trustees may contract for services included in this section with qualified licensed contractors through competitive bidding, as outlined in the Hamburg Township Administrative Policy & Procedures.

Signage for events held on Township owned or operated parklands is addressed in section 2.11.

2.12 Permitting Process for the Lakelands Trail (within Hamburg) – (Proposed addition 2/23/26)

There are three (3) trailheads along the Mike Levine Lakelands Trail that are owned/maintained by Hamburg Township:

- Village Trailhead (Hamburg Rd. near Winkelhaus Park in the Village of Hamburg)
- Merrill Trailhead (Merrill Rd. across from the Hamburg Township Hall)
- Pettysville Trailhead (M-36 & Pettysville intersection, south side of M-36)

Hamburg Township leases the portion of the Lakelands Trail within our Township borders. Using the trailheads as an access point and leisurely recreational use of the Lakelands Trail is allowed and encouraged at no charge for all residents and area visitors. Parking guidelines are addressed in section 2.7.

For those seeking approval on events, such as Fun Runs, 5Ks, or Biking Events, the application process is as follows:

For all events that will take place explicitly between the Hamburg Township borders, a Long Form Application along with event description and supporting documents, shall be submitted to the Township Coordinator no less than 120 days prior to the event. All events must be reviewed by Public Safety prior to approval by the Township Board. There is no park fee associated with this use, however, applicant may be responsible for costs associated with sanitary services, public safety personnel, etc.

Applications can be found on our website under Parks & Recreation: Fees/Forms/Policies.

https://www.hamburg.mi.us/departments/parks_and_recreation/fees_policies_forms.php

For all events that occur outside of the Hamburg Township borders, or which pass over our borders into a neighboring jurisdiction, the applicant must file a permit with the MDNR. If the event passes through Hamburg Township, copying us on the correspondence sent to the MDNR is requested.

Application can be found on the MDNR website here:

https://www.michigan.gov/dnr/-/media/Project/Websites/dnr/Documents/Forms/LandUse/Land-use_Event_PR3051.pdf?rev=2a1c973eeb0d4bdd953636899bbe7e14&hash=7C976A564BB4B3044B0D9E12E2413053

Once completed, it should be sent to our Trail Specialist (as of 2/18/26):

Sage Hegdal (she/her)

Southeast Lower Peninsula Trails Specialist

Department of Natural Resources

Parks & Recreation Division

Phone: 517-281-1486

Email: hegdals@michigan.gov

www.michigan.gov/dnr/places/state-trails

All uses within Hamburg Township should be sent to Parks & Recreation as well: clerk@hamburg.mi.us. There is a park fee associated with the MDNR permit process, and applicants may be responsible for costs associated with sanitary services, public safety personnel, etc.

Proposal to: Hamburg Township Parks & Recreation

Greetings:

My name is Bill Rittinger. I am a resident of Hamburg Township and the founder and President of Bike Medic, Inc. a Michigan nonprofit corporation. Along with a team of volunteers, I have been offering a free bicycle maintenance service at the Dexter Farmers Market during the months of May & June since 2015. This activity has been well received by folks if they encounter a problem while on a ride or get their bike ready for the summer. Services provided include basic repairs and maintenance, with more complex work often referred to repair shops in neighboring communities.

We are exploring the possibility of adding Hamburg township as a possible location. Ideally, we would like to place our temporary pop-up clinic near the Pettysville Road Lakeland Trail Trailhead (near the Hamburg Twp fire department). While we have not determined specific dates or times as yet, our service might be available in 3-4 hour blocks at various times agreeable to the township and our board of directors.

Our team can be as small as one person or up to ten volunteers, depending on availability and volume of visitors. The setup involves 1 – 3 stations including a portable work bench, bike repair stand, hand tools and a few tubs of supplies all under a temporary canopy.

Our volunteers desire to reach out and serve by offering a free gift of our time and skill. We do not seek to proselytize people in an aggressive manner. Instead, we offer to explain our motivation when asked. This approach has been very well received by people from a wide variety of backgrounds. Cash donations have been offered to us in the past, but we have resisted this practice up to this point. To help reduce some folks' discomfort of not paying anything, we may consider a donation jar to help fund supplies; however, this is not intended to be a money-making venture.

Bike Medic, Inc. is a Michigan Nonprofit corporation (visible on the MI LARA and Attorney General websites). Please feel free to reach out to the Dexter Farmers Market if you would like an objective viewpoint. I am available to meet in person to discuss details with township representatives.

Respectfully,

Bill Rittinger, President

Bike Medic, Inc. Cell: 734-846-9301



STATE OF MICHIGAN DEPARTMENT OF ATTORNEY GENERAL

Search Results

Results for the following input:
Organization Type: Charity or Public Safety Organization
Name Includes: *Bike Medic (All words);*
1 record(s) found

To view a summary report, click on the organization's name. Results appear in alphabetical order. To sort otherwise, click on the header above the desired column.

Organizations listed with **Registration Pending** are able to continue to solicit. The License/ Registration Expiration date will be updated when the application is completely processed by our office.

| <u>AG File#</u> | <u>Legal Name / Address</u> | <u>License / Registration Expiration</u> |
|-----------------|--|--|
| 62901 | <u>Bike Medic, Inc.</u> 8830 Redstone Drive Pinckney, MI 48169 (734)846-9301 | 07/31/2026 |

[Start New Search](#)

The information on these pages is taken from information provided to the Michigan Attorney General by the organization or its agents. The Attorney General's office does not endorse or promote any of the organizations or professional fundraisers listed on these pages. The Attorney General's office does not guarantee the accuracy or completeness of any of the information included. If you notice any errors, please contact the Charitable Trust Section.

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Home

Search

Forms

Business Search

Monday, February 23, 2026: MiLogin for Business is experiencing a technical issue. You may receive an error message when launching applications or completing the multifactor authentication process. We are working to resolve this issue as soon as possible.

As of 2/23/2026:

Business Filings are processed through 02/16/2026.

Renewals and Restorations (for entities returning to good standing) are processed through 02/10/2026.

To file a document or annual report/statement for an existing entity, search for the entity, select Request Access from the slide-out drawer, complete the questions, refresh the webpage, and select File Subsequent Document or File Annual Report/Statement.

The same process applies to order certificates and copies.

You must be logged in to file documents or order certificates and copies. Click on the Login button in the top right. If you do not have an account, create one. The credentials from the previous system did not transfer to this system.

Business Search Info: ▼

Advanced ▼

Results: 1

| Name | Filing Date | Status | AR Standing | En |
|--|-------------|--------|-------------|----------------|
| BIKE MEDIC <i>Matched Names:</i> > BIKE MEDIC - DEXTER | 06/10/2019 | Active | Good | Dc Nc Cc |

BIKE MEDIC

Matched Names: BIKE MEDIC - DEXTER

| | |
|---|---|
| Entity Name | BIKE MEDIC |
| Identification # | 802331686 |
| Jurisdiction | Michigan |
| Entity Type | Domestic Nonprofit Corporation |
| Entity Status | Active |
| AR Standing | Good |
| AR Due Date | 10/01/2026 |
| Initial Filing Date | 06/10/2019 |
| Last Report with Officers and Directors | 2025 |
| Resident Agent Name | WILLIAM G RITTINGER |
| Registered Office Street Address | 8830 REDSTONE DR, PINCKNEY, MI 48169 |
| Registered Office Mailing Address | 8830 REDSTONE DR, PINCKNEY, MI 48169 |
| President Name & Address | WILLIAM G RITTINGER 8830 REDSTONE DR, PINCKNEY, MI 48169 |
| Secretary Name & Address | DEANNA L RITTINGER 8830 REDSTONE DR, PINCKNEY, MI 48169 |
| Treasurer Name & Address | KIMBERLY A. GIBSON 245 COYOTE CT, PINCKNEY, MI 48169 |
| Directors Names & Addresses | REBEKAH MCCARTER 10000 JACKSON AVE, DEXTER, MI 48130 DAN ROBELEN 8005 KURTLAND COURT, DEXTER, MI 48130 DIVID GIBSON 245 COYOTE CT, PINCKNEY, MI 48169 ANDREW SMITH 322 SOUTH STREET, CHELSEA, MI 48118 |



View History & Filings



Assumed Names



CLINIC SUPPORTED BY

Scio Community Church



1293 N. Zeeb Rd
Ann Arbor, MI 48103
(734) 662-7351
ScioCommunity.org

Dexter Gospel Church



2253 Baker Rd
Dexter, MI 48130
(734) 426-4915
DexterGospel.org

Every bike will eventually have a mechanical problem. If not corrected, it will fail to serve its intended purpose. Jesus taught that every human has a spiritual problem and, if it is not addressed, we will fail to fulfill our intended purpose. Thankfully, there is hope.

Mechanical problems are due to the laws of physics such as decay (or entropy). Replace the failing parts and the problem goes away. Spiritual problems stem from something else, every bit as immutable as physical laws. We see the effects — corruption, hatred, greed, and every other evil. We see it in others and some can see it in themselves. The root problem is that we do not (and cannot) love God as completely as we were intended — this is God's first law. Our inability to keep His law is called sin.

Unlike mechanical problems, we cannot just replace the "bad part." God's law requires justice to be served, and the penalty is death. We are helpless, unable to live a life free of sin. But God proved His love by coming in the person of His Son, Jesus Christ, as the sinless God-man. With His death He paid the penalty, not for any wrong He had done, but for our disobedience.

What's amazing about Jesus isn't His death, for everyone's earthly life ends, but that He rose from the dead, proving what He had accomplished. He now brings repair for our brokenness, having taken our death so we can live with God, devoted to Him now and forever.

This life is received for the same price as my work here - it's free. It can't be bought, earned, nor deserved. The only way to receive this gift is through faith. That means trusting only Him to rescue us from our sin and its eternal consequences, believing that He can heal our broken souls.

If you have questions about this or would like me to pray with you or for you, please ask.

BIKE MEDIC



FREE. BICYCLE. MAINTENANCE.

Dexter Farmers' Market

Every Saturday
May 12th - June 30th
8:00am - 1:00pm

(Additional dates TBD)

MEET THE MEDIC



Hi! My name is Bill Rittinger. In 2003, a friend convinced me to go on a bike ride to Delhi Park. I hurt pretty bad the next day, but I was hooked!

Soon I began to share this adventure with my family and the number of bicycles in my garage grew.

I quickly realized they needed maintenance. Over the years, I have found a great deal of enjoyment from maintaining bicycles for my family and close friends. Although I have not had any formal training in bicycle repair, I have learned from others and simple repetition.

I offer free bicycle maintenance services.

I'm a medic, not a surgeon, so there are some things I'll refer you to a professional to handle, but I'm glad to help in any way I can!

WHY FREE?

First, **I love bicycling and enjoy seeing others benefit from the same experience.** I have logged many miles around the Dexter–Chelsea area and across Michigan. In 2007 my family visited Montana, where I rode with my daughters along the Missouri river, following the Lewis and Clark expedition trail. That trip opened my eyes to the value of non-motorized pathways. Returning to Michigan, I became interested in the Border-to-Border Trail planned for Dexter. When it opened, I was convinced it would catch on and realized a station to help travelers with repairs would be helpful.

Second, **as a Christian, I am called to love my neighbors just as God loves me.** True love shows itself in serving and blessing others in real and practical ways. Repairing bikes is a unique way I can do this, and I hope it may provide a glimpse into the kind of love God has for people. With my hands, tools, and a little gift of time, I can repair bicycles at no cost to you; God offers a much better gift that cost him dearly. If you want to know more, I am happy to share.

COMMON REPAIRS

- Free air
- Replace tires, tubes, rim strips
- Adjust brakes
- Adjust derailleurs
- Straighten/true wheels
- Degrease sprockets and chain rings
- Replace cables and cable housing
- Lube chain

