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EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Jason B. Negri, Supervisor
Hamburg Township Board of Trustees

Re: **Approved Municipal Utilities Committee Minutes**

Please be apprised of this excerpt from the ☒Unapproved ☐Approved Minutes of the Meeting
of the Hamburg Township Sewer Committee:

Date of Meeting: June 9th, 2026

Sewer Committee Members Present: Negri, Menzies, Daniels

Sewer Committee Members Absent: None

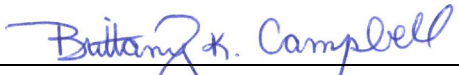
Text of Motion: MOTION BY MENZIES, SECONDED BY DANIELS TO APPROVE
THE MINUTES OF THE MAY 12th, 2026, MUNICIPAL UTILITIES
COMMITTEE MEETING AS PRESENTED.

Ayes: Negri, Menzies, Daniels Absent: None Nays: None

MOTION CARRIED.

State of Michigan }
County of Livingston }
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording
secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and
correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg
Township Municipal Utilities Committee.

 Date: June 9th, 2026
BRITTANY K. CAMPBELL
HAMBURG TOWNSHIP UTILITIES COORDINATOR

HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE
TUESDAY, MAY 12th, 2026 – 2:30 P.M.
10405 MERRILL ROAD, HAMBURG, MI 48139

1. CALL TO ORDER

The meeting was called to order by Negri at 2:32 p.m.

Roll Call of the Committee:

Present: Negri, Menzies, Daniels

Absent: Ward

Also Present: Tony Randazzo and Brittany Campbell

2. CALL TO THE PUBLIC

Negri opened the call to the public and seeing no response, closed the call to the public.

3. CORRESPONDENCE

There was no correspondence to be addressed at this meeting.

4. APPROVAL OF THE AGENDA

MOTION BY MENZIES, SECONDED BY DANIELS TO APPROVE THE AGENDA AS PRESENTED.

Ayes: Negri, Menzies, Daniels

Absent: None

Nays: None

Motion passed.

Unfinished Business:

- A. PFAS/PFOS Discussion
- B. Manhole Inspection Program
- C. 200 Series Grinder Pump Replacements

Current Business:

- A. DPW Monthly Report – April 2026 Statistics
- B. Smoker's Outlet REU Combination Request
- C. Street Sewer Connection Cost Review – 9400 Roland Drive
- D. Proposed Amendments to the Wastewater Treatment & Administration Ordinance Language; Article III, Chapter 14, Code of Ordinances
- E. Norfolk Development Corp. Direct Sewer Connection – 5636 Trail Side Ln.
- F. Norfolk Development Corp. Direct Sewer Connection – 5626 Trail Side Ln.

5. APPROVAL OF THE MINUTES

MOTION BY NEGRI, SECONDED BY DANIELS TO APPROVE THE MINUTES OF THE APRIL 14th, 2026, MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Negri, Menzies, Daniels Absent: None Nays: None

Motion passed.

6. UNFINISHED BUSINESS

A. PFAS/PFOS Discussion.

MOTION BY NEGRI, SECONDED BY DANIELS TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Negri, Menzies, Daniels Absent: None Nays: None

Motion passed.

B. Manhole Inspection Program.

MOTION BY NEGRI, SECONDED BY DANIELS TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Negri, Menzies, Daniels Absent: None Nays: None

Motion passed.

C. 200 Series Grinder Pump Replacements.

MOTION BY NEGRI, SECONDED BY DANIELS TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Negri, Menzies, Daniels Absent: None Nays: None

Motion passed.

7. CURRENT BUSINESS

A. DPW Monthly Report – April 2026 Statistics. Randazzo reported that the wastewater treatment plant was in compliance for the entire month of April. Randazzo noted that the City of Brighton has completed its investigation of the new water meter and determined that their old meter had not properly calculated low flow to their wastewater plant. Unfortunately, this means that Hamburg will incur higher quarterly charges amounting to an extra \$50,000 per year. Biotech performed the spring sludge haul removing approximately 90% of the sludge so the wastewater treatment plant will be in good shape until mid-July. Lastly, Randazzo stated that the delivery of the new grinder pump stations was completed this morning. The new inventory should last for at least 2 years.

Randazzo also presented the DPW Field Superintendents report in Ryan Ward's absence noting that the staff has started work on the Hamburg Road pump station odor control bed project.

Randazzo noted that MDOT owns a huge right-of-way there at M-36 and Hamburg Road and the Township had to get approval to install the odor control bids. MDOT does not issue an easement over their right-of-way. Randazzo noted that the Township received permission from the State to use the 5 to 15-foot area for the odor control bed. Randazzo also noted that the DPW staff completed an electrical training class and a confined space training class last month.

Randazzo stated that the Township will be doing PFAS testing on 11 more homes around Buck Lake with the remaining grant funds. All the work to be done under the grant has to be completed by the end of June and since there were funds still available the State wanted some additional testing results. Samples will be collected mainly from outside hose bibs.

MOTION BY NEGRI, SECONDED BY MENZIES TO NOTE THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Negri, Menzies, Daniels Absent: None Nays: None
Motion passed.

B. Smoker's Outlet REU Billing Combination Request. Campbell explained that the Accounting Department was contacted by the Smoker's Outlet requesting that their two quarterly sewer O & M bills be combined into a single billing since the retail space is occupied by a single business now. Campbell noted that the combined space was originally a single real estate office and the Smoker's Outlet retail space. In 2011, the 2 spaces were combined into a single retail shop and the second water meter for the real estate office was removed. Based on the larger square footage of the retail space Campbell calculated the total value at 1.24 REUs. The business is still being charged for the two separate uses at 2.11 REUs which should have been combined earlier.

Campbell noted that based on the combination of the retail units into a single store, the O & M quarterly charges should be reduced from the combined total of 2.11 REUs into a single bill of 1.24 REUs effective as of April 1st, 2026. The revised billing address should be for Smoker's Outlet at 9682 Chilson Commons Circle.

MOTION BY NEGRI, SECONDED BY DANIELS TO DIRECT THE ACCOUNTING DEPARTMENT TO PROCEED WITH THE COMBINATION OF THE BILLS INTO A SINGLE QUARTERLY BILL AT THE RATE OF 1.24 REUs EFFECTIVE AS OF APRIL 1st, 2026, AND TO REVISE THE BILLING ADDRESS FOR THE SMOKER'S OUTLET AT 9682 CHILSON COMMONS CIRCLE.

Ayes: Negri, Menzies, Daniels Absent: None Nays: None
Motion passed.

C. Street Sewer Connection Cost Review – 9400 Roland Drive. Campbell reported that the estimated construction charges under the bid proposal were \$8,658.60. The actual construction charges were \$8,576.60 a difference of \$82.00. The actual length of the sewer service lateral was 46 feet; 8 feet less than the estimated length of 54 feet for a credit of \$172.00 (8 ft. x \$21.20/ft. = \$172.00). The 4" building sewer connection footage totaled 23 feet when only 20 feet of pipe was estimated resulting in an additional charge of \$90.00 (3 ft. x \$30.00/ft. = \$90.00). As a result, a refund of \$82.00 (\$172.00 - \$90.00 = \$82.00) should be issued to the property owner.

MOTION BY NEGRI, SECONDED BY MENZIES TO DIRECT THE ACCOUNTING DEPARTMENT TO REFUND THE OVER PAYMENT FROM THE SEWER FEE DEPOSIT IN THE AMOUNT OF \$82.00 TO THE PROPERTY OWNER AS NOTED IN THE UTILITIES COORDINATOR'S COST REVIEW MEMO.

Ayes: Negri, Menzies, Daniels

Absent: None

Nays: None

Motion passed.

D. Proposed Amendments to the Wastewater Treatment & Administration Ordinance Language; Article III, Chapter 14, Code of Ordinances. Campbell presented the Committee with a copy of the Wastewater Treatment and Administration Ordinance with the proposed amendments as suggested by the Supervisor, Utilities Director and Utilities Coordinator. Campbell noted that the majority of the changes Section 14-51, sub-section (h) Rates and Charges, paragraph (d) determination of residential equivalency unit with changes mostly found in that area of the Ordinance, pages 34 through 36 in the printed copy, with minor changes throughout. Campbell also noted that when the sewer ordinance was originally codified with the other Township's general ordinances that an old Table of Unit Factors was used from a previously approved sewer ordinance and the missing items from the table had been added back into the ordinance. For the ease of viewing the proposed amendments the new language is shown in red.

Campbell stated that if the Committee was in agreement with the proposed changes that the document will need to be forwarded to the Board for the first reading of the suggested Ordinance amendments.

MOTION BY NEGRI, SECONDED BY DANIELS TO APPROVE THE REVISED ORDINANCE LANGUAGE AND TO FORWARD THE PROPOSED AMENDMENTS TO THE WASTEWATER TREATMENT & ADMINISTRATION ORDINANCE TO THE BOARD OF TRUSTEES FOR THE FIRST READING.

Ayes: Negri, Menzies, Daniels

Absent: None

Nays: None

Motion passed.

E. Norfolk Development Corp. Direct Sewer Connection – 5636 Trail Side Ln.

MOTION BY MENZIES, SUPPORTED BY DANIELS TO APPROVE THE NORFOLK DEVELOPMENT CORPORATION AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Negri, Menzies, Daniels

Absent: None

Nays: None

Motion passed.

F. Norfolk Development Corp. Direct Sewer Connection – 5626 Trail Side Ln.

MOTION BY NEGRI, SUPPORTED BY DANIELS TO APPROVE THE NORFOLK DEVELOPMENT CORPORATION AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Negri, Menzies, Daniels

Absent: None

Nays: None

Motion passed.

8. CALL TO THE PUBLIC

Seeing no requests to address the Sewer Committee, Negri closed the call to the public.

9. INFORMATIONAL/EDUCATIONAL MATERIAL

There was no information and/or educational material available for this meeting.

10. ADJOURNMENT

MOTION BY MENZIES, SECONDED BY DANIELS TO ADJOURN THE MEETING.

Ayes: Negri, Menzies, Daniels

Absent: None

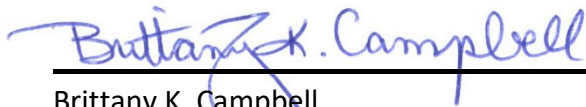
Nays: None

Motion passed.

The meeting was adjourned at 2:53 p.m.

The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

Respectfully submitted,

A handwritten signature in blue ink that reads "Brittany K. Campbell". The signature is written in a cursive style and is positioned above a horizontal line.

Brittany K. Campbell
Hamburg Twp. Utilities/Special Projects Coordinator