



10405 Merrill Road  
P.O. Box 157  
Hamburg, MI 48139  
(810) 231-1000  
[www.hamburg.mi.us](http://www.hamburg.mi.us)

Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

## BOARD OF TRUSTEES REGULAR MEETING

Tuesday, October 01, 2024 at 2:30 PM  
Hamburg Township Hall Board Room

### MINUTES

#### CALL TO ORDER

The meeting was called to order at 2:30 pm.

#### PLEDGE TO THE FLAG

#### ROLL CALL OF THE BOARD

#### PRESENT

Pat Hohl  
Mike Dolan  
Chuck Menzies  
Cindy Michniewicz  
Jason Negri  
Patricia Hughes

#### ABSENT

Bill Hahn

#### CALL TO THE PUBLIC

A call was made with no response.

#### CONSENT AGENDA

Motion by Menzies, Seconded by Michniewicz, to approve the consent agenda as presented.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

1. 9-17-2024 7:00 pm Board of Trustees Regular Meeting
2. Bills List 10.01.2024

## APPROVAL OF THE AGENDA

Motion by Dolan, Seconded by Negri, to approve the agenda with the addition of two Brighton utility bills and a presentation from Representative Bezotte's office.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

## UNFINISHED BUSINESS

None.

## CURRENT BUSINESS

3. Police Officer Hiring

Motion by Michniewicz, Seconded by Hughes, to approve the hiring of Kelly Kozowicz for the position of full-time police officer.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

4. Rep. Bezotte Presentation

Representative Bezotte presented Supervisor Hohl with recognition of his exemplary contributions to Hamburg Township.

5. Livingston County PACE

Motion by Dolan, Seconded by Michniewicz, to approve the resolution of intent to establish property assessed clean energy programs and call for a public hearing to be scheduled.

Voting Yea: Dolan, Menzies, Michniewicz

Voting Nay: Hohl, Negri, Hughes

Motion failed.

6. Clerks Department - CERA program

Presentation given by Clerk Dolan to honor CERA graduates Mary Kuzner and Courtney Paton.

7. MOU - Police

Motion by Hohl, Seconded by Negri, to approve the Memorandum of Understanding between Hamburg Township and the Police Officers Labor Council to amend the wage Article 16 of the current Collective Bargaining Agreement, as presented in the board packet.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

8. Conditional Offer of Employment - Police

Motion by Dolan, Seconded by Menzies, to approve Hamburg Township Public Safety Standard Operating Procedures: SOP# 300-56: Police Officer Recruitment & Selection and SOP# 400-14: Job Description, to amend the Hamburg Township Salary Step Progression Plan to include the position of Police Cadet in Grade 1 of the plan.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

Motion by Hohl, Seconded by Michniewicz to extend a conditional offer of employment to Abigail Huck for the position of full-time Police Cadet pending successful completion of all pre-employment requirements (medical examination, psychological examination and drug screening) with a starting pay at Grade 1, Step 1 and an effective start date of January 6, 2025.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

9. Conditional Offers of Employment - Fire

Motion by Negri, Seconded by Menzies, to extend conditional offers of employment to Luke Davila, Cameron Duffany and Owen Keller for the position of part-time Apprentice Firefighter/EMT pending successful completion of all pre-employment requirements (medical examination, psychological examination and drug screening).

Voting Yea: Hohl, Menzies, Michniewicz, Negri, Hughes

Abstain: Dolan

10. Updated Public Safety SOPs

Motion by Negri, Seconded by Hughes, to approve Hamburg Township Public Safety Standard Operating Procedures: SOP# 300-10: Interviews & Interrogations, SOP# 300-11: Handling of Juveniles, and SOP# 300-78: Body-Worn & In-Car Camera Systems.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

11. Finance Control Book - May

Motion by Negri, Seconded by Hughes, to receive, file and publish the Finance Control Book for the month of May.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

12. DPW Grinder Pump Core Purchase Request

Motion by Hohl, Seconded by Negri, to approve the purchase of 20 Extreme grinder pump cores that are priced at \$57,000.00 with the expenditure to come from 590527000751200 but prior to that, the budget transfer \$57,000.00 from 590727000751100, which is grinder pump repair parts.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

13. City of Brighton Utility Bills

Motion by Hohl, Seconded by Dolan, to pay both City of Brighton utility bills due, totaling \$45,831.12 and \$26,164.36.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

**CALL TO THE PUBLIC**

Jennifer Kulick, of 8779 Lagoon, voiced concerns of how Hamburg Township can help with flooding in regards to the Huron River.

Deby Henneman gave an update on the StoryWalk project at the Village Trailhead.

**BOARD COMMENTS**

Supervisor Hohl addressed the public regarding the Huron River flooding.

Clerk Dolan shared concerns regarding the legality of General Funds money being spent on the Huron River and strongly supports Special Assessment Districts being established.

**ADJOURNMENT**

Motion by Negri, Seconded by Menzies, to adjourn the meeting.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

The meeting was adjourned at 4:20 pm.

Respectfully submitted,



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Jennifer Daniels  
Recording Secretary



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Mike Dolan  
Township Clerk