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EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Patrick J. Hohl, Supervisor
Hamburg Township Board of Trustees

Re: **Approved Municipal Utilities Committee Minutes**

Please be apprised of this excerpt from the Unapproved Approved Minutes of the Meeting of the Hamburg Township Sewer Committee:

Date of Meeting: October 9th, 2024

Sewer Committee Members Present: Hohl, Michniewicz

Sewer Committee Members Absent: Hahn


Text of Motion: MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE MINUTES OF THE AUGUST 14th, 2024 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

MOTION CARRIED.

State of Michigan }
County of Livingston }
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg Township Municipal Utilities Committee.

 Date: October 9th, 2024
BRITTANY K. CAMPBELL
HAMBURG TOWNSHIP UTILITIES COORDINATOR

**HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE
WEDNESDAY, AUGUST 14th, 2024 – 2:30 P.M.
10405 MERRILL ROAD, HAMBURG, MI 48139**

1. CALL TO ORDER

The meeting was called to order by Hohl at 2:30 p.m.

Roll Call of the Committee:

Present: Hohl, Michniewicz

Absent: Hahn

Also Present: Brittany Campbell, Tony Randazzo and Ryan Ward

2. CALL TO THE PUBLIC

Hohl opened the call to the public and seeing no response, closed the call to the public.

3. CORRESPONDENCE

There was no correspondence to be addressed at this meeting.

4. APPROVAL OF THE AGENDA

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE AGENDA AS PRESENTED.

Ayes: Hohl, Michniewicz

Absent: Hahn

Nays: None

Motion passed.

Unfinished Business:

- A. PFAS/PFOS Discussion
- B. Manhole Inspection Program
- C. 200 Series Grinder Pump Replacements

Current Business:

- A. DPW Monthly Report – July 2024 Statistics
- B. Roder Direct Sewer Connection Agreement – 6331 Pinemont Dr.
- C. Mertz Sewer Extension/Connection Cost Review – 9691 Tree Top Ct.

5. APPROVAL OF THE MINUTES

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE MINUTES OF THE JULY 10th, 2024 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

6. UNFINISHED BUSINESS

A. PFAS/PFOS Discussion.

MOTION BY MICHNIEWICZ, SUPPORTED BY HOHL TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

B. Manhole Inspection Program.

MOTION BY MICHNIEWICZ, SUPPORTED BY HOHL TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

C. 200 Series Grinder Pump Replacements.

MOTION BY MICHNIEWICZ, SUPPORTED BY HOHL TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

7. CURRENT BUSINESS

A. DPW Monthly Report – July 2024 Statistics. Randazzo reported that the wastewater treatment plant was in compliance for the month of July. Biotech returned today to resume sludge hauling after weather and equipment problems delayed them earlier. Randazzo further noted that he and Ward interviewed two good candidates for the on-call position and has already hired one person that worked the past weekend. Randazzo noted that it is difficult to keep on-call part time staff due to the fact that they only work once every five weeks. To better retain the on-call employees Randazzo and Ward suggest increasing the daily stipend for part time on-call workers from \$30.00 to \$50.00 per day. This guaranteed amount should be a great incentive to help with retaining workers. This would increase the part time on-call budget \$7,000.00 per year. Hohl asked if increasing the stipend would be more than paying full-time staff overtime for the on-call work.

Randazzo noted it would cost more in overtime; however, the bigger issue is that the regular full-time staff get burned out and that they might not get anyone who wants to pick-up the on-call for the weekend. Ward stated that staff burn out is the larger issue when there is a shortage of part time on-call workers available.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO RECOMMEND TO THE BOARD TO INCREASE THE DAILY PART TIME ON-CALL WORKER STIPEND TO \$50.00 PER DAY.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

MOTION BY HAHN, SUPPORTED BY MICHNIEWICZ TO NOTE THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

B. Roder Direct Sewer Connection Agreement – 6331 Pinemont Dr.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE RODER AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER AND WATER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

C. Mertz Sewer Extension/Connection Cost Review – 9691 Tree Top Ct. Campbell reported that the estimated engineering and construction charges under the blanket contract agreement were \$37,447.61. The actual engineering and construction charges for the sewer extension and connection project were \$32,516.32 leaving a remaining balance of \$4,931.29. As a result, a refund of \$4,931.29 should be issued to the property owners.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO DIRECT THE ACCOUNTING DEPARTMENT TO REFUND THE OVERPAYMENT FROM THE SEWER FEE DEPOSIT IN THE AMOUNT OF \$4,931.29 TO THE PROPERTY OWNERS AS NOTED IN THE UTILITIES COORDINATOR'S COST REVIEW MEMO.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

8. CALL TO THE PUBLIC

Seeing no requests to address the Sewer Committee, Hohl closed the call to the public.

9. INFORMATIONAL/EDUCATIONAL MATERIAL

There was no information and/or educational material available for this meeting.

10. ADJOURNMENT

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO ADJOURN THE MEETING.

Ayes: Hohl, Michniewicz

Absent: Hahn

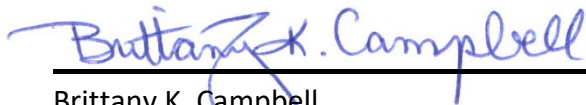
Nays: None

Motion passed.

The meeting was adjourned at 2:53 p.m.

The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

Respectfully submitted,



Brittany K. Campbell

Hamburg Township Utilities Coordinator