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05/16/24

To: Hamburg Township Board  
From: Tony Randazzo & Duane Hoepner

Re: Buildings and Grounds Seasonal Worker

We seek approval from the Board to hire an additional part-time seasonal worker to replace one of our employees who suffered an unfortunate injury and will be off work for an undetermined amount of time. We have already interviewed a prospective candidate for the position and believe he will be a good fit. This candidate can only work till the end of August, which should align well with our timeline. The new employee will be brought in at Grade 1, Step 5 on the pay scale, which equates to \$18.38 per hour. Of course, this will be conditional upon successful completion of all pre-employment prerequisites. Assuming these are met, we would like to start the new employee on 05/22/24.