

TO: Board of Trustees

FROM: Michael Dolan, Township Clerk

DATE: July 17, 2026

AGENDA ITEM TOPIC: Senior Center Building Repairs

Requested Action

Approve the selection of a contractor to replace the fascia, soffit, and gutters at the Hamburg Township Senior Center, and authorize the Township Clerk to execute the necessary documents to complete the project within the approved budget.

Background

The replacement of the Senior Center's fascia, soffit, and gutters was identified as a priority building maintenance project during the Township's annual budget and strategic planning process and was subsequently included in the FY 2026/2027 adopted budget.

The project was reviewed again with the Board during the July 9, 2026 Work Study Session, where the scope of work and anticipated costs were discussed. Bids have now been received, and the Board is being asked to select a contractor so the work can be completed during the current construction season.

Completing these repairs will protect the building from moisture intrusion, preserve the exterior of the facility, and reduce the likelihood of more costly structural repairs in the future.

Fiscal Considerations

Does the agenda item require the expenditure of funds? Yes ☒ No ☐

Are funds budgeted? Yes ☒ No ☐

Fiscal year affected: 2026/2027

Is a budget amendment required? Yes ☐ No ☒

General Ledger numbers affected: 101-820.000-980.000