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**Supervisor** Jason Negri **Clerk** Mike Dolan **Treasurer** Jennifer Daniels **Trustees** Chuck Menzies, Patricia Hughes, Nick Miller, Joanna Hardesty

## **TOWNSHIP BOARD WORK-STUDY SESSION**

**Tuesday, October 21, 2025 at 1:00 PM**  
**Hamburg Township Hall Board Room**

### **MINUTES**

#### **CALL TO ORDER**

Negri called the meeting to order at 1:00 pm

#### **PLEDGE TO THE FLAG**

#### **ROLL CALL OF THE BOARD**

##### **PRESENT**

Jason Negri  
Mike Dolan  
Jennifer Daniels  
Joanna Hardesty  
Patricia Hughes  
Chuck Menzies

##### **ABSENT**

Nick Miller

#### **CALL TO THE PUBLIC**

A call was made with no response.

#### **CONSENT AGENDA**

None.

#### **APPROVAL OF THE AGENDA**

Motion made by Dolan, Seconded by Menzies, to approve the agenda with the moving of Employee Handbook changes to the top of the order.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

#### **UNFINISHED BUSINESS**

1. Administrative Policies and Procedures Manual Updates  
Discussion was had about the APPM changes presented.  
Miller Arrived at 3:45 pm
2. Employee Handbook changes  
Discussion was had about the Employee Handbook changes presented.

#### **CURRENT BUSINESS**

None.

#### **CALL TO THE PUBLIC**

A call was made with no response.

#### **BOARD COMMENTS**

None.

#### **ADJOURNMENT**

Motion made by Miller, Seconded by Negri, to adjourn.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

Meeting Adjourned at 4:38 pm

Respectfully submitted,



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Courtney Paton  
Recording Secretary



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Mike Dolan  
Township Clerk