

TO: Hamburg Township Board

FROM: Alex Wilkinson, Assessor

DATE: 10/29/2025

AGENDA ITEM TOPIC: July/December Board of Review Resolution

Number of Supporting Documents: **2**

Requested Action

- A motion to approve the Resolution Authorizing Board of Review to Schedule Alternate July and December Board of Review Meeting Dates.

Background

The Assessing Department is proposing the attached resolution to allow flexibility in scheduling the Board of Review meetings held in July or December. Under this resolution, if necessary, the Board of Review meeting may be rescheduled to an alternate meeting date during the week of the third Monday in July and during the week of the second Monday in December.

Fiscal Considerations

Does the agenda item require the expenditure of funds? Yes ☐ No ☒

Are funds budgeted? Yes ☐ No ☒

Fiscal year affected: Choose an item.

Is a budget amendment required? Yes ☐ No ☒

General Ledger numbers affected: _____